



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution	RAIDIGHI COLLEGE
• Name of the Head of the institution	Dr. Sasabindu Jana
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03218358262
• Mobile No:	9735310008
• Registered e-mail	raidighicollege95@gmail.com
• Alternate e-mail	iqac.raidighicollege@gmail.com
• Address	RAIDIGHI COLLEGE, P.O + P.S - RAIDIGHI
• City/Town	(Village: Raidighi) SOUTH 24 PARGANAS
• State/UT	West Bengal
• Pin Code	743383
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	University of Calcutta				
• Name of the IQAC Coordinator	Dr. Sisir Chatterjee				
• Phone No.	8017038882				
• Alternate phone No.	03218358262				
• Mobile	9433603681				
• IQAC e-mail address	iqac.raidighicollege@gmail.com				
• Alternate e-mail address	raidighicollege95@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	http://www.raidighicollege.in/doc/AQAR_2021-22.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.raidighicollege.in/Academic%20Calendar.html				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.01	2016	05/11/2016	31/12/2022
6. Date of Establishment of IQAC			21/03/2014		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
nil	nil	nil	nil	nil	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Session 2022-2023 was begun with the fear of COVID pandemic and climatic uncertainty. It was the period of cautious but gradually organized offline classes and associated academic and administrative activities. IQAC took a careful initiative for a cooperative understanding between teachers and students for secured interactions within college campus. The requirement of regular practices of teaching-learning system as well as confidence building orientation was very important call of the time.</p>		
<p>2. IQAC submitted AQAR in online mode for session 2021-22 within stipulated time (June, 2023) conducting series of meetings and coordination activities among different sections of the College.</p>		
<p>3. IQAC was also contributed in AISHE (All India Survey on Higher Education) 2022, ISO certification and NIRF (National Institutional Ranking Framework) annual data 2023 as part of quality assurance initiative of the institution within stipulated time.</p>		
<p>4. IQAC was very much involved and supportive to complete numerous development projects in college campus upto May, 2023 like Language Laboratory, Central Computational Lab/ Centre, S.R.Basu Memorial Conference Hall, Multifaceted female toilets, College Museum, new sports facilities like Basketball Court, reorganization of Office area with more dynamic work facilities for all the benefits of students.</p>		
<p>5. IQAC was very much committed and successful also for the conduction of proper audits of different sections of College like</p>		

Academic, administrative audit, financial audit, Green/ environmental audit, Gender audit etc within stipulated time for assessment of overall sustainable progression and future growth.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
<p>Arrangements of 'Normal' campus life in contemporary ecosystem after two years of lockdown impact.</p>	<p>The College has successfully arranged a number of initiatives after the end of lockdown in our institution at February-March, 2022 as per the order of Government of West Bengal. We not only maintained practices of hand sanitization, mandatory wearing of face mask or distancing in class rooms but also coordinated with students and their families to ensure maximum presence in classrooms, libraries and sports arenas.</p>
<p>Address the challenges of offline Academic activities and online examination system in contemporary scenario.</p>	<p>As availability of e-resources and e-communication systems are very poor in this remotest part of West Bengal we tried our level best to regularize classroom talk with chalk culture with text books as early as possible in the beginning of the session 2022-23. Library facilities are much more students' friendly to accommodate maximum interactions with books. And again Raidighi College students are awarded for their achievements after University final semester results in a program chaired by local people's representative on 16th May, 2023.</p>
<p>Post lockdown and cyclonic disaster Management and rejuvenation programs.</p>	<p>After a details review by Campus Maintenance and Development Committee and IQAC basic</p>

	<p>infrastructural facilities like classroom infrastructure, water services, electricity, College wall, Science Laboratories and Library reorganization etc were done by College with the help of mostly own resources.</p>
<p>IQAC planned to start preparation for participation in NIRF in 2023.</p>	<p>College has successfully submitted NIRF in 2023 with a new NIRF Nodal Steering Committee.</p>
<p>IQAC planned to continue feedback system for all stakeholders like students, teachers, alumni, employers for syllabus orientation and overall quality assurance.</p>	<p>Due to College reopening after prolonged lockdown College authority was able to collect feedback from students, teachers and partially from alumni in 2022-23.</p>
<p>New dynamism and modernization of College Website and other social platforms.</p>	<p>College New website was introduced by Principal Dr Sasabindu Jana 1st July, 2021. Since then Website, Facebook and YouTube upgradation and new orientation, design for services of all the stakeholders is a continuous effort from the part of IQAC.</p>
<p>Implementation of NEP 2020.</p>	<p>Government of West Bengal was finally adopted NEP for higher educational institutions in our state with some restrictions from 31st May, 2023. IQAC members were very much involved with the ongoing process of implementation of NEP and its attributes from micro level discussion in classroom to state level workshops etc.</p>
<p>Inauguration of new infrastructural facilities in college campus.</p>	<p>IQAC encouraged various new infrastructural facilities and students friendly campus management systems from its inception. This 2022-23 session has witnessed many new</p>

