



# **SELF STUDY REPORT**

**FOR**

**2<sup>nd</sup> CYCLE OF ACCREDITATION**

## **RAIDIGHI COLLEGE**

RAIDIGHI COLLEGE P.O. AND P.S. RAIDIGHI, SOUTH 24 PARGANAS, PIN -

743383

743383

<http://www.raidighicollege.in>

Submitted To

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

**BANGALORE**

**June 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Established on **May 16th, 1995**, through the visionary efforts of committed local leaders and with the unwavering support of enthusiastic patrons, Raidighi College embarked on a transformative odyssey. Now, **as it completes its thirtieth year and continues to progress further**, the institution stands poised at the threshold of remarkable growth and advancement.

Nestled in a region beset by socio-economic adversities, Raidighi College serves as a bastion of hope for **students hailing from economically disadvantaged backgrounds, often grappling with the recurrent challenges posed by natural calamities.**

Grateful for the invaluable support extended by esteemed entities such as the **U.G.C.** and the **Sundarban Development Board**, the college has successfully realized pivotal projects, including the construction of a dedicated **girls' hostel**. Heartfelt gratitude is extended to the **founding members and dedicated staff** whose indomitable resolve and tireless efforts heralded the establishment of the institution.

Garnering recognition, Raidighi College obtained **UGC 12(B) and 2f affiliation** on **September 16, 2004**. In a significant stride towards quality assurance, the college underwent its first cycle of NAAC Assessment and Accreditation in September 2016.

Following a rigorous evaluation process, **Raidighi College was awarded a certificate of accreditation by NAAC on November 5, 2016, securing a commendable 'B' Grade with a score of 2.01 out of 5. This accreditation, valid from November 5, 2016, to December 31, 2022**, underscored the institution's commitment to academic excellence and continuous improvement.

Demonstrating its dedication to fostering academic opportunities, the college expanded its intake capacity over the years. **From accommodating 2412 students per semester up to the 2022-23 session, the college enhanced its capacity to 2948 students from the 2023-24 session onwards**, offering greater prospects for aspiring learners from the underprivileged locality.

At the heart of Raidighi College's academic endeavors lie its diverse curricular programs. **As of the 2022-23 academic session, the college offers 18 CBCS/Elective courses, catering to the diverse interests and aspirations of its student body.** Driving these educational initiatives forward are the college's esteemed faculty members, comprising **63 full-time teachers.**

### Vision

- **To offer quality education to under-privileged youths of rural Sundarbans**
- **Make students well-versed in subject matters.**
- **Inculcate 21st century skills making students job-ready, self-sufficient.**

- **Character-building through cultural, social, ecological commitments.**

**Our dream is “Education for Attaining the Absolute”, and this is reflected in the College motto ~ “JNANAM, SATYAM, MOKSHAM”, which, in turn, translates to “KNOWLEDGE, THE TRUTH, THE ABSOLUTE”. The college endeavours to strengthen character, broaden mind, dispel superstition, impart moral values and consequently develop generations of worthy and responsible human beings who will build our future society. We want our students to contribute constructively towards nation-building by upholding the values of secularism, national integration and social commitment. We have a vision that the students coming out of our campus should be intellectually enlightened, emotionally sound, physically strong and practically efficient. We envision them to champion the cause of justice, truth and peace and be always open to further growth to attain the Absolute.**

Our vision encompasses three fundamental dimensions, each radiating positivity and opportunity:

### **1. Academic Excellence:**

**Through a curriculum focused on values and skills, the college fosters self-confidence, persistence, and leadership qualities, guiding students to aim high and illuminate their minds with knowledge while igniting their hearts with ambition.**

### **2. Personality Development:**

**The college offers platforms for young adults to refine their ethics and leadership potential, aiming to cultivate a generation characterized by creativity, ethics, and a thirst for learning.** By nurturing a mindset inclined towards holistic growth, the college equips students to navigate life's choices with integrity and wisdom.

### **3. Social Orientation:**

Raidighi College is dedicated to empowering its students with wisdom and moral values, envisioning them as architects of a future society built on principles of worthiness and responsibility. **Through instilling discipline rooted in sincerity, regularity, and punctuality, alongside fostering a deep sense of humanity, the college aims to mould socially conscious citizens.**

## **Mission**

To realize the above visions, our missions are to:

- Have an effective road map that always remains relevant to ever-evolving dynamics of Higher Education scenario, job sector, society.
- Promote contemporary, ICT-enabled teaching methods augmenting student competency.
- Provide adequate infrastructure, necessary resources, conducive academic environment, favoring comprehensive cognitive growth.

- Promote capacity building, skill enhancement, professional ethics to promote employability
- Create a culturally sensitive, inclusive milieu, with participation in community services.
- Inculcate climate literacy, gender sensitization
- Promote traditional Indian knowledge, philosophy, culture and their relevance in current times.

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

#### **Institutional Strengths:**

##### **1. Robust Work Culture:**

- Lectures, tutorials, and laboratory works are consistently conducted according to the academic calendar, with a comprehensive mechanism in place for planning, delivery, and evaluation.

##### **2. Transparent Admissions and Appointments:**

- Adherence to UGC rules ensures transparency in admissions and appointments, bolstered by a highly qualified and committed teaching and non-teaching staff.

##### **3. Modern Teaching Facilities:**

- Despite financial constraints, the college offers modern teaching aids including audio-visual classrooms, smart classrooms, a well-equipped library, science laboratories, and computer facilities.

##### **4. Active Engagement in Social & Environmental Initiatives:**

- Proudly hosting two NSS units, maintaining a medicinal plant garden, running a Green Club, and conducting various community awareness programs showcase the college's commitment to social responsibility.

##### **5. Green Campus Initiative:**

- The aesthetically pleasing and clean campus environment aligns with the ethos of the Swachh Bharat Mission, providing an ideal setting for learning and growth.

##### **6. Motivated Student Body:**

- Despite socio-economic challenges, students demonstrate a strong desire for personal growth and academic success, fostering a sense of loyalty and belonging within the college community.

##### **7. Higher Education and Employment Opportunities:**

- Many students from humble backgrounds pursue higher education or secure satisfactory employment, reflecting positively on the college's impact on student futures.

## **8. Expansion of Courses:**

- Introduction of Honours courses in Chemistry & Botany and General courses in Philosophy and Physical Education in 2018 demonstrates the college's commitment to academic diversity and enrichment.

## **Institutional Weakness**

### **1. Rural and Remote Location:**

- The college's location in a rural and remote area poses logistical challenges for access and outreach.

### **2. Underprivileged Demography:**

- A majority of the local population belonging to underprivileged SC, ST, and minority groups presents socio-economic barriers to education.

### **3. Financial Constraints:**

- Severe financial limitations impede the college's ability to invest in infrastructure and resources necessary for academic enhancement.

### **4. Power Shortages:**

- Inadequate power supply in the area hampers laboratory work and inhibits the use of modern learning techniques.

### **5. Infrastructure Deficiency:**

- Insufficient infrastructure impedes the conduct of remedial classes, tutorials, and counseling sessions, hindering student support services.

## **Institutional Opportunity**

### **1. Research and Professional Development:**

- Encouragement for teachers to undertake research assignments and participate in national and international seminars opens avenues for academic growth and collaboration.

### **2. Skill Enhancement Programs:**

- Offerings such as Spoken English classes, competitive exam coaching, and computer training enhance student employability and skills.

### **3. Faculty Exchange and Seminars:**

- Faculty exchange programs and national-level seminars facilitate networking and collaboration beyond the college, enriching academic discourse.

### **4. Career Counseling and Industry Interaction:**

- Career workshops and planned interactions with industrial partners provide avenues for career guidance and potential employment opportunities.

### **5. Academic Openings:**

- NEP 2020 offers the institution and its students academic openings and symbiosis.

### **6. Scope for Distance Learning:**

- The college has acted for a long time as a study centre for PG (Distance) of Rabindra Bharati University. It is at present acting as a study centre for PG (Distance) of Netaji Subhas Open University.

## **Institutional Challenge**

### **Institutional Challenges:**

#### **1. Improving Academic Performance:**

- Enhancing the quality of academic performance among students requires targeted interventions and support mechanisms.

#### **2. Industry-Institution Interaction:**

- Creating avenues for industry-institution interaction to generate employment opportunities and bridge the gap between academia and industry is essential.

#### **3. Financial Sustainability:**

- Rising costs of laboratory equipment and consumables challenge the institution's financial sustainability, impacting its ability to provide necessary resources.

#### **4. Addressing Communication and Intellectual Ambience:**

- Improving communication skills and fostering a more intellectually stimulating environment among students from diverse backgrounds is a continual challenge.

## **5. Seasonal Hazards & Disasters by Natural Calamities:**

- Due to the vulnerable topographic condition of the Sundarbans, the college gets viciously affected by cyclones and floods, every year. With a threat of this magnitude, scopes for sustainable development and progression for the institute seems a far cry at times.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

#### **Comprehensive Academic Framework**

Raidighi College upholds a robust academic framework, meticulously crafted to ensure excellence in teaching and learning. From syllabus distribution to teaching plans, we maintain a structured approach that prioritizes adherence to centrally devised routines. Even amid challenges like the lockdown, our seamless transition to online classes and examinations reflects our unwavering dedication to academic continuity without compromising quality.

#### **Enriching Experiential Learning**

Recognizing the paramount importance of experiential learning, we integrate field studies, excursions, and educational tours into our curriculum. These activities not only deepen students' academic understanding but also cultivate curiosity and a spirit of exploration.

#### **Diverse Academic Offerings**

Raidighi College remains at the forefront of educational innovation, offering a diverse range of academic activities to enrich students' learning experiences. From intra-college competitions to specialized programs on gender sensitization and environmental studies, we provide platforms for students to excel and contribute meaningfully to society. The implementation of NEP 2020 has further diversified this scope.

#### **Emphasis on Holistic Development**

Our commitment to holistic development is evident in initiatives such as the Value and Ethics course and the integration of practical experiences like project work and internships. These endeavors foster well-rounded individuals prepared for both academic and real-world challenges.

#### **Continuous Improvement Through Feedback**

Student feedback is integral to our continuous improvement process. Through the IQAC, we ensure that feedback is collected anonymously, enabling us to address concerns promptly and enhance the overall learning experience for our students.

In summary, Raidighi College's unwavering commitment to academic excellence and holistic development ensures that students are equipped with the knowledge, skills, and experiences needed to thrive in a dynamic global landscape.

## **Teaching-learning and Evaluation**

### **Promoting Inclusive Excellence: A Transparent and Supportive Admission Process**

At our esteemed institution, transparency and adherence to the reservation policy mandated by the Government of India underscore our commitment to inclusive education. Recognizing the socioeconomic diversity of our region, we ensure that the admission process is equitable and accessible to all, with special provisions in place for students from reserved categories. Our dedication to fostering a diverse student body extends beyond admission, as we provide tailored support for slow learners while nurturing the potential of advanced learners through research and innovative activities. The inclusive ambience allows the students enjoy the benefits of multilingualism, and zero delineation in humanities and science, curricular and extra-curricular activities.

### **Pedagogical Excellence: Cultivating Critical Thinkers**

At the heart of our educational philosophy lies a pedagogical approach that prioritizes participative and experiential learning, coupled with problem-solving techniques. Through a myriad of methods including field visits, excursions, competitions, seminars, and webinars, we empower students to engage actively in their learning journey. Leveraging cutting-edge technology, such as our Learning Management System (LMS) and Information and Communication Technology (ICT), we enrich the teaching-learning process and prepare students for the demands of the modern world.

### **Academic Excellence: Nurturing Scholarly Pursuits**

Our faculty, meticulously recruited in accordance with UGC norms, bring a wealth of expertise and qualifications to the classroom. With many holding PhD degrees, MPhil qualifications, and various certifications, including UGC NET, WBCSC SET, and UGC CSIR, they are dedicated to imparting knowledge and inspiring intellectual curiosity. We uphold rigorous standards in both internal and external examinations, supported by a transparent grievance redressal system and an active post-results publication review process.

### **Continuous Assessment and Student Support**

Through comprehensive program and course outcomes, meticulously developed for all academic programs, we ensure that students have clear learning objectives and benchmarks for achievement. Regular mentoring sessions, internal assessments, class tests, assignments, projects, and student seminars facilitate holistic development and academic growth. Moreover, we remain vigilant in monitoring student progress, employing tools such as MCQ question portals and question banks, as well as conducting student and faculty profile mapping.

## **Research, Innovations and Extension**

### **Empowering Intellectual Pursuits through Seminars and Workshops**

Raidighi College stands exemplified by its commitment to organizing a multitude of workshops, seminars, and conferences. With a focus on Research Methodology, Intellectual Property Rights (IPR), entrepreneurship, and other pertinent topics, these events serve as catalysts for academic enrichment and professional development. Our faculty's dedication to meticulously curating these gatherings ensures that participants gain not only practical skills but also theoretical insights crucial for navigating the complexities of their respective fields. By



fostering interdisciplinary dialogue and providing networking opportunities, these initiatives not only enrich the intellectual landscape of our institution but also contribute to the advancement of knowledge within the broader academic community.

### **Community Engagement and Outreach Initiatives: A Commitment to Social Responsibility**

Our commitment to community engagement and outreach initiatives extends beyond the confines of our campus, as we strive to make a meaningful impact on the lives of those in our surrounding areas. Through a diverse array of extension activities organized by various bodies such as the NSS, Women's Cell, and IQAC, we address pressing social issues and promote holistic development. From environmental conservation and women empowerment to public health awareness and value education, these initiatives embody our dedication to fostering a resilient, empowered, and inclusive community. By mobilizing resources and harnessing collective action, Raidighi College serves as a catalyst for positive change, inspiring individuals to become active participants in their own development and the betterment of society.

### **Fostering Collaboration and Scholarly Excellence**

Raidighi College is proud to have fostered a culture of collaboration and scholarly excellence, evident in our extensive publication record, collaborative activities, and research funding. With 35 journal publications, 50 books and book chapters, and over 50 extensional outreach activities, our institution continues to make significant contributions to the academic landscape. Additionally, our partnerships with various organizations through 25 collaborative activities and research funding totaling 2.5 lakh reflect our commitment to advancing knowledge through interdisciplinary collaboration and innovative research endeavors. However, all these lead up to the stakeholders' wider view of reality, and their social responsibility and community awareness.

### **Infrastructure and Learning Resources**

#### **Empowering Excellence through State-of-the-Art Infrastructure and Facilities**

Raidighi College stands as a testament to modernity and progress, with its comprehensive infrastructure designed to foster academic excellence and holistic development. Boasting two well-appointed buildings housing 32 classrooms and specialized laboratories for subjects such as Physics and Microbiology, the college provides students with a conducive environment for learning and research. Equipped with modern amenities including fixed and portable projectors, a Central Computer Lab, and a Learning Management System, students have access to cutting-edge technology to enhance their educational experience. It must also be mentioned here during the COVID-19 phase, our growth and infrastructure developed to accommodate the changing demands of the time.

