



IQAC Meeting 1

Session 2017-18

A meeting of the IQAC took place at 2 pm, at the IQAC room, on 29th August, 2017. The principal presided over the session. The new IQAC officially took charge for the upcoming session.

Agenda:

1. To discuss AQAR 2016-17 submission.
2. NAAC peer team report implementation.
3. Post NAAC orientation program.
4. Miscellaneous

Members present:

- i. Dr. Sasabindu Jana, Principal
- ii. Mr. Sudhin Sinha
- iii. Mr. Uttam Roy Mandal
- iv. Mr. Sanat K. Purkait
- v. Dr. Sisir Chatterjee (co-ordinator)
- vi. Ms. Rukshana Irani
- vii. Mr. Bidyut Saha (invited)
- viii. Dr. Arunima Biswas (NAAC Committee Convenor)

After confirming the proceedings of the last meeting dated 3rd Jan' 2017, list of agenda for this meeting is discussed at length.

It is resolved that --

1. The final draft of AQAR 2016-17 should be made ready for submission by Dr. Sisir Chatterjee before Puja Vacation. Discrepancies, SSR 2015 and AISHE 16-17 data, as pointed out, should be corrected. Mr. Sudhin Sinha, Mr. Paritosh Bar from office and Mr. Utpal Dutta from account office will help Dr. Chatterjee with pending data.
2. College governing body should consider the proposal / suggestions of NAAC peer team report as early as possible. (Priority basis)
3. An orientation programme will organise soon to review post NAAC situation and AQAR preparation in future.

The meeting ended with vote of thanks to the chair.

Sisir Chatterjee

Signature of IQAC co-ordinator
(Dr. Sisir Chatterjee)

COORDINATOR, IQAC
RAIDIGHI COLLEGE
(UNDER UNIVERSITY CALCUTTA)



Sasabindu Jana

Signature of Principal
(Dr. Sasabindu Jana)

PRINCIPAL
RAIDIGHI COLLEGE
SOUTH 24 PARGANAS



IQAC Meeting 2

Session 2017-18

A meeting of the IQAC took place at the IQAC room, on 21st March, 2018, at 1 pm. The principal presided over the session.

Agenda: -

1. AQAR 2016-17 Submission.
2. New IQAC formation.
3. Implementation of Academic and Financial and Environmental audit to serve the purpose of AQAR 2016-17 & 2017-18

Members present:

- i. Dr. Sasabindu Jana, Principal
- ii. Mr. Uttam Roy Mandal
- iii. Mr. Sanat K. Purkait
- iv. Mr. Sudhin Sinha
- v. Dr. Sisir Chatterjee (Co-ordinator)
- vi. Mr. Alok Jaldata (Invited GB member)
- vii. Dr. Arunima Biswas (NAAC Committee convenor)

It is resolved that: -

1. AQAR should submit to NAAC before summer vacation. All the concerned departments should response with necessary information. Prof. Sudhin Sinha will coordinate financial data.
2. New IQAC will form as early as possible following the guidelines of NAAC.
3. Governing Body will decide on academic, administrative and environmental audit very soon following the recommendation of IQAC

The meeting ended with a vote of thanks to the Chair.

Sisir Chatterjee

Signature of IQAC co-ordinator
(Dr. Sisir Chatterjee)

COORDINATOR, IQAC
RAIDIGHI COLLEGE
(UNDER UNIVERSITY CALCUTTA)

Sasabindu Jana

Signature of Principal
(Dr. Sasabindu Jana)
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