	<p>developments projects like Language Laboratory, Central Computational Centre, a Gallery Room, College Museum, Multifaceted girls toilets, modern sports facilities like Basketball Court, Annex arrangements of Principal's Room and Office for administrative purposes, Prof S.R.Basu Memorial Conference Hall, Solar Panel etc for overall sustainable development.</p>
<p>Promotional guidance to incumbent teachers.</p>	<p>Promotional papers of several teachers like Dr Madhumita Majumdar of Botany, Dr Arvinda Shaw of Food and Nutrition, Mr Sanat kr Purkait of Geography, Dr Payel Ghosh of Mathematics, Dr Amitava Moitra of Physics, Mr Suvankar Ghosh RoyChawdhury of English, Dr Shakuntala Ghorai of Microbiology, Mr Debashis Biswas of English, Dr Sudhin Sinha of History were successfully verified, forwarded for next level official procedures and associated orders.</p>
<p>Green Awareness Programs.</p>	<p>Raidighi College Botany dept and Green Club particularly Dr Madhumita Majumdar, IQAC member contributed various government level activities with our students volunteers and also acknowledged by concern authorities. IQAC was very much committed for Green Campus program under the able leadership of Dr Sasabindu Jana, Principal, Raidighi College. Several plantation and Grass lawn initiatives were taken this session. Our Medicinal Plant garden was also inaugurated on</p>

	16th May,2023.
Collaborative Programs.	Raidighi College IQAC was very much active to deliver their human and infrastructural resources for collaborative programs with other colleges, NGOs and Social Responsibility Platforms for development of extentional activities and skill development following today's requirements of MoU. At present we have more than twenty five MoU for multiple reasons.
IQAC resolved to support and assist various Departmental programmes, NSS Community awareness campaign, Academic webinars, Day observations by sub committees, Teachers Training Programmes, Non Teaching staff skill enhancement throughout the entire academic period.	There were various Webinars, Community awareness, Social message dissemination seminars and Day observations supported and collaborated by IQAC in online mode and offline mode in College campus since 1st June,2022. IQAC organized 2020-21 Raidighi College Annual AJC Bose Memorial Lecture 2022-23 on 26th September, 2022. The speaker was Dr Debiprasad Duari, Director, Institute of Astronomy,Space and Earth Sciences,Kolkata. We were also engaged and organized in various multi-institutional Training programs for teachers and non teaching staff in this 2022-23 session. IQAC encouraged various awareness and motivational programs for backward sections of our community with the help of S.C/ S.T Welfare Cell and Minority Welfare Cell.
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Governing Body	17/01/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	19/01/2023

15. Multidisciplinary / interdisciplinary

The academic session of 2022-23 at Raidighi College was unaffected by COVID lockdowns but faced challenges due to climatic extremes. Despite this, the college undertook several initiatives primarily within its campus to conduct multidisciplinary and interdisciplinary seminars, as well as online lectures throughout the session. In line with the prevailing trend among higher educational institutions under the University of Calcutta, Raidighi College embraced a collaborative multidisciplinary approach, involving students from both Humanities and Science departments, given the constraints of limited teaching staff and classroom spaces.

The College Academic Subcommittee consistently promoted interdisciplinary classes involving teachers from diverse academic backgrounds, aligning with the principles of the National Education Policy (NEP) 2020. The Central Library was a key resource hub for multidisciplinary and interdisciplinary studies, offering journals and materials to facilitate in-depth academic and public domain research by both students and teachers for lecture preparations.

The annual AJC Bose Memorial Lecture, organized by the Internal Quality Assurance Cell (IQAC) on 26th September 2022, exemplified this multidisciplinary approach, exploring the evolving nature of the cosmos and its implications for humanity.

The Women's Cell of Raidighi College successfully organized platforms on gender audit during a meeting on 17th February 2023, which received positive feedback from students across all sections. The IQAC also hosted the annual prize distribution program in May 2023 on the college foundation day, encouraging community involvement and engagement in college development.

Under the leadership of Nodal Officer Dr. Shakuntala Ghorai, the Students Welfare and Services Subcommittee, particularly the Students Credit Card cell, played an active role in raising

awareness among students about government-supported credit schemes and financial arrangements for their sustainable progression.

Raidighi College's Sports, Fit India, and Yoga section enthusiastically organized various fitness and awareness programs, including Yoga Day in 2022, for all sections with the assistance of the Physical Education Department. The college's National Service Scheme (NSS) volunteers, under Unit 1 and 2, participated in numerous multidisciplinary social responsibility-oriented programs and community services, contributing to the college's overall outreach and impact.

16.Academic bank of credits (ABC):

Raidighi College, affiliated with the University of Calcutta, is committed to adhering to the curriculum framework, examination procedures, and any associated modifications prescribed by our parent university as per statutory provisions. The college is prepared to implement the Academic Bank of Credit (ABC) system in accordance with directives from the Department of Higher Education, Government of West Bengal, and the University of Calcutta, should such directives be issued in the near future during the 2023-24 academic year. The adoption of the ABC system by Raidighi College will be contingent upon the discretion and decisions of the University of Calcutta.