#### **Promoting a Culture of Learning and Engagement**

At Raidighi College, we understand the importance of extracurricular engagement in nurturing well-rounded individuals. Our facilities extend beyond the academic realm to include a well-stocked library, girls' hostel, sports complex with a gymnasium, and a Student Activity Centre. Cultural events and sports activities further enrich the college experience, providing students with opportunities for personal growth and development.

#### **Harnessing Technology for Academic Advancement**

The college's commitment to innovation is evident in its Integrated Library Management System (ILMS), operated on a Cloud Server with 24x7x365 hosting. Utilizing the KOHA LMS, the Central Library offers a wealth of services, including web-OPAC customization, email alert configuration, and N-LIST subscription, ensuring seamless access to resources for both students and faculty. Furthermore, the campus-wide LAN and Wi-Fi connectivity, managed by Alliance Broadband Services Pvt. Ltd. and M/s Misti TV Network, provide high-speed internet access essential for academic pursuits and administrative tasks.

### **Streamlined Operations for Enhanced Efficiency**

Raidighi College leverages technology to streamline administrative processes, facilitating tasks such as admissions, fee collection, and feedback collection through customized online portals. Administrative tasks are managed efficiently through platforms like AISHE and CUEXAM, ensuring smooth operations and enhancing the overall experience for students, faculty, and staff alike.

In essence, Raidighi College is committed to providing a nurturing and conducive environment where academic excellence thrives, supported by state-of-the-art infrastructure, innovative technology, and a holistic approach to education.

### **Student Support and Progression**

#### **Empowering Students: A Commitment to Welfare and Skill Development**

Raidighi College remains steadfast in its dedication to supporting students' holistic development and welfare, extending various forms of assistance and fostering skill enhancement opportunities. In addition to government freeships and scholarships, the college offers additional freeships to marginalized students, ensuring access to education irrespective of financial constraints.

#### **Equipping Students for Success: Skill Enhancement and Career Guidance**

Throughout the academic year, Raidighi College hosts a multitude of programs aimed at enhancing students' soft skills, language proficiency, communication abilities, life skills, and computing prowess. These initiatives prepare students for their future endeavors, equipping them with the necessary tools to thrive in a competitive global landscape. Furthermore, events focusing on career counseling and guidance for competitive examinations provide invaluable support and guidance to students as they navigate their career paths.

#### **Ensuring Student Welfare: Grievance Redressal and Support Systems**

Raidighi College prioritizes student welfare and safety, with robust grievance redressal mechanisms in place, both online and offline. The Anti-ragging Committee, Internal Complaint Committee, and Grievance Redressal Sub Committee work diligently to address any concerns or crises promptly, ensuring a supportive and secure environment conducive to learning and growth.

#### **Fostering Holistic Growth: Sports, Cultural Activities, and Community Engagement**

The college believes in nurturing students' talents and skills beyond academics, organizing over 200 cultural and sports activities in the last five years alone. These events provide students with ample opportunities to showcase their talents, develop leadership qualities, and foster camaraderie within the college community.

Moreover, Raidighi College's alumni network plays a pivotal role in mentoring students, engaging in community work, and leveraging their contacts to support students in various endeavors, further enriching the college experience.

### **Commitment to Social Responsibility: Initiatives During Natural Disasters**

In times of natural disasters, Raidighi College demonstrates its commitment to social responsibility by taking proactive initiatives to aid affected individuals. Whether through financial assistance, material support, or volunteer efforts, the college stands in solidarity with affected communities, embodying the spirit of compassion and solidarity.

## **Governance, Leadership and Management**

### **Aligned Governance and Leadership**

Raidighi College's governance and leadership are intricately aligned with its overarching vision and mission, as evidenced by various policies and practices implemented across the institution. Through explicit action plans, the college ensures the effective deployment of its vision and mission, with clear communication to all stakeholders.

### **Adaptation to Changing Dynamics**

The college has demonstrated resilience and adaptability in navigating the evolving landscape of higher education. From transitioning to the Choice Based Credit System (CBCS) semester mode to embracing the principles outlined in the National Education Policy (NEP) 2020, Raidighi College remains at the forefront of educational innovation. Additionally, amidst the challenges posed by the COVID-19 pandemic, the institution has embraced the 'neo-normal' in education, leveraging ICT-based teaching-learning-evaluation methods and e-governance initiatives.

### **Effective Institutional Management**

ICT-based teaching-learning-evaluation methods, including Learning Management Systems (LMS) and online resources, have revolutionized institutional management, enhancing efficiency and effectiveness across various administrative functions. The rigorous monitoring of these processes by bodies such as the IQAC and Academic Council ensures adherence to quality standards and continuous improvement.

### **Participatory Governance and Feedback Mechanisms**

The college fosters a culture of decentralized, participatory governance, valuing input and feedback from stakeholders at all levels. This inclusive approach is facilitated through various committees, ensuring unbiased decision-making processes.

### **Staff Welfare and Development**

Raidighi College prioritizes the welfare and professional development of its staff, implementing 360-degree performance appraisal systems and providing opportunities for career progression and promotion in accordance with government regulations and university guidelines. Financial support for staff empowerment and

participation in professional development activities further enhances quality assurance.

### **Continuous Improvement and Quality Assurance**

The IQAC plays a pivotal role in reviewing, recording, and reforming strategies and processes based on feedback received from stakeholders. Various initiatives such as skill enhancement courses, collaborative projects, annual audits, NIRF participation, and ISO certification contribute to the overall progression of the institution.

### **Efficient Financial Management**

The college ensures the mobilization and optimal utilization of resources and funds, with annual audits conducted to ensure effective financial management and accountability.

### **Institutional Values and Best Practices**

#### **Fostering Gender Awareness and Equality:**

Raidighi College is committed to fostering gender awareness and promoting equality among its student body. Through the integration of gender-based topics in the undergraduate syllabi as per Calcutta University guidelines and the organization of seminars and lectures on contemporary gender issues, the college strives to create a supportive and inclusive environment. Additionally, initiatives such as providing equal opportunities in admissions, scholarships, and participation in activities, along with active celebrations of events like Women's Day and Women's Week, underscore the institution's dedication to gender equality. The presence of dedicated support structures like the Women's Cell, which serves as a platform for grievance redressal and advocacy for women's rights, further reinforces this commitment.

#### **Commitment to Sustainability and Accessibility:**

Raidighi College prioritizes sustainability and accessibility through various initiatives aimed at creating a more environmentally friendly and inclusive campus. These efforts include implementing alternative energy resources, managing waste effectively, conserving water, and ensuring a disabled-friendly environment. By promoting these initiatives, the college not only reduces its environmental footprint but also enhances accessibility for all members of the campus community.

#### **Quality Audits and Clean-Green Initiatives:**

The college conducts regular quality audits on environment and energy to ensure compliance with green campus initiatives and promote environmental sustainability. These audits encompass areas such as green audit, energy audit, and clean and green campus initiatives, reflecting the institution's commitment to maintaining high standards of environmental stewardship.

#### **Promoting an Atmosphere of Inclusiveness:**

Through a variety of activities, including celebrations of national and international days, cultural events, and community outreach programs, Raidighi College fosters an atmosphere of inclusiveness and harmony. The college's response to crises, such as providing shelter during natural disasters, highlights its commitment to

community welfare and solidarity.

**Best Practices and Institutional Distinctiveness:**

Our two Best Practices are -

- 1. Building a Greener Tomorrow*
- 2. Nurturing and Empowering Our Daughter in Classroom & Beyond*

The distinctiveness of the institute lies in -

*Putting Indian Ethos into Practice*

The college emphasizes the importance of selfless service for societal well-being, shaping students into responsible and empowered citizens.

## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAIDIGHI COLLEGE
Address	Raidighi College P.O. and P.S. Raidighi, South 24 Parganas, Pin - 743383
City	Raidighi
State	West Bengal
Pin	743383
Website	<a href="http://www.raidighicollege.in">http://www.raidighicollege.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Sasabindu Jana	091-3218358262	9735310008	-	raidighicollege95@gmail.com
IQAC / CIQA coordinator	Sisir Chatterjee	091-8017038882	9433603681	-	sisirchatterjeegeo@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	University of Calcutta	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	16-09-2004	<a href="#">View Document</a>
12B of UGC	16-09-2004	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Raidighi College P.O. and P.S. Raidighi, South 24 Parganas, Pin - 743383	Rural	4	3700

## 2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Co	Duration in Months	Entry Qualificatio	Medium of Instruction	Sanctioned Strength	No.of Students

	Course		n			Admitted
UG	BA,Bengali, Hons	48	HS	Bengali	148	47
UG	BA,English, Hons	48	HS	English,Bengali	104	49
UG	BA,Education, Hons	48	HS	English,Bengali	92	81
UG	BA,History, Hons	48	HS	English,Bengali	126	27
UG	BSc,Geography, Hons	48	HS	English,Bengali	45	5
UG	BA,Geography, Hons	48	HS	English,Bengali	44	26
UG	BA,Political Science,Hons	48	HS	English,Bengali	75	47
UG	BSc,Food And Nutrition, Hons	48	HS	English	38	13
UG	BSc,Physics, Hons	48	HS	English	29	1
UG	BSc,Microbiology, Hons	48	HS	English	23	5
UG	BSc,Zoology, Hons	48	HS	English	43	26
UG	BSc,Botany, Hons	48	HS	English	12	9
UG	BSc,Chemistry, Hons	48	HS	English	31	3
UG	BSc,Mathematics, Hons	48	HS	English	61	11
UG	BA,Ba,GEN	36	HS	Bengali	1833	1260
UG	BSc,Bsc,GEN	36	HS	English,Bengali	244	170

### Position Details of Faculty & Staff in the College



<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	1				4				57			
Recruited	1	0	0	1	4	0	0	4	32	25	0	57
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				1			
Recruited	0	0	0	0	0	0	0	0	0	1	0	1
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						19
Recruited	9		2		0	11
Yet to Recruit						8
Sanctioned by the Management/Society or Other Authorized Bodies						20
Recruited	17		3		0	20
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

### Qualification Details of the Teaching Staff

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	1	0	0	2	0	0	4	8	0	15
M.Phil.	0	0	0	0	0	0	3	2	0	5
PG	0	0	0	2	0	0	24	15	0	41
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1403	0	0	0	1403
	Female	1941	0	0	0	1941
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	234	233	305	298
	Female	209	235	257	218
	Others	0	0	0	0
ST	Male	6	5	11	13
	Female	13	7	11	8
	Others	0	0	0	0
OBC	Male	46	65	83	91
	Female	131	116	125	133
	Others	0	0	0	0
General	Male	492	439	477	436
	Female	575	630	535	599
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1706	1730	1804	1796

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	The college/institution has started focusing on holistic and multidisciplinary education which will develop all capacities of human beings- intellectual, aesthetic, social, physical, emotional and moral in an
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	<p>integrated manner. This type of multidisciplinary and interdisciplinary programmes shall be in the long term the approach of all undergraduate programmes. The Institution in its preparedness for NEP plans to focus more on departments of Bengali and English Literature, Philosophy, Sanskrit, Mathematics, Physical Education, and other such subjects needed for a multidisciplinary, stimulating to holistic grooming of a student. Students will be given opportunities for internship with local industry, business, crafts person etc, so that they may actively engage with the practical side of their learning and finally improve their employability. As parts of the different MOUs the college has signed with different institutes, several interdisciplinary programmes are being held. The Institution plans to form 'light but tight' regulatory system which will held to move towards a multidisciplinary concept of education. There have been a number of multidisciplinary, UGC-Carelisted journals in which our faculty members from the Department of Zoology and History. Such practices orient our teachers for the NEP.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>According to academic bank of credit (ABC) as part of the National Education Policy, students will be given multiple entries and exit options, which will allow students enrolled in undergraduate (UG) and Post graduate (PG) programme to exit course and enter within stipulated period. As ABC regulation will encourage a blended learning mode in which students will be allowed to earn credits from various HEIS registered under their scheme through SWAYAM. Our institution has already started encouraging faculties as well as students to enrol under National schemes like MOOCS, SWAYAM, NPTEL, V-Lab. This flexibility in academic programmes will enable students to seek employment after any level of award and help to upgrade qualification and also curtail a dropout rate. However, it might as well be mentioned here that in previous years, under 1+1+1 system, if a student failed to appear for the Test Examination due to some unforeseen situation, the Academic Subcommittee of the college took into view their previous results, and based on those, sometimes allowed them to appear for the final examination. This practice was done to diminish drop-out rates and encourage students to take the examinations. A number of college</p>

	<p>representatives attended a workshop on ABC organised by the University of Calcutta, and the knowledge gained from that has been properly disseminated to all the stakeholders.</p>
<p>3. Skill development:</p>	<p>The NEP envisioned the holistic development of youth with emphasis on not only an upsurge in Gross Enrolment Ratio but also on skill development as the determining factors to realise the objectives of Atmanirbhar Bharat. Our Institution along with IQAC has already processed with this mission and arranged for special Knowledge and soft skills for students. There is a number of Skill Enhancement Courses (SEC) that come under the curriculum we follow. It takes a combination of all these types of skills to get a job, keep a job, and skilled in a job. Life skills like gymnasium, yoga (the college has a Yoga Club) is encouraged. Over the last five years, we have offered 36 Certificate Courses to our students which focused to develop their skills in different areas. The exchange programmes with different colleges that took place under different MOUs also highlight quite a few Skill Development programmes. Also, our college's liaison with surrounding schools is a significant step towards developing the students' skills from the school level, through various programmes. Also, the enthusiastic students are being guided through our 'Entry-in-Service' portal, which, prepares and sharpens their skill-sets for competitive examination by implementing problem-solving methodology, in the form of almost 48000 MCQ bank.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The college has an Indian Knowledge System (IKS) Cell dedicated to the promotion and dissemination of the Indian Knowledge System. The Cell was inaugurated on 15/07/2022. To ensure the prevention, growth and vibrancy of India languages, several initiatives are taken by our institution. The medium of instruction followed by the faculties of the college is bilingual (English and Bengali), where mother tongue is prioritised. Most of the seminars organised in the college are in bilingual mode, and even our faculty members deliver subject-specific research lectures in regional language on national platforms. Preferences are also given to 'Devnagari' for Sanskrit language, English language is also emphasised to promote the strength, usage and vibrancy of Indian Languages. The Department of History maintains a</p>

	<p>museum developed with historical artefacts of the Sundarbans which holds immense cultural importance. Also, Sundarban Geographical Society is another body connected to the Department of Geography of the college that marks serious study on the local geographical features, contributing to Indianness. To commemorate the historical, political and cultural value of the mother tongue, the college observes International Mother Language Day every year on or around February 21. Seminars related to the area of IKS have been organised in the college, and is immensely encouraged. Certificate Courses offered by NSS such as ‘The Idea of Service in India’ or ‘Ethics and Applied Spirituality’ add to a student’s understanding of IKS.</p>
5. Focus on Outcome based education (OBE):	<p>Focussing on outcome-based Education, the Institution monitors continual quality improvement by maintaining academic standards in all spheres. The Institute caters towards fulfilling the requirement of the curriculum. Issues in teaching and learning are taken care of like continuous formative assessment and mapping the curriculum and updating regularly to align with the latest knowledge requirements and to meet specified learning outcomes, so that by the end of the educational experience, each student should achieve the goal. The Institute has already developed well organized mentor-mentee system where the role of the faculty adapts as instructor, trainer, facilitator, or mentor, based on the outcomes targeted.</p>
6. Distance education/online education:	<p>Raidighi College acts as a PG (Distance Mode) Study Centre for Netaji Subhas Open University, and did the same previously for many years, for Rabindra Bharati University. As a PG Study Centre, Raidighi College has been hugely successful in giving opportunities to the students to continue with their higher education who, due to a number of adverse circumstances, failed to enrol them as regular students of post-graduation. So far as the Online mode of education is concerned, the college previously had E-Shikshak LMS to conduct online teaching and learning, and resource sharing. Later, our faculty member Prof. Uttam Roymandal developed another LMS E-Shikshalay since the time of NEP implementation in 2023-24. However, it must be mentioned here that in an area like the Sundarbans, online education was not a regular thing</p>

previously. However, at least for the last three sessions starting from the time of the outbreak of Covid 19 and the subsequent lockdown, the college has been able to successfully implement complete online or blended mode of teaching-learning into its academic structure. Keeping in mind the socio-economic condition of the locality and the hurdles set by it that we had to overcome, regularising the online/blended mode of education has been a commendable feat achieved by the college.

### Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>Yes. We are very happy to announce the establishment of Electoral Literacy Club ( ELC) at Raidighi College on 26th November,2021 and came into force with effect from 21st July,2022. This is a very significant initiative from our rural community context towards fostering constitutional and electoral awareness among our 18-21 years aged young students. The aim of our ELC is to improve the understanding of electoral system and associated ecosystem of citizen's empowerment, enabling them to make appraised choices and responsible participation in world's largest democratic processes. This ELC is committed for fostering the new generation of educated as well as sincere citizens in our successful participatory democracy.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes, the Raidighi College duly appointed Student's Coordinators and coordinating faculty members for Electoral Literacy Club (ELCs). The ELCs are fully operational in College campus after COVID pandemic lockdown, considering our commitment to developing socio-political awareness and electoral responsibilities among students. College appointed Coordinators, faculty members and associated students representatives play dynamic roles to ensure proper and effective functioning of the cell as per the understanding of ECI. The ELCs are organized to be representative in character, embracing inclusivity and heterogeneity to encourage committed participation in all forms of democratic processes.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include</p>	<p>The Raidighi College ELCs is at the forefront of electoral awareness much before the Commencement</p>



<p>voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>of Panchayat Elections in our state to enhance Student's understanding on the issues and related democratic processes through various innovative and strategic programs : 1. Students ( 18-21 years) and their Communities enrollment/ registration for electoral process : ELCs campaign for voter registration both at departmental level and in general awareness campaign are very much responsive not only for youth but also for their family members where they came from. 2. Voter's Awareness Campaign/Programs: Several Voter's awareness programs parto on Constitution Day celebrations and National Voters Day Celebrations 3. Enhancing participation of girls and their families: Girls students are comparatively higher in our institution and ELCs is committed for development of female voter's individuality. 4. Contributions in participatory electoral system with special emphasis on underprivileged sections: Promotion of the values and responsibilities of electoral system among students and inculcating the sense of civic duties by introducing constitutional understanding and directives from the day one in College orientation program. Our Equal Opportunity Centre and their respective wings like SC/ ST Cell, Minority Welfare Cell, OBC Cell, Committee for physically challenged people are sincerely maintained social-economical-political orientation from the beginning of the each session to ensure their constitutional rights and functional duties in participatory electoral system particularly in the context of challenges of underprivileged livinghood. 5. Ethical voting and the duties of the youth: Our students are mostly 18+ youth and responsible for the socio-cultural environment of our surrounding. There are several community engagement programs in various college sponsored platforms where ELCs convey the message of ethical conduction and social responsibilities of our youth not only at the time of elections but also for all the seasons. The ELC of Raidighi College remains dedicated to knowledge base preparedness for electoral participation of 18-21 years youth and it will support the activities of well informed and dedicated citizens in our country's electoral ecosystem.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research</p>	<p>Raidighi College ELC organises various programs on electoral related issues : A. Observations of National</p>

<p>projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>Voter's Day 25th January each year jointly by Department of Political Science and Electoral Literacy Club. Total number of Participants 40 in 2022 and 55 in 2023. B. Encouragement for minority voters on each year's Minority Welfare Day Program: Minority Welfare Cell and Electoral Literacy Club organise awareness program on socio-political rights and duties of minority youths on every year's Minority Rights Day Celebrations, 18th December. Total number of Participants 55 in 2022 and 70 in 2023. C. Empowerment with political participation campaign for girls : Our Women's Cell and Electoral Literacy Club organise socio-political awareness campaign for our girls students and their families in various programs like International Women's Day or Student's Orientation Day or International Day of Girls and Women in Science etc. D. Educational attainment on Electoral System by Academic orientation of Department of Political Science : As per University of Calcutta syllabus (CBCS) Sem 2 academic preparation/ interpretation is compulsory about electoral practices and constitutional understanding for the students of Political Science Department. Students are regularly oriented with constitutional understanding on electoral system through various programs like observations of National Panchayati Raj Day by Political Science Department. E. Community Awareness campaign by NSS and ELC of Raidighi College: There are various community services programs as per National Service Scheme (NSS) for overall integrity and welfare of common people of adopting village and institutional surrounding. ELC is working with NSS from the period of Azadi ki Amrit Mahotsav (2022-23) for awareness campaign on the conduction modalities and moral values of democratic electoral system of our country.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>The Raidighi College ELC and College authority have jointly instituted rigorous monitoring to review the students status as voters and coordinating with elections authorities for necessary support to ensure registration of all eligible students as voters. This collective efforts focus to enlighten students with their constitutional responsibilities and nourished electoral participation.</p>

## Extended Profile

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### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3056	3774	3331	3193	3287

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 64

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
64	64	63	25	21

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
124.4941651	37.67468	22.12608	134.70335	80.56576

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

**The Academic Calendar** is being meticulously prepared by the IQAC in consultation with the Institutional authority, in accordance with the curriculum framed by the University and gets displayed on the College Website, providing tentative dates for **the commencement of sessions, internal examinations, holidays** according to the Government of West Bengal Holiday List and institutional events like **College Foundation Day, Annual Sports Competition, Annual Cultural Competition, The College Social**, etc. Vacations and session breaks are also mentioned.

The College strives to adhere to the Academic Calendar with sincerity so that the students, teaching and non-teaching staff remain aware of the upcoming events. It was only during unforeseen and emergency circumstances, like Covid-19 Pandemic, that there was divergence from it.

**Mechanism for Curriculum delivery:**

The Academic Subcommittee of the College is entrusted with the task of preparing **Class Schedules in the form of Routine**. It frames the Master Routine keeping in mind departmental priorities for each semester.

The academic session begins with **departmental meetings at every department, subsequently leading to the distribution of assignments**. Individual teacher after due consultation with the Heads of the Departments chalk out their lesson plans and initiate preparation of the teaching strategies in consonance with the course structure.

At the beginning of each semester, a tentative **teaching plan** is shared with the students to make them aware of the distribution of the syllabus. Syllabus distribution, teaching plans and individual class records are maintained to ensure that the syllabus is completed within the stipulated time. The teaching plan has been meticulously prepared and maintained by the teachers through the use of **Learning Management System (LMS) platforms like E-Shikshak and E-Shikshalay**, which can be digitally accessed by the student community.

Different methods for teaching-learning, apart from the traditional chalk-and-talk method are employed including **ICT tools, audio-visual aids, power point** etc. Practical classes are conducted regularly for Laboratory based subjects.

**Tutorial classes** for each paper are held, **special classes** are arranged for **slow learners** as per requirement. Through mentoring and counselling sessions students can further open up with any

academic problem that they face.

The College Library provides **Electronic Books, Journals, Magazines, Newspapers**, etc. to the learners apart from the regular book lending services.

**Class tests, formative assessments, tutorial assignment submission** are part of the Continuous Evaluation related to teaching-learning pattern. **Internal Assessment** is conducted prior to the beginning of University conducted semester exams, the results of which are duly displayed on Departmental Notice Boards.

Participation of students in **invited lectures, seminars/webinars**, related to their subject of study and **interdisciplinary topics**, so as to broaden and deepen their understanding of topics of study are arranged for.

**Wall magazines** are prepared by students under the guidance of the teachers, reflecting their awareness of academic topics and different contemporary issues.

**Excursions, field studies, institution/industrial visits** are organized by different departments to help the students to acquire applied knowledge.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 39

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### Other Upload Files

1	<a href="#">View Document</a>
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### 1.2.2

*Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years*

**Response:** 63.51

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2062	2450	1143	3135	1779

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.3 Curriculum Enrichment

### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

The scope of assimilation, induction and dissemination of cross cutting issues gets reflected in the following manner:

Being sensitive about the requirement of instilling ethical doses in today's youth, a number of **Add-on/Certificate courses in and around the area of Value Education have been organised by the NSS**, Raidighi College during 2018-19, 2019-20 and 2021-22 sessions. Through such courses, the newly admitted students get an opportunity to listen to the resource persons on ethico-moral issues and freely interact with them on issues of decent moral upliftment.

**Professional Ethics:**

Through the subjects taught at this institution viz. **Philosophy** looking upon the finesse of Ethics as a major dimension of study and dealing with its parameters whereby Professional Ethics forms a significant part. **The IPR Cell** of the college organizes discussions and **awareness programmes on Intellectual Property Rights**, to indoctrinate messages on Professional ethics.

**Gender Concern:**

Gender issues and its allied concerns such as Gender Rights, Social Problems. Domestic Violence etc. are dealt with, by subjects like **Political Science. Likewise English, Bengali, Philosophy. History deal with courses that throw light on Feminism, Ecofeminism, Women Education, Inequality and Women Empowerment** focusing on its role in Social constructivism, literature and social reforms. The **Women Cell** of the college regularly arranges for **sensitization programmes**, discussions in relation to the issue of gender. The **Internal Complaints Committee and the Anti-Ragging Committee** play an equally vital role in this regard.

**The NSS, as well as the Department of Food and Nutrition** organizes awareness programmes to aware villagers, women folk in particular about the importance of personal and mental hygiene, food and nutrition.

**Human Values:**

The Social Science subject like **Political Science** includes issues pertaining to human values (Social and Political communication, Social Changes, Social Problems etc). Human values are further fostered through NSS activities in this cyclone-prone area. During the Cyclone Amphan in 2020, amidst lockdown, NSS units of Raidighi College had arranged for **extensive relief work**. As a precautionary



measure to Covid-19, they had **also distributed awareness leaflets and masks** in and around Raidighi.

### **Environment and Sustainability:**

Environmental concerns pertaining to awareness and conservation is specifically dealt by the Life Science centred departments of the college viz. **Botany, Zoology and Microbiology**, and the **Green Club**. Moreover, Environment and Sustainability becomes directly related to disciplines like Zoology, Botany, and Geography.

The syllabi focus on different dimensions of environment ranging from **biosphere, ecosystem, ecology, biodiversity, sustainable development, renewable and non-conventional energy sources, resource conservation, environmental economics, environmental ethics, green chemistry and so on.**

The curriculum of different subjects include **Environment as a AECC paper of UG course, inculcates awareness about Environmental Pollution, Environmental Hazards & Disasters, Man-Environment relationship** among the students not limited to science discipline. Green Audit, conducted by the Green Club and the Department of Botany encourages further awareness and scope in this field.

Outside the stipulated curriculum, **the NSS organizes cleanliness drives, plantation drives, awareness programmes and seminars on importance of saving water, hazards of using plastic**, etc, thereby enhancing awareness about the natural surroundings. In July 2021, NSS organised a **special lecture on the occasion of Van-Mahotsav**, to impart awareness among the students and sensitise them about local mangrove plantation.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### **1.3.2**

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 2.23

## 1.3.2.1 Number of students undertaking project work/field work / internships

Response: 68

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 1.4 Feedback System

## 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 73.18

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
1796	1804	1730	1706	1789

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2412	2412	2412	2412	2412

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 61.66

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
707	695	646	595	705

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1086	1086	1086	1086	1086

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio**  
(Data for the latest completed academic year)

**Response:** 47.75

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

Raidighi College has tried to **robustly, comprehensively promote experiential learning, participative learning and problem solving methodologies** amongst students in the following manner –

**Experiential and Participative Learning:**

- Several Departments like Food and Nutrition, Zoology, Botany, and Geography **conduct regular Study tours, Field visits** as a part of their Curriculum.
- Although field studies and excursions were hindered by the COVID-19 pandemic, the **Microbiology Department** organized a **state-level competition** in collaboration with the **Microbiologists Society of India**. This competition provided students with the opportunity to engage in **holistic performance, quizzes, and student webinars, contributing to a comprehensive understanding of microbiology**.
- Over the past five years, the college has organised **36 Certificate courses** for students that enrich their curricular learning further.
- Certificate course such as **The Idea of Service in India** or **Ethics and Applied Spirituality** offered by NSS not only enrich our students academically, but also allow them to inculcate and **nurture values to become responsible citizens**.
- A number of **extensional activities and student-enrichment programmes** have been held by the college as a part of the **36 M.O.Us** signed with various institutions.

**Problem Solving Methodologies:**

- Raidighi College recognized the **importance of problem-solving and participative learning methods** to encourage students to **apply theoretical knowledge practically**.
- Following online classroom lectures, students are encouraged to solve problems **individually or collaboratively in groups**. They are often **guided by their peers** – the senior batches of students, under the supervision of the departments.
- A number of departments conduct regular **practical classes**.
- Every department, through **mentoring**, addresses the **problems faced by slow learners**, particularly
- **Competitive Examination Facility**: Students are offered **Entry-in-Service** portal with **48000 questionnaires** involving Mathematics and Reasoning for their self-evaluation process.

These methods enabled students to explore real-world applications of their subjects.