Currently, Raidighi College operates under the Choice Based Credit System (CBCS), allowing undergraduate students to freely select subject combinations from designated pools at the time of admission, based on their preferences and in compliance with the norms and regulations set forth by the University of Calcutta.

It is noteworthy that the National Education Policy (NEP) 2020 for higher educational institutions was partially accepted by the Government of West Bengal on 31st May 2023. This partial acceptance may have implications for academic practices and policies at Raidighi College, aligning with broader educational reforms initiated by the NEP 2020.

17.Skill development:

Raidighi College offers various supportive certificate courses aligned with the National Skills Qualifications Framework (NSQF), introduced in 2013. The college is dedicated to enhancing communication skills and computer efficiency, especially for science subjects, to partially fulfill syllabus requirements. Additionally, major skill enhancement courses like Geoinformatics, offered by the

Department of Geography, aim to extend students' knowledge and enhance employability.

During the academic year 2022-23, Raidighi College successfully conducted several certificate courses across student sections to foster principles and personality development, promoting a broad understanding of essential skills.

The college emphasizes the importance of standardized and nationally accepted skill development programs infused with human values to build confidence and awareness. Skill development is considered integral to individuals' mental mapping and future prosperity.

The English Department has consistently conducted formal interactions on communicative skill development since 2021-22, fostering self-confidence and exposure to market-oriented career practices among students. The Central Computational Center/laboratory is dedicated to facilitating soft skill development and supporting comfortable participation in digital education and e-governance, aligning with the objectives of the National Education Policy (NEP).

Raidighi College recognizes the demand from students and the market for multidisciplinary programs aimed at holistic skill enhancement, particularly after the prolonged COVID-19 pandemic period. These programs integrate career counseling and community-level skill orientation. The Institutional Quality Assurance Cell (IQAC) and the college's Governing Body are enthusiastic about implementing skill development programs with modern pedagogy for all student segments, especially post-lockdown, to prepare them as mature citizens in line with the NSQF principles.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Raidighi is a historically rooted community with strong traditional practices, rooted in Indian values and cultural activities. It has a historical association with British colonial agricultural and administrative systems, yet retains a deep comfort with the native language and local social customs. Most of our college students are not fully proficient in English and prefer classroom lectures delivered in a bilingual mode, with emphasis on Bengali language resources. We believe in the Indian knowledge system, which emphasizes cultural values alongside effective knowledge dissemination.

Sanskrit has been offered as a general course since 2011 and has gained popularity among students. There are plans to upgrade it to an Honours course with laboratory facilities. Post-COVID lockdown, our newly introduced value-added course on Value Education, Ethics, and Indian Spirituality has been well-received by students. Inauguration prayers are an integral part of our college programs, reflecting our commitment to Indian traditions.

Regular cultural programs and competitions at the college celebrate Indian traditional practices, including performances of Rabindra Sangeet. The college's sports section is dedicated to the development of traditional sports like kabaddi and Kho kho. The Physical Education Department continues to offer add-on courses on Yoga, mental strength, and lifestyle care, integrating Indian traditional knowledge systems into physical education. This holistic approach underscores our college's dedication to preserving and promoting indigenous cultural heritage and practices among our student community.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Since the academic year 2018-19, Raidighi College has initiated steps towards implementing Outcome Based Education (OBE) in accordance with the guidelines provided by our parent body, the University of Calcutta. Through this framework, the college has successfully designed and executed course planning that ensures clarity for students regarding the expected outcomes of their respective undergraduate (UG) courses. Teachers are well-informed about the focal areas within the teaching-learning process, allowing them to structure lesson plans in alignment with academic responsibilities.

The OBE approach empowers teachers to tailor their teaching methods to meet academic objectives, utilizing tools such as presentations, roundtable discussions, self-appraisals, and other mentoring techniques to guide students in their academic pursuits. This student-centric method is inclusive of all categories of learners. Our faculty is dedicated to addressing the challenges faced by slow learners through classroom teaching and formative assessments, resulting in significant progress towards narrowing the performance gap between advanced and weaker students. This commitment underscores Raidighi College's efforts to promote holistic student development and academic success through an outcomes-driven educational approach.

20.Distance education/online education:

Since the COVID-19 pandemic lockdown in 2019-20, Raidighi College has transitioned to blended learning, utilizing online platforms such as Google Meet, Google Classroom, Moodle, Zoom, and others to facilitate interaction among stakeholders. Located in the vulnerable Sundarbans area with limited infrastructure and communication facilities, our college has successfully sustained the teaching-learning process and conducted university examinations through online platforms despite these challenges.

Raidighi College has been offering numerous postgraduate (PG) courses under Rabindra Bharati University (Distance Education) since 2008, and more recently, under Netaji Subhas Open University, to extend higher education opportunities to diverse age groups in the Sundarbans area. Many of our students are first-generation learners and do not have access to educational infrastructure in Kolkata due to various constraints. The college authorities are committed to providing a range of undergraduate (UG) and PG courses to support these students and contribute to the sustainable progress of the community as a whole. This initiative aims to empower individuals in underserved areas, enabling them to pursue educational opportunities and enhance their socio-economic prospects.

Extended Profile

1. Programme

1.1 Number of courses offered by the institution across all programs during the year	16
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File Description	Documents
Data Template	View File

2. Student

2.1 Number of students during the year	3056
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File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State	1086
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Govt. rule during the year		
File Description	Documents	
Data Template	View File	
2.3		1084
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		63
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		64
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		28
Total number of Classrooms and Seminar halls		
4.2		109.9356
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		61
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The academic year 2022-23 marked a return to normalcy on campus, with classrooms bustling once again after the extended lockdown due to the COVID-19 pandemic. The odd semester began in early August following the predetermined master schedule, overseen by the academic sub-committee. Prior to the formal commencement of classes, our college prioritized comprehensive orientation sessions for both Honours and General students, outlining the structure and components of the Choice Based Credit System (CBCS) curriculum.

Departments meticulously designed teaching methodologies tailored to the specific requirements of each semester's syllabus. Strategies such as student seminars, field excursions, expert lectures, and laboratory visits were employed to enhance curriculum delivery. Recognizing the challenges faced by slow learners and potential dropouts, special mentoring and remedial lessons were provided, extending even into the study leave period preceding examinations.

Utilizing modern technology, audio-video modes gained popularity across science and humanities departments, facilitated by ICT-enabled setups in classrooms. Despite ongoing restrictions, course materials were disseminated online through platforms like Google Classroom and CoLaboratory. The library served as a conducive environment for group discussions, complementing classroom learning.

Laboratory sessions, led by dedicated teachers, played a pivotal role in students' academic journey. Expert visits and collaborative exchange programs further enriched the multidisciplinary understanding of the CBCS curriculum, fostering a holistic learning environment that embraced both theoretical knowledge and practical application.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.raidighicollege.in/Academic%20Calendar.html

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Raidighi College's Academic Calendar is designed to align with the

guidelines of the University of Calcutta for its three-year degree courses under the Choice Based Credit System (CBCS). In the academic year 2022-23, the college systematically restructured this calendar to accommodate its own program schedule and internal procedures. This integrated calendar harmonizes university directives with institutional activities, ensuring adherence to university circulars for effective student evaluation and progression.

University examinations, comprising internal assessments, tutorials, practicals, and projects, are conducted biannually during odd and even semesters, following official notifications published on the college website. In 2022-23, all examinations were successfully conducted offline following the easing of COVID restrictions. Internal assessments, accounting for 10 marks, are integral components of Core Courses, Skill Enhancement Courses, and Discipline Specific Courses across all semesters.

The college embraces a blended approach to seminars in 2022-23, aiming to enhance understanding and extend knowledge for both slow and advanced learners. Continuous internal evaluation (CIE) is emphasized as more than just an evaluative tool; it is seen as vital for fostering student engagement within the multidisciplinary academic framework of CBCS. Humanities departments and science subjects actively integrate CIE into various activities throughout the year, including field visits, exchange programs, seminar presentations, mock tests, quizzes, and debates, enriching the overall learning experience for students.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	http://www.raidighicollege.in/Academic%20Calendar.html

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the

affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

18

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

16

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

980

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

980

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the academic year 2022-23, the Undergraduate curriculum at Raidighi College, under the University of Calcutta's Choice Based Credit System (CBCS), encompasses a range of courses aimed at enriching students' knowledge and nurturing their sense of responsibility. Courses such as professional ethics, gender sensitivity, human values, and environmental sustainability are integrated into the curriculum to promote holistic learning.

Environmental Science studies in Semester II exemplify the enhancement of students' abilities and understanding of sustainability across all academic sections, including humanities, science, and commerce.

Various departments offer specialized courses that delve into constitutional values, human values in society, cultural diversity, and ethics in administration. Science departments integrate environmental awareness, pollution, and sustainability topics through the study of biodiversity, waste management, social hygiene, climate change, and alternative energy.

Literature departments emphasize human values and gender sensitivity, advocating for women's empowerment through the exploration of works by social reformers and pioneers in Bengali, English, and Sanskrit literature.

The college's curriculum reflects its commitment to understanding and engaging with the surrounding environment. Moral principles, cooperative campus life, value-based community living, and sustainable progress are integrated not only into classroom practices but also into broader perspectives within Raidighi's

educational ecosystem and social attributes. This comprehensive approach aims to develop responsible and conscientious individuals equipped to address contemporary challenges and contribute positively to society.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2446

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.raidighicollege.in/doc/Student%20Satisfaction%20Survey2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2412

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

750

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The academic year 2022-23 marked a period of gradual recovery from the COVID-19 pandemic lockdown and natural disasters, presenting challenges for students from lower middle-class families. Despite these obstacles, our teachers remained actively engaged in supporting students' academic growth and mental well-being.