**ICT Tools and Online Learning:**

- The use of **ICT tools was already in practice before the pandemic**, with **projectors and smartboards being utilized offline**.
- However, the pandemic accelerated the adoption of online teaching and learning. Platforms such as **Moodle, Google Classroom, Google Meet, Zoom**, and various **online learning tools like YouTube and podcasts** became integral to the teaching process.
- **LMS Software is used to upload the Internal & End-Semester Examination Question Papers, Learning Resources, Model Question Papers and Curriculum plans** for the academic benefit of the students.
- **Language Laboratory is built for improving the LRSW (Listening, Reading, Speaking and Writing) skills** of the students.
- **20 classrooms are ICT-enabled with LCD projectors and screens.**
- Departments are equipped with **Desktops/laptops and Printers.**
- Library uses the **KOHA Library-Management software** for books' circulation management.
- **Online Public Access Catalogue (OPAC)** is maintained and can be accessed.
- The college's **Wi-Fi-enabled campus** ensured that students and teachers had access to **online learning resources like N-List.**

**Communication and Support:** To facilitate effective communication and support, the college maintains various channels.

- Communications are made through **channels such as email, Telegram groups, and WhatsApp**, enabling students to stay updated on college-related matters.
- Furthermore, recognizing the importance of infrastructure, the college embarked on the reconstruction of its **central Computational Lab**, which was damaged by cyclones in previous years. Alongside, a **Research Incubation Centre** has been created as well.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 98.34

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
64	64	63	25	25

#### File Description

#### Document

Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

### 2.4.2

***Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)***

**Response:** 59.49

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
33	32	32	24	20

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

#### **ASSESSMENT PROCEDURE**

Raidighi College has designed its **Internal Assessment (IA)** evaluation process in accordance with University circulars. **End-semester (External) Examinations** related modalities, schedules, notifications, centre allocation documents are primarily published by the University, which are circulated and implemented by the College.

- **The Internal Assessment**

- **The Internal Assessment** is made up of two components – C1: Internal Examination, C2: Attendance. Total Marks for Internal Examination is 10 for each paper: Core Courses (CC), Generic Electives (GE) and Discipline Specific Electives (DSE) and the Skill Enhancement Courses (SEC).

- **IA (20 Marks) = C1 (10 Marks) + Attendance C2 (10 Marks)**

- Internal Examinations' related Notifications are circulated by the Examination committees and they conduct the General Internal Assessments in a centralized way, whereas the Honours Internal Assessments are conducted by the Departments.

- **End-semester (External) Examinations**

- **End-semester (External) Examinations** related Enrolment Notifications, Admit Cards,



Schedules, Centre allocation lists are published by the University which in turn are circulated through College Notices (in the website).

- Detailed Notifications, Room plans and posters for End-semester Examinations are published by the College. Practical Examinations are held by the Departments themselves. The Internal, Practical Marks is preserved by the Departments and uploaded in the University portal.

Besides, the college has been constantly monitoring and updating the Continuous Internal Evaluation system. These updates include regular monitoring of student attendance, identification of slow learners based on class test results, and the initiation of an online student feedback system.

## **THE GRIEVANCE REDRESSAL SYSTEM**

The students have several options at their disposal for registering grievances related to Internal Assessments and End-Semester Examinations. They are –

### **1. Departments and Faculties**

Aggrieved students can approach their respective Departments and Faculty members with their Grievances and complaints which are solved in turn by the Departments through deliberation in Departmental meetings.

### **2. Principal's Office**

Students can submit Examination related Grievance applications to the Office. They are solved by the Office staff and Annual reports are also prepared.

### **3. Examination Committee**

The students can approach the Examination Committees with their grievances related to Internal examinations like rescheduling requests, Course combination correction etc.

### **4. Post Results publication Review system**

The students can apply for **Review of their Results**. As and when the University publishes review Notifications, the College circulates the Notices online. The Review Submission is done through online mode in the University portal.

### **6. Grievance Redressal Committee (GRC)**

Any student can lodge a Complaint through Email in a specified format given in the College website. The GRC convenes meetings based on it, involving the student(s) along with the connected parties to immediately solve it. The Departments submit Annual Grievances Reports to the GRC. On the basis of these along with its own activities, the GRC compiles an Annual report.

**Detailed Report on Examination related Grievances' Redressal mechanisms is attached.**

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### **Response:**

Programme Outcomes (POs) and Course Outcomes (COs) are key components of educational programmes in an Institution. POs define the overarching knowledge, skills and attributes that students are expected to attain by the time they complete their programme of study. COs specify the specific learning objectives for individual courses within that Programme.

Raidighi College believes that a detailed and comprehensive set of Outcomes and Objectives for broad-based Streams, Programmes and Courses have to be designed and circulated before the commencement of the Teaching-Learning process. Thus, a comprehensive set of Objectives, Outcomes and Goals had to be set forth for the students for them to have a clear and vivid understanding of the scope, syllabus, depth and breadth of the Programmes to be pursued by them. The following steps were executed to design the Objectives and Outcomes and ensure their widespread circulation –

First the concept of Learning Outcomes (LOs) in accordance with Bloom's Taxonomy had to be understood. After that, Raidighi College initiated the task of designing the broad-stream based Programme Outcomes (POs). The Undergraduate Programmes were classified into two broad-based streams –

1.B.A. Programmes

2.B.Sc. Programmes

The broad-stream based Programme Outcomes (POs) for the two aforementioned broad based streams are designed by the university. After enlisting these broad-streams based Programme Outcomes (POs), the designing phase of the Programme Specific Outcomes (PSOs) for the Honours programmes got initiated. The Course Outcomes (COs) for each of Courses are enlisted in the curriculum of the respective Programmes. The College ensured widespread circulation of the POs, PSOs, COs amongst stakeholders (students and educators) for proper clarity and transparency regarding the objectivity of the entire Teaching-Learning process. Widespread circulation of the designed POs, PSOs, COs are ensured in the following ways -

1.The centralized PSOs and departmental POs and COs are uploaded in a dedicated web-page in the College website.

2.The College published Notifications (containing the Web-links) for widespread circulation of the PSOs, POs, COs. The students and their parents can readily access them and gain clarity regarding the objectivity and outcomes of the Programmes.

3.Faculty members have shared these set-forth Objectives and Outcomes with the students and discussed these in great detail with them during classroom teaching. The students have always been encouraged to properly understand these objectives and have a clear and vivid understanding.

The Detailed Methodology followed by the College for designing POs, PSOs, COs along with the Detailed document containing them is attached.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

*The Attainment of POs and COs is typically evaluated to assess the effectiveness of a Program or Course in achieving its intended learning objectives. This evaluation is of great significance for continuous improvement and improvisation.*

Just as the designing of the Program and Course Objectives was the point of commencement of the entire Teaching-Learning process, the evaluation of their attainment has to be the culmination point. The **Attainment levels of the designed Outcomes have to be evaluated in a robust, scientific and comprehensive manner.** The Outcomes are the set of Objectives that a student should be attaining or acquiring when successfully qualifying the Final Semester (that is UG Semester-VI) Examination. The various methods employed for evaluation of Attainment of these POs, PSOs, COs can be classified into 2 broad categories –

**1.Direct Attainment Evaluation Strategies**

**2.Indirect Attainment Evaluation Strategies**

The methods employed for evaluation of Attainment are as follows –

### 1. End-Semester Examination results

Detailed Analysis of End-Semester Examination results provide a vivid picture regarding the Attainment of the laid down POs, PSOs, COs.

### 2. Internal Examination results

Analysis of the Internal Examination results provides a basis for evaluation of attainment and planning for the future remaining span of the Semester.

### 3. Academic Progression related Departmental Faculty Members' Meetings

The Faculty Members convene Departmental meetings to evaluate Academic Progression of the students. These meetings are generally held after the Internal Examinations in each Semester. Thus there are two such **Departmental Academic Progression related Faculties' Meetings** in an Academic Year (that is one for the Odd Semesters and one for the Even Semesters).

### 4. Students Performance and Attainment Mapping Software Portal

The college uses a **Web-portal for mapping the Courses to PSOs and for grading all the Final semester students** in accordance with the laid down PSOs. The portal uses a well defined Algorithm for computing the **Attainment Score** of each Student of the college based on both CGPA and the Faculty members' Grades.

**Attainment Score = 80% of CGPA + 20% of Faculty given grade** This score gives a robust idea regarding the Attainment levels and it is evaluated for each and every student passing out of the College.

### 5. Progression to Higher education

Students' **progression to Higher Education serves as an important metric for Attainment evaluation.** (For more details, please see 5.2) Progression to Higher Education acts as a marker for evaluating successful attainment of the laid down Programme and Course Objectives and Outcomes.

### 6. Placements achieved by the students

**Placements achieved by students** also serve as an important metric for Attainment evaluation. (For more details, please see 5.2)

### 7. Students' Feedback Reports

The **Students' Feedback Reports** for the last 5 completed academic years are a **basis for self evaluation of Objectives and Outcomes enlisted earlier.** The attainment levels are exercised and evaluated by the students themselves through their responses in the annual Students' Feedback Report. (For more details, please see 1.4)

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 2.6.3

#### Pass percentage of Students during last five years (excluding backlog students)

**Response:** 72.51

#### 2.6.3.1 Number of final year students who passed the university examination year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
366	373	646	601	406

#### 2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
752	705	693	645	504

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 2.7 Student Satisfaction Survey

### 2.7.1

**Online student satisfaction survey regarding teaching learning process****Response:** 3.99

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 1.25

#### 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	1.25	0	0	0

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

In the pursuit of academic excellence and the promotion of innovation, Raidighi College is dedicated to fostering an ecosystem for innovation through the Indian Knowledge System (IKS). This unique approach to education and knowledge dissemination has been instrumental in creating a dynamic environment where innovation thrives, intellectual property rights (IPR) are respected, and the transfer of knowledge and technology is actively encouraged.

**THE IPR CELL:** One of the fundamental pillars of Raidighi College's approach to innovation is the promotion of awareness about IPR. Activities related to this have been designed and conducted by the IPR Cell of the college. National Level Webinar on 'Intellectual Property Rights: Awareness, Academics & Applications' was organised on 25/09/21 by Department of Microbiology & IQAC of Raidighi College & Department of Microbiology & IQAC of Sammilani Mahavidyalaya. It marks an important step towards the dissemination of awareness about Intellectual Property Rights.

**MOUs & THEIR PRODUCTIVITY:** The college has MOUs with a number of other Higher Education Institutes for the sharing of knowledge, library and research facilities. Faculty members from respective departments, especially pertaining to science stream, go to those institutions and faculty members from there come to our college. Through such faculty exchange programmes, a constructive both-way flow of knowledge is maintained.

**INCUBATION CENTRES:** Moreover, Raidighi College has taken significant strides in establishing Incubation centres pertaining to the field of mushroom culture, and apiculture. A Computational Laboratory has also been put in effect, in collaboration with K.K.Das College. Recognizing the need to reignite the passion for Science among these promising students, Raidighi College, in collaboration with K K Das College, has established the Computational Materials Modelling Centre (CMMC) on the premises of K K Das College. This Center stems from our acknowledgment of the rising significance of computational techniques in the realm of materials science and our unwavering dedication to nurturing cutting-edge research and educational advancements within our community. All these, in one way or the other, serve as nurturing grounds for innovative ideas that might grow into viable businesses.

**INDIAN KNOWLEDGE SYSTEM:** The outcomes of Raidighi College's dedication to the Indian Knowledge System are palpable too. The 'Cultural Heritage Subcommittee' of the college is dedicated to constantly monitor activities in tune with the IKS principles. Regular cultural activities in the college engage students to bring out the local cultural values in their participation and performance. The Sports Subcommittee, too, promotes sport activities that are essentially Indian in their history and lineage. The college Kabaddi team participates in a number of university level and state level sports competitions. Also, departments of Sanskrit and Philosophy, through the curriculum teaching, make students aware of and initiate them into the domain of IKS. Furthermore, the college has actively promoted research that is deeply rooted in the Indian Knowledge System. Faculty members have undertaken projects that explore traditional knowledge systems, indigenous practices, and their integration with modern technologies.

**CONCLUSION:** In conclusion, Raidighi College's commitment to creating an ecosystem for innovation through the Indian Knowledge System, including IPR awareness, the establishment of an Incubation Centre, and various other initiatives, focus on nurturing creativity, protecting intellectual property, and facilitating the transfer of knowledge and technology has not only enriched its academic environment but has also contributed to the broader community and the nation as a whole.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.2.2

***Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years***



**Response: 51****3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	15	12	14	7

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**3.3 Research Publications and Awards****3.3.1****Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****Response: 0.53****3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	2	9	5	8

<b>File Description</b>	<b>Document</b>
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Link to re-directing to journal source-cite website in case of digital journals	<a href="#">View Document</a>
Links to the papers published in journals listed in UGC CARE list or	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.3.2

**Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**Response:** 0.75

**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	21	7	7	4

<b>File Description</b>	<b>Document</b>
List of chapter/book along with the links redirecting to the source website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 3.4 Extension Activities

### 3.4.1

**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

**Response:**

1. **Community Empowerment and Development:** Raidighi College's extension activities have been instrumental in empowering the local community. Both the NSS units of Raidighi College maintain liaison with the local community through the NSS volunteers, by conducting various outreach activities. On different occasions, rallies and awareness programmes are organised by NSS which enlighten the community via the students on various social and health issues.

2. **Improved Education:** Education is a powerful tool for personal and community development. Raidighi College has taken steps to bridge the digital divide by setting up a Computational Laboratory which is well-functional. Also, the projects such as mushroom cultivation, apiculture etc. centre round the local ecosystem and livelihood, thereby connecting the college to the community.

3. **Healthcare Services:** Currently, our NSS Unit 1 and 2 volunteers are dedicated to developing our adopted village, addressing challenges exacerbated by the COVID lockdown. On April 11, 2023, our Community Outreach Programme observed World Health Day with a Nutritional Assessment and Diet Counseling Session, benefiting the broader community. During the COVID lockdown as well, the NSS volunteers played an active part in distributing awareness leaflets and masks in the surrounding locality, which happened to safeguard the community in more than one way. Also, as this is a Dengue-prone area, every year Dengue-awareness campaigns and programmes are arranged by the NSS. Anti-microbial awareness programme, webinar on childhood cancer, No-Tobacco campaign on the World COPD day, etc have also been organised in the college.

4. **Environmental Initiatives:** Environmental sustainability is a global concern, and Raidighi College has taken steps to address it at the local level. The Green Club and Botany department, in collaboration with the NSS units, have spearheaded successful environmental initiatives in and around the college premises, partnering with NGOs like 'Human Wave' to manage waste and promote environmental awareness. Apart from having Environmental Science as a subject in curriculum, a number of programmes dealing with environment-issue are organised throughout a year. For example, around the Van-Mahotsav in July every year, tree plantation drives are organised by NSS. Sundarban Divas was held in January 2024, where a major focus was on promoting the necessity to preserve the unique environment of the area. waste management programs, National pollution control day, etc are observed regularly. These initiatives have not only contributed to a cleaner and greener neighborhood but have also instilled a sense of environmental responsibility in the students and the community members.