This period showcased the adaptation to 'new normal' educational practices, where traditional teaching methods in the classroom proved highly motivating for digitally and economically disadvantaged students.

Support for advanced learners included the utilization of library resources for group studies after a two-year hiatus, departmental learning platforms with YouTube lectures and digital resources, expert lectures through collaborative programs, hands-on training with assignments, access to study materials from external sources, and organized field visits and educational tours.

For slow learners, the college provided individualized remedial counseling focused on textbook content, mentoring sessions after regular classes, positive encouragement with mock tests, study materials in vernacular languages, and participatory demonstrations

in laboratory classes to enhance self-reliance and practical understanding.

These initiatives reflect Raidighi College's commitment to inclusivity and support, catering to the diverse needs of students and fostering a conducive learning environment for both advanced and slow learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3056	63

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the academic year 2022-23, our college adopted student-centric methodologies, emphasizing experiential learning, participative approaches, and problem-solving techniques to enhance learning experiences despite challenges posed by the pandemic and socio-economic constraints. Teachers were actively involved in monitoring students at a micro-level, nurturing their intellectual growth and preparing them holistically for examinations within the constraints of the pandemic and prevailing socio-economic challenges. Various Students Welfare and Services sub-committees and cells played a key role in nurturing students, contributing to a sustainable campus environment.

Innovative practices such as open-book surprise class tests and tutorial classes were introduced to assess academic progress effectively. Student seminars, workshops, cinema shows, and special day observations were organized to enhance communication skills and foster personality development. The easing of restrictions on public

transportation and student activities allowed for enriching experiences such as field excursions and internships.

Departments like Geography, History, Botany, and Zoology organized field excursions, while internships and industrial visits provided practical exposure in subjects like Food and Nutrition and Microbiology. Interdisciplinary classes and activities, including mock parliament sessions and interdisciplinary sessions in science subjects, further enriched students' learning experiences.

The AJC Bose Memorial Annual Lecture, delivered by renowned scientist Dr. D.P. Duari, exemplified the commitment to broadening students' horizons with cosmological knowledge and encouraging interdisciplinary engagement. These initiatives collectively reflect our college's dedication to providing a comprehensive and enriching educational environment, fostering holistic development and expanding students' horizons beyond traditional classroom learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the academic year 2022-23, teachers at our college leveraged ICT-enabled tools to enhance the teaching-learning process, recognizing the ongoing importance of digital education even as traditional classroom settings resumed post-pandemic. Platforms such as Google Meet, Google Classroom, Moodle, MS Teams, and Zoom were extensively utilized to facilitate communication and interaction while adhering to precautionary measures and university guidelines for online examinations.

Our college had previously established a Wi-Fi-enabled campus, providing a conducive environment for online learning and access to e-resources even before the COVID era. With over 30 fully and partially ICT-enabled classrooms, teachers could seamlessly integrate digital tools into their teaching methods, enhancing engagement and effectiveness.

To ensure ongoing support and communication with students, departments and sub-committees maintained various social network

channels, facilitating prompt responses to queries and concerns. Administrative and academic communications were streamlined through emails, Telegram groups, and WhatsApp, fostering regular and efficient correspondence beyond the lockdown period.

The college's Central Computational Laboratory, inaugurated in May 2023 following repairs from cyclone damage in previous years, serves as a focal point for ICT-oriented educational activities for both teaching and non-teaching staff. Furthermore, the college library has been equipped with multi-level ICT facilities to facilitate book selection and borrowing, with ongoing plans for further enhancements to enrich the learning experience for students and staff alike.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.raidighicollege.in/doc/ICT%20Policy.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

63

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

62

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

809

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Raidighi College strictly adheres to the examination system mandated by the University of Calcutta, with no deviations or modifications.

All official notices regarding examinations are communicated through the college website and student groups, following their publication on the university's examination portal or announcements section.

To oversee in-campus examinations, the college has established an Internal Assessment, Tutorials, and Practical Examination Committee, which operates within the framework of university guidelines. Departments schedule Internal Assessments, Tutorials, and Practicals/Projects for their students based on routines set by the College Internal Examination Committee.

This examination system encompasses the formulation and administration of question papers, ensuring compliance with designated time frames. Teachers routinely upload all Internal Assessments, including Tutorials and Practicals, onto the university portal.

In cases requiring clarification or guidance, college authorities liaise with the University Examination Controller Section. Throughout the academic year 2022-23, all Internal Assessments, Tutorials, and Practicals were conducted offline, aligning with the guidelines stipulated by the University of Calcutta. This transparent and robust mechanism ensures strict adherence to university standards and facilitates effective assessment practices for students at Raidighi College.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Raidighi College upholds a stringent commitment to maintaining the integrity of examinations, offering transparent, time-bound, and efficient mechanisms for addressing related grievances. Initially, students are encouraged to channel their grievances through the Head of the concerned departments for resolution. Additionally, the college has established a Grievance Redressal Cell chaired by the College Principal, following UGC guidelines. This independent subcommittee handles major grievances concerning the institution, although ultimate authority over university-recognized examinations rests with the Controller of Examinations at the University of Calcutta, as per statutory provisions.

Examination-related complaints typically arise during external examinations and after the publication of results by the university. The college administration promptly addresses issues arising from external examination centers, while the Office and Results Committee diligently work post-publication to rectify any technical errors.

Students express satisfaction with the personalized services and assurances provided by the Office Head Clerk and Computational Support In-charge, ensuring timely resolution of examination-related grievances. This transparent and responsive approach underscores the college's steadfast commitment to upholding the sanctity of examinations and ensuring a fair and equitable assessment process for all students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://www.raidighicollege.in/doc/Grievance%20Redressal%20Cell%20-objective%20and%20functioning.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At Raidighi College, both teachers and students are well-versed in the stated Program and course outcomes offered by the institution. As an affiliate of the University of Calcutta, the college meticulously adheres to the university's guidelines in designing and implementing the Choice Based Credit System (CBCS) program, ensuring alignment with the prescribed course outcomes outlined by the University Grants Commission (UGC).

Prior to the introduction of CBCS, teachers actively collaborated with the respective Board of Studies at the University of Calcutta to develop program layouts, define course outcomes, and plan assessments. Following UGC guidelines, these outcomes are crafted with a focus on short-term responses and long-term sustainable progression.

During the academic year 2022-23, both formal and informal departmental lectures and workshops were conducted to elucidate the scope, content, and multidimensional narrative of course outcomes as per university guidelines. The Institutional Quality Assurance Cell

(IQAC) organized an orientation conclave, emphasizing the academic appraisal of course outcomes in line with the directives of the Governing Body.

Classroom learning, encompassing both academic and experiential knowledge, is tailored to ensure alignment with the sustainable outcomes of courses and associated exposures. This practice is deemed essential for students' future prospects and opportunities, ensuring they are well-prepared to meet the demands of their chosen fields and contribute meaningfully to society. The college's commitment to these course outcomes underscores its dedication to providing a comprehensive and purposeful educational experience.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At Raidighi College, the evaluation of Programme outcomes and course outcomes is overseen by the parent body, the University of Calcutta, ensuring adherence to established standards and quality assurance. Our institution fosters a participatory, cooperative, and transparent assessment system to uphold the integrity and success of our teaching-learning processes.

Internal assessments are conducted within classrooms and laboratories, providing ample opportunities for teaching staff to assess students' understanding and achievements within their respective courses. Various assessment methods, including terminal summative assessments administered by the university and formative assessments conducted by departments mid-semester, are employed to gauge the level of course attainment. These assessments encompass project activities, mock tests, and classroom presentations, which were particularly crucial in the 2022-23 session post-COVID pandemic lockdown.

Recognizing the unique challenges posed by the pandemic, special attention was given to support the new generation of slow learners, with laboratory-based hands-on training and personalized care aimed at achieving course outcomes and success in examinations. Advanced

learners also received necessary support and mentoring, with the college authorities acknowledging their achievements on the foundation day, May 16, 2023.

This holistic approach ensures that all students, regardless of their learning pace, receive the support needed to attain programme and course outcomes effectively. The college's commitment to inclusive education and personalized support underscores its dedication to student success and the fulfillment of academic goals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.raidighicollege.in/doc/CourseOutcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

404

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.raidighicollege.in/doc/Student%20Satisfaction%20Survey2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

28

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Raidighi College administration maintains a strong collaborative relationship with local schools and social organizations. Our teachers regularly organize awareness programs in local schools,

while these institutions reciprocate with hands-on training opportunities for our faculty. This multidimensional partnership fosters community engagement and sustainability.

Currently, our NSS Unit 1 and 2 volunteers are dedicated to developing our adopted village, addressing challenges exacerbated by the COVID lockdown. On April 11, 2023, our Community Outreach Programme observed World Health Day with a Nutritional Assessment and Diet Counseling Session, benefiting the broader community. The Green Club and Botany department have spearheaded successful environmental initiatives in Mathurapur Block 2, partnering with NGOs like 'Human Wave' to manage waste and promote environmental awareness.

Additionally, Raidighi College actively participated in the government's People's Biodiversity Upgradation programme on May 26th and 29th, 2023, deploying 20 volunteers and 5 teachers in nearby Kulpi block, South 24 Parganas, organized by the West Bengal Biodiversity Board. Our Women's Cell inaugurated a new multi-faceted toilet on May 16, 2023, promoting hygiene and empowering girls.

Each year on December 18, Minority Rights Day is observed at our college to promote constitutional rights, religious tolerance, and civic understanding. These initiatives reflect our commitment to community service and inclusive education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Raidighi College boasts robust infrastructure and physical facilities that facilitate effective teaching and learning, resiliently overcoming challenges posed by cyclones and the COVID-19 pandemic. Through collaboration with local administration, the college has fortified its infrastructure to ensure smooth operations.