The extension activities have been a potent tool for sensitizing students to the various social issues that affect their community. By actively engaging in these activities, students have had the opportunity to witness and understand the challenges faced by the underprivileged and marginalized sections of society. This first-hand experience has fostered empathy and a sense of social responsibility among the students,

prompting them to be more socially conscious individuals.

**5. Development of Soft Skills:** Beyond academic learning, Raidighi College's extension activities have emphasized the development of soft skills among students. Through volunteer work, leadership roles in community projects, and interactions with diverse groups of people, students have honed their communication, teamwork, and problem-solving skills. These skills are invaluable not only in their academic pursuits but also in their future careers and personal lives.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.2

#### **Awards and recognitions received for extension activities from government / government recognised bodies**

##### **Response:**

Raidighi College has consistently demonstrated an unwavering commitment to community engagement and extension activities that have had a profound impact on the local community. Over the years, this dedication has garnered significant recognition from the Govt. of West Bengal. Here's a glimpse into the accolades and acknowledgments bestowed upon Raidighi College for its extension activities:

##### **Recognition by Govt. of West Bengal**

The Block Development Officer of Mathurapur II Development Block, representing the Government of West Bengal, has underscored –

- Raidighi College's pivotal role during times of crises and its consistent support towards community welfare initiatives. During natural calamities such as cyclones Amphaan and Yaas, Raidighi College stands tall as a crucial center for Disaster Management. Its infrastructure and logistics have been instrumental in aiding the Block Development Officer in effectively serving the affected populace.
- Moreover, the college has extended its cooperation during various community services, including Covid vaccination camps and regular vaccination drives.
- Notably, Raidighi College's facilities were utilized as temporary shelters for CPF during the Panchayat General Election in 2023. Through its proactive involvement in community services during times of national importance, Raidighi College has earned commendation for its unwavering commitment to societal well-being.

### Awards Received by Raidighi College

**1. Green Award:** Raidighi College's tireless efforts and exemplary dedication to promoting environmental protection and biodiversity conservation have been duly recognized with the Green Award by the Block Development Officer, Mathurapur II. This accolade underscores the college's proactive stance towards fostering environmental stewardship within the block.

**2. NSS Award:** The National Service Scheme (NSS) units of Raidighi College have been honored with the NSS Award by the BDO, Mathurapur II. This recognition celebrates the outstanding service rendered by the NSS units in uplifting the local community. Guided by the motto 'NOT ME BUT YOU,' Raidighi College's NSS units have exemplified selflessness and dedication in their endeavors to serve the community.

**3. Nari Shakti Award:** In acknowledgment of its relentless efforts to promote women's higher education, empowerment, and welfare, Raidighi College has been conferred with the Nari Shakti Award by the BDO, Mathurapur II. This award underscores the college's commitment to fostering gender equality and creating opportunities for women's advancement within the block.

### Recognition by Mathurapur Block II Panchayat Samity:

Mathurapur Block II Panchayat Samity organised 4 activities in 2022 in which our students participated. They received certificates acknowledging their participation and mettle:

SL	DATE	OCCASION	CERTIFICATE ISSUING AUTHORITY	EVENT	NO. OF PARTICIPANT
1	11.08.2022	RAKHI BANDHAN DIWAS	MATHURAPUR BLOCK II PANCHAYAT SAMITY	RECITATION EXTEMPORE	1 2
2	14.08.2022	KANYASHREE DIWAS	MATHURAPUR BLOCK II PANCHAYAT SAMITY	RECITATION DRAWING	4 3
3	16.08.2022	KHELA HOBE DIWAS	MATHURAPUR BLOCK II PANCHAYAT SAMITY	RECITATION QUIZ	4 1
4	11.12.2022	SUNDARBAN DIWAS	MATHURAPUR BLOCK II PANCHAYAT SAMITY	EXTEMPORE DRAWING	2 2

Raidighi College's journey is not merely about academic excellence but also about nurturing a strong sense of social responsibility and community engagement. These accolades serve as a testament to the

college's unwavering dedication to serving society and fostering positive change within the community. As it continues on its path of service and excellence, Raidighi College remains a shining example of academic institutions driving meaningful impact beyond the confines of classrooms and campuses.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

### 3.4.3

*Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

**Response:** 15

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
07	03	02	02	01

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 3.5 Collaboration

### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship,*

*on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 25

<b>File Description</b>	<b>Document</b>
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

**Response:**

The college has two separate buildings i.e. AJC Bose Bhawan (Administrative Building) and Swami Vivekananda Bhawan (Academic Building) and **32** classrooms for catering to the needs of students across 16 UG courses. Most of the rooms are endowed with fixed projectors for ICT enabled teaching learning practices. There are also endowed with portable projectors which are regularly used for conducting classes in different classrooms of both buildings. The Departments of Physics, Microbiology, Food & Nutrition, Chemistry, Zoology, Botany, Mathematics and Geography have their own laboratories with equipment and elaborate specimen collections.

- The Department of Physics has **1 Optical Lab, 1 Electrical & Electronics Lab, 1 Thermal Lab and 1 General Lab.**
- The Department of Geography has 3 laboratories. **1 Computer/Software Training Geoinformatics Laboratories** for working on software like **Quantum- Geographic Information System, 1 Soil-Analysis/Pedological Study-lab, 1 Map (Topographical Map/ Aerial Photo/ Satellite Imageries) Laboratory and 1 Open Field Instrument-training laboratory (Prismatic Compass Transit Theodolite, Dumpy level, Auto-level etc.).**
- The Central Computer Laboratory has a setup of **22 desktops, a laptop and various modern software with an LCD Projector for open class.**
- The college has a **Learning Management System (LMS) and Language Lab - Orell Talk Smart Version (Perpetual License) for 1 Teacher and 20 Student Consoles (Includes additional consoles) Up to 500.**
- The Department of Geography has a well-equipped Geoinformatics Lab with 16 terminals for both the students and teachers of the department.
- The college has **1 heavy duty diesel & 1 green generator set, 20KV Solar Panel** and a dedicated transformer for uninterrupted teaching learning procedures.
- The college runs a fully-functional girls' hostel located nearby the college premises.
- College has a centralized wi-fi system (constantly being upgraded) not only to help out with administrative works, but also to help students as well.
- College has a fully-functional, largely automated and well-stocked central library.



***Facilities for Cultural and sports activities, yoga Centre, games (indoor and outdoor), Gymnasium, auditorium etc.***

- The institution has a newly developed Student Activity Centre for physical exercise, yoga and other related activities. Training equipment are also available. Yoga training is also regularly conducted with external trainers.
- Furthermore, the college regularly hosts various cultural programmes to mark the occasion of Teachers' Day on 5th September. During the pandemic, the departments have also sought to encourage the cultural activities of the students by hosting different programmes online. Some departments, such as the Department of Geography, Education etc, have even started their departmental websites to showcase their performances and success of the students.
- The college also regularly organizes annual sports for students and staff at college ground.
- The departments also regularly host wall magazines featuring the contributions of the students on diverse areas of interest.
- Apart from these, the Students' Union also hosts Freshers' Welcome and other cultural activities which are generally held at College Campus.
- There is a calendar of extracurricular activities which the College uses to coordinate different cultural events
- Keeping health and hygiene as the topmost priority, the college washrooms have been renovated and there are disabled-friendly washrooms maintained by housekeeping staff
- The college has functional gymnasium (20ft X 25ft) located at the ground floor of Swami Vivekananda Bhawan includes the following- **Leg press, Chin-up, Butterfly, Sit-up bench, Biceps curl, Wrist curl, Shoulder press cum chest press, Shoulder press weight loaded, Bench press, Hip twisting.**

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 4.1.2

***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

**Response:** 35.8

#### 4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
49.11031	2.36180	1.74011	76.99144	12.83889

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

#### Response:

- **Name of ILMS software & Services:** KOHA ILMS (version 22.11.17.000 Rosalie) on Ubuntu/Debian OS in Cloud Server [24x7x365 Hosting] and other associated work [including customization of Staff Client and Web-OPAC, e-mail Alert Configuration, Server Maintenance, Remote Support of Koha, Migration from Local Server to Cloud Server, Annual Maintenance, etc.],
- **Latest Version:** 22.11.17.000 Rosalie
- **Year of Automation Started:**2015-2016

The college has always boasted an adequately well-stocked Central Library that doubles up as a sprawling study-space for students and faculties as well. The Central Library is situated at the Ground Floor of Administrative Building (Sir AJC Bose Bhawan) of the College with Central Library: 1350 Sq ft. The library of this college is an closed-access library with a collection of approximately **17000**. The stock of books is constantly evaluated, and the library has a fairly regular weeding out as well as procurement mechanism in place. Library is being automated using the Integrated Library Management System (KOHA). For this purpose, Library Management open-source software named KOHA was installed in the year of **2015-16** (Version: **3.18.03**) which was upgraded to version 21.05.17.000. Now, it is fully automated and 24/7 access to the server with 99.9% uptime assurance. It has a 24x7x365 web OPAC search facility with upgraded **cloud-based Version 22.11.17.000 Rosalie**. The library has a paid subscription of the N-LIST services that is accessed by the faculties as well as advanced students. Students are becoming enriched with the use of NDLI as well. Besides, there is a multiplicity of administrative-logistical works of the college that the library is entrusted with. Every year the library organizes a students' orientation programme for 1st year or new students so that they become familiar with the diversity of mechanisms that the library has in store for them. The library remains in constant contact with all other academic departments, concerning every query that might involve the library.

So, in housekeeping operations, the College has achieved almost full automation and is at present operating almost all the modules actively like – Cataloging, Circulation, Reference Services, Technical Services (except), Acquisition, Serials Control Besides the teachers, non-teaching staff and advanced learners have remote access to N-List database Internet browsing facility is being given to all in the PC Chandra Knowledge Centre. Some of the general Services of Library are as follows-

- **Display of New Arrivals**
- **Internet facility through LAN & Wi-fi**
- **Career Guidance Books**
- **User Awareness Programme**
- **Reading Room Service**
- **Career Guidance Books**

· The library subscribes to NLIST-INFLIBNET service which offers access to more than 97,000 e-books and 6,000 e-Journals to students and faculty.

· 5 LAN-connected desktops have been installed in the library with Wi-Fi and/or internet facilities through LAN. These computers are used to access the various library resources to which the College has subscribed.

· The Library uses web-centric Online Public Access Catalogue (OPAC) through which the database of e-library of Raidighi College can be accessed using the following link: <https://rdcl.blacal.in/>

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 4.3 IT Infrastructure

### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

Raidighi College always tries to improve the IT facilities in the campus for the benefit of the students and also manage necessary administrative works. To maintain a sustained IT facilities in the campus the institution installed an internet facility (**IP Address: 10.15.21.153**) purchased from Alliance Broadband Services Pvt. Ltd. to provide LAN facilities in every corner of the institution along with adequate Wi-Fi facilities from the year 2016. Internet facilities have further been extended in 2024 to speed up the

network connectivity using broadband connection with **100 MBPS** network speed for official purposes and **400 MBPS** speed network for the students' academic usage, as ensured by our vendor **M/s Misti TV Network (Raidighi)**, Raidighi, South 24 Parganas. Recently, the college acquired new computers and installed an additional 8 projectors across departments, with plans to procure more computers and projectors to enhance ICT-based classrooms. The campus features 15 Wi-Fi access points offering 400 MBPS bandwidth. Each department has Wi-Fi connections and laptops to support digital transformation efforts.

1. The college has networked terminals placed across different faculties and departments. Our offices are now fully computerized as well. The college operates a total of **Eighty Three (83)** Desktop/PCs with UPS and **14** Printers- all are connected to the internet either through LAN or WiFi.
2. The college has better connectivity with LAN and Wi-Fi enabled campus with **15 access points introduced with 400 MBPS bandwidth.**
3. Each Department has been given not only Wi-fi connections but also laptops to help them with this digital transformation.
4. The college runs customized online portals for tasks like:
  - Online admission portal <http://onlineadmissionraidighicollege.org.in/>
  - Online fees collection (round the year) <http://www.raidighicollege.in/Default2.aspx>
  - Office software like **CAS 10.0** is used to manage admission and other task and **Tally Prime** for Accounts Management.
  - Online feedback system attached to college website: <https://raidighicollege.org/webapps/feedback.php>
  - G-suite account of the college under domain of <https://raidighicollege.org.in>
  - College has provided E-resources to the students via Learning Management System of the college <https://raidighicollege.org/eshikshak/>
  - The entire college is fully covered by CCTV Surveillance System and which is monitored from the Principal's Room. The record is kept for 15 days for future references. Principal of the college can also view the footage from CCTV cameras from anywhere.
  - The central library is fully automated and the automation is upgraded to **KOHA software (22.11.17.000 Rosalie version) & ILMS/OPAC** (link: <https://rdcl.blacal.in/>)
5. Among different online portals those are regularly used for the administrative purposes are
  - AISHE - <https://aishe.gov.in/aishe/home>
  - Banglar Uchcha Shiksha - <https://banglaruchchashiksha.wb.gov.in/>
  - CUEXAM portal - <https://www.cuexamwindow.in/>
  - WBIFMS/HRMS - <https://www.wbifms.gov.in/>
  - WBHS - <https://wbhealthscheme.gov.in/>
  - West Bengal e-Tender: <https://wbtenders.gov.in/nicgep/app>

We are constantly in the process of upgrading our digital infrastructures in order that the system becomes more streamlined and effective in a way that serves not only the officials and the faculty, but chiefly the students.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**4.3.2****Student – Computer ratio (Data for the latest completed academic year)****Response:** 27.29**4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

Response: 112

<b>File Description</b>	<b>Document</b>
Purchased Bills/Copies highlighting the number of computers purchased	<a href="#">View Document</a>
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**4.4 Maintenance of Campus Infrastructure****4.4.1**

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 50.07**4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
59.41276	28.24282	13.68730	39.42299	59.28401

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 79.88

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2630	2424	3331	3193	1714

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

**Response:** C. 2 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	<a href="#">View Document</a>
Report with photographs on ICT/computing skills enhancement programs	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.1.3

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 46.7

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3056	2179	1365	1172	0

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 5.1.4

***The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases***

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** B. 3 of the above



<b>File Description</b>	<b>Document</b>
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	<a href="#">View Document</a>
Proof related to Mechanisms for submission of online/offline students' grievances	<a href="#">View Document</a>
Proof for Implementation of guidelines of statutory/regulatory bodies	<a href="#">View Document</a>
Details of statutory/regulatory Committees (to be notified in institutional website also)	<a href="#">View Document</a>
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.2 Student Progression

### 5.2.1

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 10.62

**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
92	87	39	26	10

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
366	373	646	601	406

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.2.2

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 2.34

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
18	11	10	5	6

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 5.3 Student Participation and Activities

**5.3.1**

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response:** 23

**5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
11	7	4	1	0

**File Description****Document**

Upload supporting document

[View Document](#)

list and links to e-copies of award letters and certificates

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

**5.3.2**

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response:** 9.2

**5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	9	8	10	9

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

**Response:**

The Alumni Association of Raidighi College is a registered association (**West Bengal ACT, XXVI of 1961, Reg No – S0036501**) that contributes significantly to the development of the institution. Alumni Association is the mirror of the college, reflecting the professional and personal achievement of the students.

**Vision:** Aims to create a beneficial bond between present students and alumni.

**Mission:**

- **To promote exchange of academic and other experiences with the present students.**
- **To advice and conduct activities motivating skill of the students.**
- **To provide career guidance to present students by notable alumni.**
- **To support all the stakeholders both financially and with manpower as and when required.**
- **To recognise and acknowledge meritorious students from present batches of the college.**

Since its formal inception, the Alumni Association has actively engaged in fostering connections with the college. A number of meetings, though not great many yet, have taken place between the members of the Alumni Association and representatives from the teaching faculty. The Alumni Association organizes reunions of ex-students and contributes to social activities. Alumni members regularly share their expertise on key development areas such as soft skill development, career growth, etc. and are involved in advising the college authority. These interactions have not only strengthened the bond between the institution and its alumni but have also paved the way for collaborative initiatives.

Some of the salient activities of the Alumni Association are:

**A. Student-Centric Programmes and Support System:**

- One of the primary objectives of the Alumni Association is to contribute significantly to the **welfare and growth of current students**.
- To achieve this, the association has resolved to organize a series of **Student-Centric programs as part of the Students' Support System** of the college.
- These programs aim to provide **guidance, mentorship, and additional resources** to students, ensuring a holistic educational experience.
- During the Covid period, many **medical support services** were implemented by the alumni.

**B. Promising Responses and Future Prospects:**

- The positive responses received from both students and alumni indicate the **success and effectiveness** of the Alumni Association's initiatives.
- The active involvement of former students in supporting the educational journey of current students has created a **supportive and nurturing environment** within the college community.
- In future, we are planning to organise a few **Book-Drive programmes** on part of the alumni, that would certainly be beneficial for the students.
- Already a similar programme titled '**Pustak-Daan**' has been organised on **05.09.2023**.

Looking ahead, the Alumni Association of Raidighi College remains committed to expanding its reach and impact.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

#### Vision:

- To offer quality education to under-privileged youths of rural Sundarbans
- Make students well-versed in subject matters.
- Inculcate 21st century skills making students job-ready, self-sufficient.
- Character-building through cultural, social, ecological commitments.

To realize the above visions, our **Missions** are to:

1. Have an effective road map that always remains relevant to ever-evolving dynamics of Higher Education scenario, job sector, society.
2. Promote contemporary, ICT-enabled teaching methods augmenting student competency
3. Provide adequate infrastructure, necessary resources, conducive academic environment, favoring comprehensive cognitive growth
4. Promote capacity building, skill enhancement, professional ethics to promote employability
5. Create a culturally sensitive, inclusive milieu, with participation in community services
6. Inculcate climate literacy, gender sensitization
7. Promote traditional Indian knowledge, philosophy, culture and their relevance in current times

#### Governance and leadership:

- **Sustained Institutional Growth:**

1. Our guiding principle, "Intelligence is the ability to adapt to change," has facilitated continuous institutional growth amidst shifts in Indian Higher Education, including the transition to CBCS semester mode and the challenges of COVID-19.

2. Infrastructure enhancements, including classroom upgrades, library digitalization, and improved sports and cultural facilities, were initiated post-cyclone devastation to support academic endeavors and campus life.

3. Academic evolution includes training in online platforms and blended learning, alongside the development of the e-Shikshalaya app, integrating a Learning Management System for enhanced educational experiences.

4. Administrative growth is ensured through the adoption of e-governance practices, staff training initiatives, and upgrades to office and accounts sections.

5. Our commitment to outreach programs reinforces social responsibility through community engagement and initiatives.

- **NEP Implementation:**

1. Preparation: Academic Council and IQAC initiated NEP preparation per UGC, State Government, and affiliating University guidelines.

2. Workshops: Departments followed Board of Studies' recommendations for 4-year UG courses. Orientation of staff & students conducted through meetings/seminars/workshops.

3. Indian Knowledge System: Promoted through bilingual education, relevant department curricula, Value Education Course, Yoga, and Cultural/Sports committees' activities. Our motto, "Gyanam, Satyam, Moksham" embodies enlightenment through knowledge and truth.

- **Decentralization and inclusive participation in governance:**

1. The Principal, with approval from the Governing Body, shapes all major policies, from recruitment to fund mobilization.

2. Institutional practices are overseen by statutory and non-statutory committees, endorsed by the Teachers' Council and/or the Governing Body.

3. Rotational duties promote decentralization, flexibility, and innovation.

4. Committees ensure smooth day-to-day operations, managing academic, administrative, developmental, and community welfare initiatives with transparency and accountability.

5. Democratic, inclusive governance involves staff, student, and guardian representatives in decision-making processes, seeking their input for periodic review and reforms.

- **Short-term plans (2018-23):** successfully implemented and/or ongoing

1. **Smooth transition to CBCS and NEP preparation:** achieved through staff training, student orientation, defined PO, CO and developmental work

2. **ICT-enabled blended teaching-learning:** practised in tune with 'Digital India'

3. **Making students job-ready/self-reliant in tune with 'Atmanirbhar Bharat':** Empowerment through various training, workshop, certificate courses

4. **Collaborative quality initiatives with other institutions**

5. **Inculcating values, responsibilities:** taught through community service, value education course, climate literacy, gender sensitization

6. **Inculcating electoral & constitutional literacy**

- **Long term plans:**

- 1.Promote research activities, publications
- 2.Collaboration with industry, international institutes
- 3.Expand infrastructure
- 4.Promote entrepreneurship
- 5.Promote outcome-based learning

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### Response:

- **Deployment of Institutional Perspective Plan**

**A. Objective:** Smooth transition to CBCS (in 2018-19), NEP preparation (2023 onwards) and sustained institutional growth

**Deployment:** Ensuring efficacy, transparency and e-governance in all major aspects (from admission to result), via~

- 1.Staff training, workshop/seminar
- 2.Regular staff meetings, record-keeping
- 3.Efficient online admission, student orientation
- 4.Effective curricular/co-curricular planning, defined PO/CO
- 5.Proficient exam conduct (online/offline as needed)
- 6.Digital platforms for e-governance, online support facilities
- 7.Infrastructure developmental work, improved campus amenities



**In charge:** Academic Council, IQAC, College Office, along with the Admission and Prospectus, Development, Building, Finance, Exam & Result, and Campus Maintenance & Improvement Committees.

**B. Objective:** Teaching-learning augmentation and student enrichment **Deployment:** Curricular planning and implementation through:

1. central routine
2. lesson plans
3. audio-visual classes
4. continuous internal assessment
5. student centric participatory methods
6. Seminars/Webinars
7. use of ICT, e-resources, online platforms
8. Learning Management System
9. e-Shikshalaya app
10. Digitalized library
11. Computer centre
12. Language laboratory
13. Remedial classes
14. Mentoring sessions
15. Departmental wall magazines
16. College magazine Srijoni
17. Infrastructure and resource augmentation
18. Feedback system

**In charge:** Academic Council, IQAC, all departments, along with the Student welfare and services coordination, ICT, Library, and Magazine Committees.

**C. Objective:** Making job-ready/self-reliant students **Deployment:** Empowering students through~

- 1.Capacity building
- 2.Certificate courses for skill enhancement
- 3.Career counselling seminars/workshops
- 4.Training in Mushroom Cultivation and Apiculture
- 5.Collaboration with professional organization to hone entrepreneurial skills
- 6.Career development resources (e.g. for competitive examinations)
- 7.Information on placement opportunities

**In charge:** Career counselling and Placement cell, Student welfare and services coordination committee, Add-on courses and knowledge expansion committee, various departments

**D. Objective:** Collaborative quality initiatives with other institutions

**Deployment:** Through functional MoU, enabling

- 1.Student exchange
- 2.Faculty exchange
- 3.Collaborative seminars/webinars
- 4.Resource sharing

**In charge:** IQAC, all departments

**E. Objective:** Inculcating values, responsibilities, ethics & healthy habits **Deployment:** Implemented via~

- 1.Environmental awareness, green initiatives
- 2.Gender sensitization, healthy habits
- 3.Community outreach, inclusive practices
- 4.Equal opportunity, emergency response training
- 5.College as disaster relief shelter, zero misconduct tolerance
- 6.Promoting Indian Knowledge System, yoga, sports

## 7. Value education, motivational lectures, vigilance

**In charge:** NSS, Green Club, Equal opportunity cells, Women's Cell, along with the Internal Complain, Anti-ragging, Cultural heritage, Sports, Yoga & Fit India Committees, Departments of Botany, Microbiology, Food and Nutrition, Physical Education, IQAC, Grievance Redressal Cell

**F. Objective:** Inculcating electoral & constitutional literacy **Deployment:** Through~

1. Awareness drives
2. Participation in voter registration process, Youth Parliament
3. Observing Constitution Day, National Voters' Day
4. Seminars

**In charge:** Department of Political Science, Electoral Literacy Club, Student welfare and services coordination committee, IQAC

- **Functioning of institutional bodies**

1. Policies: Formulated in accordance with UGC, state Higher Education Department, and Calcutta University guidelines, prioritizing student interests.
2. Administrative setup: Oversight by the Governing Body, comprising representatives from staff, students, and expert nominees, ensures compliance with regulations and values stakeholder input. Principal collaborates with IQAC, Teacher's Council, Academic Council, Departmental Heads, and committees.
3. Appointments/promotions: Conducted through West Bengal College Service Commission, State Higher Education Department, or the Governing Body.
4. Employment governed by West Bengal Government's Service Rules.
5. Procedures subject to regular appraisal and improvement through feedback and review sessions.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Institutional perspective Plan and deployment documents on the website	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.2.2*****Institution implements e-governance in its operations***

- 1. Administration**
- 2. Finance and Accounts**
- 3. Student Admission and Support**
- 4. Examination**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	<a href="#">View Document</a>
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.3 Faculty Empowerment Strategies****6.3.1**

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

Raidighi College has implemented a comprehensive performance appraisal system and an effective system of welfare measures.

**A. Appraisal System:**

All the staff members of the college have performance appraisal systems.

**For Teachers:**

1. An all-inclusive 360-degree appraisal system is used that incorporates feedback from various stakeholders with four integral components as follows:

- Self-appraisal
- Principal's appraisal
- Students' appraisal
- Peer appraisal

2. Annual academic and administrative audits ensure staff accountability.

3. Faculty performance is evaluated through Annual Self-Assessment within the Performance Based Appraisal System (PBAS).

4. Promotions follow UGC Guidelines for Career Advancement Scheme (CAS) PBAS proforma, subject to fulfilment of required API scores.

5. The college recognizes and assigns weightage to additional duties and responsibilities undertaken by faculty members, contributing to a holistic assessment.

6. All the teaching staff record their daily attendance, number of classes allotted, taken, other academic/administrative duties performed, casual leaves etc. There is also a system of maintaining online Teachers' Diary.

7. During the confirmation in service of a teacher and also during their promotion, the Head of the Institution shares Annual Confidential Report with the Governing Body for their approval.

**For Non-teaching staff:**

1. The college conducts annual performance appraisals and promotions for non-teaching staff, overseen by the Principal and monitored by the Head Clerk.

2. Service confirmation and promotion of Librarian (Group A employee) is as per government norms and through CAS.

3. Departmental Heads appraise laboratory assistants.

4. Librarian evaluates the library staff.

5. All Non-teaching staff (including contractual/casual staff) record their daily attendance in their respective attendance register.

**B. Welfare Measures:**

All permanent staff obtain several welfare measures from the Government of West Bengal which are:

1. West Bengal Health Scheme

2. Provident Fund (PF)

3. Leave facilities as per University rules: - (i) Casual Leave, (ii) Earned Leave, (iii) On Duty Leave of Absence, (iv) Study Leave, (v) Special Study Leave, (vi) Maternity Leave, (vii) Quarantine Leave, (viii) Medical Leave/Half Pay Leave, (ix) Commuted Leave, (x) Extraordinary Leave., (xi) Compensatory Leave (xii) Leave Not Due (xiii) Special Disability Leave.

4. Child Care Leave

5. Paternity Leave

6. HRMS for streamlined personnel management.

7. Puja bonus for state-aided college teachers and non-teaching staff

8. E-Pension Benefits

9. Leave Travel Concession (LTC)

10. Gratuity Benefit

11. Loan Facilities from PF

12. Service Book

13. Health care events ~ Health check-up, awareness programs, yoga sessions, etc

14. Recreational facilities:

- Indoor game facilities like Carrom, Chess, etc.
- Gymnasium, Basketball court, Playground
- Sports and cultural events
- Publication of college magazine

1. Feedback mechanism

2. ICC and Grievance redressal mechanism to ensure zero tolerance to any inappropriate behaviour

### **1. Avenues for Career development:**

- Open E-Learning Resources in the College Library accessed via NLIST.
- Financial Assistance is given as per need, for attending Faculty development or Professional Development training programs, to ensure career progression.
- Support is given to facilitate participation in OP, RC, FDP etc
- Study leave
- Felicitation ceremonies for teachers awarded Ph.D.
- Organizing seminars/conferences/workshops
- Promotion of teachers and librarians are executed through the Career Advancement Scheme as prescribed by UGC and Government of West Bengal. Promotion of Non-teaching staff are executed as per the rules of Government of West Bengal.

### **D. Other facilities:**

- Ramps, washrooms for differently abled persons
- E- Governance
- Air-Conditioned Office and laboratories
- Water purifiers
- Campus Security
- Cycle Stand
- Green campus

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

**6.3.2**

**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response: 0**

**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Policy document on providing financial support to teachers	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	<a href="#">View Document</a>
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**6.3.3**

***Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years***

**Response: 59.77**



### 6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
79	39	24	26	43

### 6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
29	23	21	21	22

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>
Annual reports highlighting the programmes undertaken by the teachers	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

#### Response:

Raidighi College has implemented robust strategies for the mobilization and optimal utilization of resources and funds from various sources, including government and non-government organizations. Regular financial audits, both internal and external, ensure transparency and accountability in financial management.

At the beginning of each financial year, the college prepares a budget based on recommendations from the Finance Sub-committee. This budget covers various components such as Physical Infrastructure Augmentation, Academic Support. Facilities, Regular Maintenance, and Long-Term Development. Being a government aided institution, the college receives some grants throughout the year; however, the majority of the funds are generated from Students Admission Fees. The college mobilizes funds according to strategic plans developed during the budget preparation. The college authority encourages all members, including teaching, non- teaching, and contractual staff, to utilize these funds optimally and promptly. Utilization certificates are prepared and submitted to the appropriate authorities for the grants sanctioned, ensuring compliance and facilitating the sanction of new projects. Additionally, the college generates Non-Government Funds from students' admission fees, a portion of which is submitted to the Treasury, Government of West Bengal, through the TR-7 Form. The remaining funds are used for the benefit of students and other stakeholders.