Our campus features state-of-the-art ICT-enabled classrooms with

audio-visual facilities, lecture halls, conference rooms, and seminar halls catering to diverse student needs. Each department has its library, enhancing the learning experience, while specialized laboratories, including the Geoinformatics lab and desktop-equipped libraries, support lab-based disciplines. High-speed internet connectivity is pervasive across departments, libraries, labs, and offices.

Sustainability initiatives like a digital pollution monitoring display board and a 20kW solar power grid, supported by relevant authorities, underscore our commitment to environmental responsibility. A central computer lab, public address system, and campus-wide Wi-Fi zone enhance technological accessibility. Energy-efficient LED lighting and CCTV surveillance ensure campus safety and security.

Additional amenities include an air-conditioned auditorium, a green corridor featuring a medicinal plant garden, and specialized facilities for mushroom culture, research, museum preservation, and language labs. Plans for an annex building demonstrate our dedication to meeting evolving educational needs, ensuring continued excellence in teaching and learning environments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Raidighi College offers extensive facilities for cultural activities, sports, and games to support students' holistic development. The institution boasts four halls and one auditorium, serving as venues for diverse cultural programs and competitions that foster interdepartmental and intradepartmental engagement. Two separate grounds, spanning 720 sq. m. and 700 sq. m. respectively, provide ample space for outdoor sports like basketball, badminton, volleyball, and lawn tennis.

Efforts have been made to restore damaged playgrounds, including the construction of a concrete playground suitable for various sports, benefiting the newly introduced Department of Physical Education. Since 2015, dedicated rooms for gymnasium and yoga have accommodated

approximately 30 students each. The functional gymnasium is equipped with a range of apparatus, including leg press, chin-up, and bench press, facilitating physical fitness activities.

Moreover, boys' and girls' common rooms are furnished with indoor game accessories such as carrom boards, with plans to procure table tennis equipment. These facilities contribute to a well-rounded educational experience, promoting academic excellence, physical well-being, and recreational pursuits among students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.raidighicollege.in/College%20Events.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

47.26543

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our institution's library is automated using the Integrated Library Management System (ILMS) software "KOHA," which was implemented in 2016 and upgraded to version 21.05.17.000. This system has transformed resource planning and management, leveraging ICT advancements. Through the Online Public Access Catalogue (OPAC), students and faculty can effortlessly search for resources by title, author, or subject, utilizing a centralized database adhering to international metadata standards.

Moving forward, we plan to implement circulation of library resources through KOHA, harnessing technological advancements to enhance accessibility. With an impressive uptime of 99.9%, the system ensures 24/7 access, complemented by a paid subscription to N-LIST services, benefiting both faculty and advanced students. Regular orientation programs familiarize new students with the library's diverse services, and ongoing communication with academic departments ensures efficient query resolution.

The library operates with nearly full automation, utilizing modules such as Cataloguing, Circulation, Reference Services, and Acquisition. Additionally, full CCTV surveillance ensures security, and internet browsing is facilitated at the PC Chandra Knowledge Centre. Future plans involve adopting online access through Cloud Storage computing, further optimizing library services for the benefit of all users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **C. Any 2 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.87296

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

22

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Raidighi College continuously enhances its IT facilities to benefit students and streamline administrative tasks efficiently. Since 2016, the institution has maintained LAN and Wi-Fi facilities using internet services from Alliance Broadband Services Private Ltd. (IP Address: 10.15.21.153). In 2024, internet connectivity was upgraded to boost network speed: 100 MBPS for official purposes and 400 MBPS for academic use, facilitated by M/s Misti TV Network (Raidighi), South 24 Parganas.

Administrative and departmental computers are well-equipped with branded PCs, licensed system software, and application software, all connected to LAN and internet for academic and administrative tasks. Technical support is readily available for students and faculty. Recently, the college acquired new computers and installed an additional 8 projectors across departments, with plans to procure more computers and projectors to enhance ICT-based classrooms.

The campus features 15 Wi-Fi access points offering 400 MBPS bandwidth. Each department has Wi-Fi connections and laptops to support digital transformation efforts. The college operates customized online portals for various tasks, ensuring streamlined operations:

- Online admission portal:

<http://onlineadmissionraidighicollege.org.in/> - Online fee collection (year-round): <http://www.raidighicollege.in/Default2.aspx>

- Office software includes CAS 10.0 for admission and other tasks and Tally 3.0 for Accounts Management. - G-suite account for the college under the domain: <https://raidighicollege.org.in>

These IT enhancements facilitate efficient academic and administrative workflows, contributing to a more technologically advanced and accessible learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

61.0257

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Raidighi College has implemented comprehensive systems and procedures to maintain and utilize its physical, academic, and support facilities effectively. Various statutory and non-statutory sub-committees oversee these facilities, ensuring regular maintenance of electrical, plumbing, sanitary, and carpentry works. Guided by the institute's leadership and governing body, these committees promptly address issues and incorporate valuable

suggestions for improvement.