Here's a breakdown of the institution's financial activities over the past few years:

**2022-23:**

Received from College Room Rent: Rs. 3,000.00

Received from Kanai: Rs. 1,000.00

Received from Mahendra: Rs. 1,000.00

Fine & Other Fees: Not applicable

Social Function: Rs. 12,240.00

P. C. Chandra Grant: Rs. 99,000.00

Raidighi B.Ed College: Rs. 26,50,000.00

**2021-22:**

Pond Lease Rent: Rs. 20,000.00

**2020-21:**

Donation Received: Rs. 25,000.00

Miscellaneous Receipts: Rs. 2,000.00

**2019-20:**

Pond Lease Rent: Rs. 50,000.00

Miscellaneous Income: Rs. 69,000.00

**2018-19:**

Pond Lease Rent: Rs. 40,000.00

These figures demonstrate the institution's diversified revenue streams, including income from –

- room rent,
- donations,
- grants, and
- lease rents.

The institution has actively engaged with various stakeholders, including individuals and organizations, to secure financial support.

By maintaining meticulous financial records and undergoing regular audits, the institution demonstrates its commitment to fiscal responsibility and effective resource management. This proactive approach not only ensures financial sustainability but also enhances stakeholders' trust and confidence in the institution's operations.

Efforts are also made to accumulate funds from Alumni, Radhamadhab Institution, and other sources, ensuring maximum utilization of available resources. The college conducts external audits at appropriate intervals to maintain financial transparency. The Financial Audit is conducted by a Statutory Auditor appointed by the Department of Higher Education, Government of West Bengal. Audits for UGC, DST, WBHED, and other projects are performed by a reputable Chartered Accountant firm. The audit of various non-government collections is also carried out by a Chartered Accountant firm.

Furthermore, the institution conducts regular financial audits to ensure compliance with regulations and proper utilization of funds. Internal audits provide ongoing oversight of financial activities, while external audits offer independent assessments to verify financial statements' accuracy and adherence to accounting standards. The most recent Financial Audit, conducted by the Statutory Auditor appointed by the Department of Higher Education, Government of West Bengal, covered the period from 01-04-2018 to 31-03-2023.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### Response:

In the past five years, the Institutional Quality Assurance Cell (IQAC) has spearheaded two significant initiatives aimed at enhancing quality assurance strategies and processes:

#### **A. Academic Symbiosis with ICT in Teaching-Learning and Evaluation:**

a) **June 2018 - February 2020 (Normal Period):** During this phase, the introduction of Semester courses (CBCS) posed a considerable challenge due to various socio-economic vulnerabilities. To address this, IQAC promoted use of online platforms that helped organize course materials and facilitated their delivery to students, including classroom videos, lecture notes, and supportive book materials. Additionally, library facilities were enhanced through ICT-supported platforms like INFLIBNET-NLIST, providing e-journals and e-books for a dynamic academic environment. The LMS helped monitor teaching learning progression effectively, with defined PO, CO and their attainment

b) **March 2020 - January 2022 (COVID Lockdown Period):** The COVID-19 pandemic presented unprecedented challenges. Despite initial obstacles, the IQAC successfully transitioned to ICT-based online classes, addressing the digital divide in remote areas like Sundarbans. The introduction of a sustainable online portal, namely the e-Shikshak College Learning Management System and a subject-based MCQ portal, facilitated continuous internal assessments and also university examinations, in spite of climatic hazards that often affect the region.

c) **February 2022 - May 2023 (New Normal Period):** This phase focused on academic restoration and active participation. Initiatives included the provision of power point projectors for all students, even after facing setbacks from a violent cyclonic storm. The IQAC emphasized a blended teaching and learning approach, combining ICT-based opportunities with personal interactions. Classroom discussions and assignments were made available through departmental social network platforms, accommodating students engaged in morning agricultural activities.

#### **B. Promotion of Green Resource Campus and Surroundings to Support 'Save Sundarbans' Programs:**

Recognizing the importance of environmental sustainability, the IQAC implemented several measures:

- Ø Encouraging teachers to adopt trees within the campus.
- Ø Facilitating learning about green and sustainable campus features through the Green Club and Science departments.
- Ø Supporting research on environmental issues like Mushroom Cultivation and apiculture.
- Ø Establishing a Mangrove Study Centre and collaborating with the Geographical Society of Sundarbans.
- Ø Engaging with the West Bengal Biodiversity Board for People's Biodiversity Register.
- Ø Utilizing a medicinal plant garden for educational purposes.

Additionally, the IQAC organized workshops, seminars, and other activities to disseminate relevant information and foster cross-cutting ideas.

The IQAC also facilitated post-accreditation ventures, including:

**Academic-Administrative Audit:**

Despite disruptions caused by the COVID-19 pandemic, internal academic assessments and audits were conducted following UGC guidelines. The IQAC monitored departmental performances, reviewed teaching-learning outcomes, and solicited feedback from students and guardians.

**Institutional Enhancement Schemes to promote Teaching-Learning System and Employability:**

The IQAC initiated infrastructural developments, introduced add-on and certificate courses for skill enhancement, supported research initiatives, and encouraged extension activities. Moreover, it prepared college human resources for the adoption of opportunities presented by the National Education Policy (NEP).

Online portal for competitive examination guidance helped students in entry in service

The IQAC has made initiatives toward new infrastructural facilities like much needed G+3 new building with new classrooms, laboratories, Seminar Hall and many more.

A robust Feedback mechanism helps periodic review and reforms, with evidence of progress documented and shared with stakeholders.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5.2

**Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**
- 5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above

<b>File Description</b>	<b>Document</b>
Quality audit reports/certificate as applicable and valid for the assessment period.	<a href="#">View Document</a>
NIRF report, AAA report and details on follow up actions	<a href="#">View Document</a>
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	<a href="#">View Document</a>
Link to Minute of IQAC meetings, hosted on HEI website	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

Over the past five years, Raidighi College has embarked on a transformative journey,

prioritizing gender equality, and equity and sensitization across diverse aspects of campus life, contributing to an inclusive and empowering environment for all stakeholders.

#### **1. Curricular Integration of Gender Issues:**

- In the UG syllabi, the gender-based topics are emphasised as per Calcutta University. Cross-cutting issues pertaining to gender are already part of the curriculum.
- Seminars/ webinars/lectures (online/offline) by experts in gender studies, enhance awareness of contemporary gender issues among students, staff and faculty.

#### **2. Health Initiatives and Infrastructural Facilities for Women in Campus and outside:**

- The NSS units of the College have organized medical camps as part of their Special Camp activity, in adopted villages. There, professors of Food and Nutrition department of our college have delivered lectures and awareness speeches to girls and young mothers particularly, on the necessity of a healthy lifestyle and diet.
- Installation of CCTV cameras at strategic points across the campus has guaranteed better security for the girl students.
- A well-furnished common room for female students with modern amenities is present in the college.
- The girls' hostel named 'Nivedita Bhavan' cater specifically to the needs of female students who reside here with round the clock security. It has a capacity for 102 boarders.
- The installation of sanitary napkin vending machines and additional Pink Toilet enhance convenience and accessibility for female students' sanitation and hygiene.

#### **3. Equal Opportunities and Women-Centric Programmes:**

- The college ensures equal opportunities for all students, irrespective of gender, caste and creed in admission procedures, scholarship distribution, and participation in academic and extracurricular activities.
- The college maintains gender equity in admission to the co-educational system. In fact, for the last few years, admission of the female students has increased considerably and now, they are

leading the ratio.

- Active celebration of Women's Day and Women's Week with seminars, talks, and sensitization programme.
- Fostering awareness about women's achievements and challenges. Eminent scholars discussed relevant topics of gender and women.
- The college received the Kanyashree award in 2023 for providing the third-highest number of female students who received the Kanyashree scholarship.

#### 4. Cultural and Awareness Programmes:

- The establishment of a Women's Cell fosters a supportive environment for all gender-related concerns acting as a platform for grievance redressal and advocacy for women's rights.
- The ICC and the Anti-Ragging Subcommittee continue to spread awareness against sexual harassment through posters, slogans and campaigns. Vishakha Guideline has been put on display to spread awareness.
- Various departments contribute to college magazines and departmental wall magazines, emphasizing women-centric issues.
- The institution's dedicated Career Counselling cell provides extra care for female students. Familial difficulties, psychological and personal issues, academic challenges are assisted by mentoring them departmentally as well as centrally.
- The college actively observes special days and initiates gender sensitization activities. Such activities and programmes are usually held on Women's Day every year. Apart from That International Day of The Girl Child' (Theme: Digital Generation-Our Generation) was celebrated on 7/10/21 by Women Cell, in collaboration with IQAC. On 24/01/22, National Girl Child Day was observed by Women Cell in collaboration with IQAC. On 11/02/22, International Day of Women & Girls in Science (Offline mode) was observed by the Department of Food & Nutrition, IQAC, & Women Cell.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 7.1.2

##### The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

**Response:** A. 4 or All of the above



<b>File Description</b>	<b>Document</b>
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>
Geo-tagged photographs/videos of the facilities.	<a href="#">View Document</a>
Circulars and report of activities for the implementation of the initiatives document	<a href="#">View Document</a>
Bills for the purchase of equipment's for the facilities created under this metric	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.3

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	<a href="#">View Document</a>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 7.1.4

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of**

**students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

Raidighi College took various initiatives, efforts in providing an inclusive environment through various activities **in the form of celebration of National and International days, Commemorative days, National Festivals, NSS activities**, etc., adopted by involving students and teachers with diverse background on single platform for creating inclusive environment. These activities help in developing tolerance and harmony towards culture, region and linguistics and also communal social economics and other diversities.

Functions like **NABIN BARAN** for freshly/newly admitted students with induction and orientation program is a regular practice for all the departments of the college. It provides a platform for interaction between current students and freshly admitted students. This activity helps the freshly admitted students to learn the heritage and image of the institution. Also, events like **GURU PRANAM**, organised on the occasion of the Teachers' Day, brings together the teachers and the students towards an informal and warm interaction.

Celebration of Birth anniversary of the Great Poet Rabindranath Thakur as **KAVI PRANAM** creates an environment to learn about Rabindranath and his contribution in maintaining harmony in the society. NSS Volunteers, through different surveys conducted at the time of the **NSS SPECIAL CAMP**, go closer to community -which signifies their adherence to the ethos of tolerance and harmony. Saraswati Puja is being hosted in the College Campus by the student cultural forum to inculcate regional cultural heritage.

The NSS Units of the college, focusing on their motto 'Not Me But You', unite student volunteers in several programmes and activities to induce a sense of togetherness and inclusivity among them. Activities related to '**Swachh Bharat**' actually do not limit this inclusivity among the students only but reach out to the broader community in general by serving them for their welfare. **During the Covid period, the NSS volunteers distributed masks and awareness leaflets around the locality which further strengthened the bond.** Every year, on or around January 12, **VIVEK YAPAN** – an event commemorating the birth anniversary of Swami Vivekananda is organised by the NSS, which recounts the high values and ideals taught by the legendary monk. **NSS Day**, standing for unity and growth, is observed every year on September 24.

The college **acted as a shelter to many homeless people during the super-cyclone Amphan.** This activity especially speaks volumes about the strong sense of responsibility of the college towards the community.

Food habits and preferences are something over which mankind bond. Keeping this in mind, the **Department of Microbiology organised a Fermented Food Festival** in our college, where students and teachers from different departments came and bonded. Thus, an inclusive atmosphere was created.

Even in the classroom space, the teachers primarily **adhere to Bengali as the language of communication and lecture delivery** even if the curriculum text is in English. Such adherence makes it easy for the student to grasp the concept as well as understand them in their mother tongue, thereby bringing in linguistic diversity and inclusivity in the curricular activities.

In the **Annual Cultural Competition** organised every year in the winter, students participate actively in promoting the local cultural heritage and nuances through their performances. The college also celebrates days like **Bengali New Year, Holi – the Festival of Colours** with the same intent.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

**Best Practice – 1**

**Title: Building a Greener Tomorrow**

**Objectives:**

- **raise awareness among students and local community about protecting our environment**
- **involve all stakeholders in promoting conservation of local natural habitats**
- **develop habit of optimal and responsible utilization of natural resources (like water, electricity)**
- **encourage informed participation in biodiversity preservation**
- **actively participate in ‘People’s Biodiversity Register’ preparation (mandated in Biological Diversity Act, 2002) with West Bengal Biodiversity Board**
- **prevent environmental degradation and pollution through regular plantation programs**
- **maintain green, clean, healthy campus with organic kitchen garden, medicinal plant garden**
- **foster eco-friendly, sustainable practices (waste management, composting, endorsing circular economy)**
- **promote environment-friendly sustainable livelihood through handhold training**

### **The Context:**

Raidighi College faces mounting threats from the devastating impacts of climate change, heightening its vulnerability. Recognizing the pressing **ecological challenges**, our college underscores the **urgent need for action and puts in best efforts in building a greener tomorrow** through curricular, co-curricular and extra-curricular activities. Initiatives are aided by~

- Green Club
- NSS units
- IQAC
- various departments
- collaborators

### **The Practice:**

- **Uniqueness and Relevance in the context of Higher Education~**

Our teachers promote climate literacy through~

- classroom teaching,
- seminars,
- projects,
- field works,
- certificate courses,
- student-centric activities,

which are often uniquely designed for their **ecologically fragile, economically insecure habitat.**

Some innovative approaches are ~

1. Eco-friendly campus
2. Plantation drives

3. Post-plantation nurturing
4. Swachhata Pakhwada observation
5. Waste management
6. Energy conservation practices
7. Unique Green Circular Economy
8. Green audit and Energy audit
9. Outreach Programs
10. Innovative Green Strategies in Research and Employment:

1. **Research Projects:** A few research projects focus on benefits of local natural resources (like honey), environmental protection, occupational sustainability.

2. **Green sustainable entrepreneurship training:**

1. **Mushroom cultivation**

2. **Apiculture**

**Limitations:** Lack of adequate funding, resources, manpower.

**Evidence of Success:**

- The college has fruitfully persevered in **rebuilding and reinstating greenery on campus**
- We have successfully **restored and enriched campus flora and fauna**
- **Medicinal plants have provided practical benefits** in first-aid, minor ailment treatments.
- We have **lower electricity bills, clean campus, improved air quality.**
- The healthy produce from our **organic kitchen garden** helps feed hostel students, promoting a nutritious diet and **reducing our carbon footprint.**
- Enthusiastic **participation by student volunteers in environmental outreach programs** assures us of greater future triumphs
- **Mushroom cultivation** has successfully aroused the students' zeal for green entrepreneurship.
- Our efforts have been **rewarded by government offices**, national organizations, other institutes of national importance, etc.

**Problems Encountered and Resources Required:**

1. Green Campus initiatives **demand unwavering determination, patience, and long-term commitment**, making it a challenging process.
2. **General lack of environmental awareness** and empathy among local people
3. **People do not readily agree to change their way of living or working.** Many local farmers continue to overuse inorganic fertilizers and pesticides for profit.
4. It takes time and perseverance to foster **the essential shift in community mindset** towards adopting green, sustainable choices.
5. **Difficulty in nurturing the saplings planted outside the campus**
6. Limited funds
7. Lack of sufficient manpower

**Best Practice 2**

**Title: Nurturing and Empowering our Daughters in Classroom and Beyond**

**Objectives of the Practice:**

1. **Close gender gap in higher education**, provide equal access to all
2. **Increase girl student enrollment, reduce drop-outs** by providing adequate facilities
3. Encourage students **to break down unfair social barriers**
4. **Create awareness on gender equity** among students
5. **Ensure safety, health, hygiene for girl students** in campus, hostel, community
6. Implement strict policy of **zero tolerance towards gender discrimination** and sexual harassment
7. **Discourage early marriage and pregnancy**

8. Encourage girls **to pursue their career goals**

9. **Engage parents as our allies** in this practice

10. Ensure that women empowerment begins at home

### **The Context:**

In rural India, many women and girls face significant social barriers, like:

- Gender discrimination
- Child marriage
- Early pregnancy
- Sexual assault
- Dowry
- Domestic violence
- Trafficking

Our college is situated in socio-economically backward, rural region of the Sundarbans. **For generations, girls here have been deprived of equal access to education and other rights. Raidighi College is fully committed to stop gender bias and empower the daughters of this land through quality education, social and emotional support, mentoring and awareness programs, so that they may fulfill their potential while journeying to womanhood.**

### **The Practice:**

- **Uniqueness in context of Indian Higher Education**

Several CBCS courses and NEP 2020 address gender issues, women's movement, empowerment. **Our Women's Cell, NSS, IQAC, different departments promote this best practice** through uniquely designed

- classroom teaching
- seminars

- student activities
- cultural programs
- motivational talks/videos
- community services

**We blend conventional methods with innovative practices which include:**

1. Equal Opportunity Cognizance
2. Facility for girl students
3. Ensuring health, hygiene, mental fitness, safety
4. Roles, Rights, Responsibilities: The Unique Ripple Effect
5. Career Counselling
6. Zero tolerance policy towards gender-based misconduct
7. Beyond the campus initiatives

**Constrains:**

Transforming the mindset of girls who have been marginalized for generations is a challenging task.

**Evidence of Success:**

1. Increase in girl student enrollment in college, **decrease in drop-outs**
2. Increase in **pass percentage** of girl students, along with **progression to higher studies**.
3. **Improvement in nutritional and health practices** of girls with the message spreading to their families.
4. **Several awards/acknowledgements received by our girl students in studies, sports, cultural events, outreach activities, competitions.**
5. Our college has been **awarded by state government for Kanyashree scholarship initiative.**
6. Successful **COVID-19 vaccination drive, Thalassemia screening camp** conducted for all girl students.
7. **Noticeable changes in prevailing mindset of silence, compliance, subservience among rural**



**girls**

- 8. **Girls taking up responsibility of spreading social messages and by becoming NSS volunteers.**
- 9. **Girls feeling free to express their thoughts and perspectives through oral presentations, posters, slogans**
- 10. **Enthusiastic participation by boys and girls alike, in gender-based seminars, workshops, awareness programs**

**Problems Encountered and Resources Required:**

- 1. **Society is still rife with gender inequalities** and an underlying patriarchal mindset.
- 2. **Persuading families to allow their daughters to complete their UG course and pursue further higher studies is a challenging task.**
- 3. **Deep-rooted cultural norms, discriminatory traditions, and poverty issues** pose significant obstacles.
- 4. **Fund deficit and insufficient manpower** prevent us from initiating a long-planned adult literacy project for older females.
- 5. **Lack of financial support also rules out the prospect of establishing an aid fund dedicated to supporting promising but economically disadvantaged girl students.**

File Description	Document
Best practices as hosted on the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

**7.3 Institutional Distinctiveness**

**7.3.1**

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

## Raidighi College: Putting Indian Ethos into Practice

**"Atmano mokshartham jagaddhitaya cha,"** meaning "Serve Man, Serve God," encapsulates the traditional ethos and focal point that distinguishes Raidighi College. **Engaging in selfless service not only instills a deeper sense of responsibility but also enhances students' capabilities,** empowering them to effect meaningful and positive social change as future citizens.

1. **Origin and uniqueness of Raidighi College:** Our college was **founded by a few visionary individuals dedicated to serving their local community.** Their contributions, ranging from money to manual labor and even blood donations, laid the foundation for our institution. **Inspired by their sacrifices, our college prioritizes motivating all stakeholders to serve humanity selflessly.** This emphasis on altruism distinguishes us, as our students, predominantly from underprivileged backgrounds, consistently prioritize helping others despite their own challenges.
2. **College motto of Gyanam, Satyam, Moksham** inimitably embodies the great Indian philosophy of enlightenment and salvation through knowledge and truth. The concept of the 'Highest Truth,' intertwined with 'Oneness in all,' is a blend of spirituality, philosophy, and science. **Science students delve into Quantum theory, uncovering the universe's inherent unity, while Humanities pupils explore the teachings of Indian philosophers, promoting equality and the unity of humanity.** Through education, students grasp that 'Oneness' transcends classroom discussions and is actualized through lived experiences. They are instilled with the belief that selfless service is the epitome of practicing this unity. **Seva, or selfless service, is regarded as the ultimate path to moksha or salvation, purifying the heart and leading to fulfillment.** Thus, our college motto guides students toward growth and deliverance through serving others.
3. **The College Vision** prioritizes **character development through social engagement.** Echoing Swami Vivekananda's belief that serving others is a fundamental duty, we strive to imbue our students with moral values, ethics, and a sense of responsibility. **Following the principle of "Shiv gyane jiv seba," we emphasize that serving humanity is akin to serving the divine.** These teachings are integrated into our curriculum, seminars, student orientations, and voluntary social initiatives. We firmly hold that every act of selfless service enhances inner strength and fosters spiritual growth.
4. **Tribute to inspirational leaders:** College buildings, Girls' hostel, Central Library are **dedicated to social and spiritual reformers and visionary educators like Swami Vivekananda, Acharya Jagadish Chandra Bose, Pandit Ishwar Chandra Vidyasagar and Sister Nivedita,** who are the epitomes of selfless service. Students are constantly reminded of their devotion, dedication, preachings and noble works and are encouraged to pay their tributes through community outreach services by actively joining NSS, Green Club etc.
5. **Work of NSS (National Service Scheme) units:** The college NSS units, guided by the motto "Not Me But You," engage in **year-round selfless service through diverse outreach activities.** These include social awareness campaigns, mass education programs, campus cleaning, blood donation drives, health camps, Yoga, and Mind Training/Workshops.

Additionally, they have adopted the nearby village of Mundapara to promote better living standards and quality education. **The annual 7-day NSS camps offer valuable opportunities for young volunteers to broaden their perspective, enhance their awareness, and deepen their compassion through social service.** The selflessness and dynamism of these youth, combined with their collective strength, have a profound impact on the rural community. The local administration has commended the outstanding contributions of the college NSS units in uplifting the community.

**6. Certificate course on 'Value Education, Ethics & Applied Spirituality'- Stepping Stone to Organized Social Service:** The college offers a certificate course free of charge, focusing on universal human values and their significance. **This training aids students in transitioning from sympathy to empathy, fostering a sense of blessed oneness and promoting selfless benevolent service to all. Through 'Seva,' students learn to express love, respect, and humility while cultivating virtues such as truthfulness, compassion, patience, contentment, self-control, wisdom, and courage.** Despite their busy schedules, teachers devote themselves to instilling the importance of serving others in a worshipful spirit, encouraging regular and organized efforts. Systematic and well-planned social service initiatives enable volunteers to reach out to a wider audience, engaging more individuals in collective action and fostering a sense of unity and permanence in their work.

**7. Indian Knowledge System and Manav Seva:** In ancient India, seva was viewed as essential for spiritual growth and societal progress. The Upanishads emphasized that serving others fosters a sense of unity, benefiting both individuals and society. **Our college embraces this timeless principle through academic, co-curricular, extra-curricular, and cultural activities rooted in the Indian tradition and philosophy of 'Lokah Samastah Sukhino Bhavantu' (May All Beings Everywhere Be Happy and Free).** This ethos encourages us to extend our concerns beyond our immediate circle, prioritizing the welfare of the broader community.

#### 8. College as a symbol of Support and Hope

- Raidighi, located in the disaster-prone Sundarban region, frequently faces devastating cyclones. **Raidighi College plays a crucial role as a Disaster Shelter and Management center, providing essential services to victims of natural calamities in Raidighi Abad Mouza and its surroundings.** Both college staff and students volunteer their services, offering refuge and assistance to those affected by disasters, extending support whenever needed.
- **Students, teachers, and non-teaching staff actively support the local community during crises such as cyclones or pandemics by organizing and offering voluntary relief services.** These include medical aid, food, water, clothing, financial assistance, and more, until the situation improves. Additionally, they aid in the recovery process by providing health and nutritional counseling, along with other support services.
- **The college willingly serves as a central hub for social responsibility in Mathurapur Block 2, providing various community services such as vaccination camps, facilitating election centers, and assisting in emergency situations.** A notable initiative was the organization of a COVID vaccination camp on campus, with all teachers volunteering as helpers.

- **The local administration consistently acknowledges and sincerely appreciates the pivotal social role played by Raidighi College**, its staff, and students in community services, especially during natural calamities and social emergencies, since its establishment.

File Description	Document
Appropriate web in the Institutional website	<a href="#">View Document</a>
Any other relevant information	<a href="#">View Document</a>

## 5. CONCLUSION

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### Additional Information :

#### SHORT-TERM PLANS (2018-23):

1. Smooth transition to CBCS and NEP preparation: achieved through staff training, student orientation, defined PO, CO and developmental work
2. ICT-enabled blended teaching-learning: practised in tune with "Digital India"
3. Making students job-ready/self-reliant in tune with 'Atmanirbhar Bharat': Empowerment through various training, workshop, certificate courses
4. Collaborative quality initiatives with other institutions
5. Inculcating values, responsibilities: taught through community service, value education course, climate literacy, gender sensitization
6. Inculcating electoral & constitutional literacy
7. Promote traditional Indian knowledge, philosophy, culture and their relevance in current times.

#### LONG TERM PLANS:

1. Promote research activities, quality publications
2. Collaboration with industry, international institutes
3. Expand infrastructure
4. Promote entrepreneurship
5. Promote outcome-based learning

### Concluding Remarks :

Raidighi College embodies a balanced approach that integrates tradition with innovation, inclusivity with academic rigor, and sustainability with community engagement. Through a comprehensive academic framework, the college ensures excellence in teaching and learning, facilitating a seamless transition to online education while emphasizing experiential learning and diverse academic offerings. The institution's commitment to holistic development is evident in initiatives promoting values, ethics, and practical experiences, complemented by robust feedback mechanisms to enhance the overall learning experience.

Inclusivity lies at the heart of Raidighi College's ethos, reflected in transparent admission processes, support for marginalized students, and proactive gender awareness initiatives. The college's dedication to sustainability extends beyond the campus, encompassing community outreach programs and initiatives during natural disasters, demonstrating a strong sense of social responsibility.

Efforts to empower students through skill development, career guidance, and welfare measures underscore the institution's commitment to nurturing well-rounded individuals equipped for success. Additionally, Raidighi College's governance structure, adaptive management practices, and continuous improvement mechanisms ensure effective leadership, staff welfare, and financial management.

Furthermore, the college's exemplary practices, such as promoting a greener tomorrow and empowering female students, contribute to its institutional distinctiveness and reinforce its commitment to societal well-being. In summary, Raidighi College emerges as a dynamic educational institution that embraces diversity, fosters excellence, and serves as a catalyst for positive change in both academic and societal spheres.

## 6.ANNEXURE

### 1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.2.1	<p><b>Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)</b></p> <p>Answer before DVV Verification : Answer After DVV Verification :39 Remark : DVV has made changes as per the report shared by HEI.</p>																				
1.3.2	<p><b>Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)</b></p> <p>1.3.2.1. <b>Number of students undertaking project work/field work / internships</b> Answer before DVV Verification : 1620 Answer after DVV Verification: 68  Remark : DVV has made changes as per the report shared by HEI.</p>																				
3.1.1	<p><b>Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</b></p> <p>3.1.1.1. <b>Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)</b> Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>1.25</td> <td>1.25</td> <td>0</td> <td>0</td> <td>4.98</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>1.25</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table> <p>Remark : DVV has made changes as per the report shared by HEI.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	1.25	1.25	0	0	4.98	2022-23	2021-22	2020-21	2019-20	2018-19	0	1.25	0	0	0
2022-23	2021-22	2020-21	2019-20	2018-19																	
1.25	1.25	0	0	4.98																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
0	1.25	0	0	0																	
3.2.2	<p><b>Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years</b></p> <p>3.2.2.1. <b>Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years</b> Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	2022-23	2021-22	2020-21	2019-20	2018-19															
2022-23	2021-22	2020-21	2019-20	2018-19																	

15	11	16	6	4
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Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	15	12	14	7

Remark : DVV has made changes as per the report shared by HEI.

**3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

**3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
10	2	9	6	8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10	2	9	5	8

Remark : DVV has made changes as per the report shared by HEI.

**3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**

**3.3.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
13	19	8	5	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
9	21	7	7	4

Remark : DVV has made changes as per the report shared by HEI.

**3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.**



**3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
23	11	0	8	5

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
07	03	02	02	01

Remark : DVV has made changes as per the report shared by HEI.

**5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability**

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: C. 2 of the above

Remark : DVV has made changes as per the report shared by HEI.

**5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**5.1.3.1. Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3729	2179	1365	1172	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3056	2179	1365	1172	0

Remark : DVV has made changes as per the report shared by HEI.

**5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases**

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Answer before DVV Verification : A. All of the above

Answer After DVV Verification: B. 3 of the above

Remark : DVV has made changes as per the report shared by HEI.

5.3.1 **Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
23	7	4	1	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
11	7	4	1	0

Remark : DVV has not considered the participation certificates.

5.3.2 **Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

5.3.2.1. **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
79	35	18	45	28

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
10	9	8	10	9

Remark : DVV has made changes as per the report shared by HEI.

6.3.2 **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
56	0	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

Remark : DVV has considered the input as "0" as none of the teachers are provided with financial support of more than Rs. 2000.

**2.Extended Profile Deviations**

<b>Extended Profile Deviations</b>
No Deviations