Infrastructure enhancements, such as a dedicated transformer and Rooftop Solar Power Grid, effectively mitigate power cuts and voltage fluctuations. Essential appliances like air-conditioners, water purifiers, and CCTV surveillance systems undergo regular maintenance to ensure optimal functionality. Departments maintain detailed stock books for equipment and materials, while laboratory instruments are carefully used and monitored in accordance with product manuals. Usage is tracked through logbooks, and any necessary repairs are promptly addressed by relevant agencies.

Sensitive laboratory instruments are protected from voltage fluctuations using UPS, Online UPS, Inverters, and Voltage Stabilizers. The library, supported by INFLIBNET, is undergoing automation to enhance operational efficiency. Renovation and modernization efforts extend to administrative areas, including the Principal's Chamber and main office room, accompanied by electrical upgrades. These systematic procedures uphold the functionality and utilization of facilities, creating an environment conducive to academic excellence.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2630

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	http://www.raidighicollege.in/Add-On-Courses.html
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

587

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

587

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

54

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Raidighi College prioritizes student representation and engagement in administrative, co-curricular, and extracurricular activities, fostering a vibrant campus community. Despite challenges posed by the COVID-19 pandemic, the institution organized various cultural, sports, and social activities throughout the 2022-23 session.

Students actively participate in sub-committees and special cells like the Green Club, Minority Cell, and NSS, organizing events and welfare services alongside teachers. The institution annually observes Students' Week, facilitating student engagement with government welfare schemes.

Student volunteers and participants in activities like NSS, Green Club, Yoga, Fit India, and Sports Coordination Cell receive recognition through awards presented by respective authorities. The Teachers' Council regularly selects students for representation in non-statutory sub-committees.

Although the session did not include a Students' Council due to government policy suspending annual elections, students remain involved in initiatives like the Students' Health Home, contributing to medical services and social responsibilities. This inclusive approach ensures students' voices are heard and their participation valued in shaping the college community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registration of the Alumni Association of Raidighi College is under process. At the end of 2022-23 session our papers for formal registration and associated alumni activities were fully completed and submitted to the corresponding office. Various departmental alumni activities were as normal as pre-COVID session. We are looking forward for a registered Alumni Association in coming 2023-24. By the time of AQAR Submission, the registration of our Alumni Association has been completed and the association is fully functional.

File Description	Documents
Paste link for additional information	http://www.raidighicollege.in/Alumni-Association.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The academic year 2022-23 marks a significant recovery period after the prolonged impact of the COVID-19 pandemic lockdown since 2020. College life has been rejuvenated with new ideas, coordination, and sensitivity, despite facing challenges from the socio-economic effects of lockdowns and natural calamities within our surrounding communities.

Our college administration is acutely aware of the economic constraints and socio-cultural commitments of local youth. The College Governing Body, which includes all stakeholders, is particularly sensitive in formulating policies regarding fee adjustments and addressing hazards affecting students' daily campus life.

Under the guidance of the Institutional Quality Assurance Cell (IQAC) and Teachers' Council, our teachers provide regular mentoring and motivational support to ensure the welfare of academic and extensional activities. Our college considers the regional native people as an integral part of our institutional practices, with our vision focused on their stability and sustainability.

The Government of West Bengal announced on May 31, 2023, that colleges like Raidighi, operated and aided by the state government, will implement the National Education Policy (NEP) with certain

restrictions and new orientations from the academic year 2023-24. Our college Governing Body eagerly awaits government directives on NEP implementation and is committed to consulting and integrating these guidelines into our future vision and programs for the upcoming session.

File Description	Documents
Paste link for additional information	http://www.raidighicollege.in/index.aspx
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The cooperative and cordial leadership at Raidighi College is evident in addressing various institutional challenges, including natural hazards, academic arrangements, and participative management. Led by our Principal Dr. Sasabindu Jana, the college authority, Green Club, and Institutional Quality Assurance Cell (IQAC) have successfully restored green areas, playgrounds, open ponds, and adjoining spaces through community participatory management initiatives. These resources are not only part of our college's heritage but also crucial for the upkeep of our academic buildings and associated administrative facilities. The local Panchayat has been supportive in these efforts.

Additionally, our Green Club collaborates with numerous local and regional NGOs, leveraging voluntary contributions to improve the environmental health of our locality.

Beyond environmental initiatives, we are actively engaged in minimizing the "digital divide" at the academic level by involving students and their families. This initiative aims to address the familiar challenge of unequal access to digital resources within our community, ensuring equitable educational opportunities for all.

File Description	Documents
Paste link for additional information	http://www.raidighicollege.in/doc/Organogram.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan for the 2022-23 academic session at Raidighi College focused on navigating uncertainties due to the COVID-19 pandemic and climatic abnormalities by prioritizing communication and confidence-building measures within the community to restart normal campus life securely and sustainably.

To achieve this, the college adopted mobile-friendly and e-wallet-supported processes, ensuring 24x7 open personal interactions with college authorities, including the Principal, through various social media platforms. Local faculty and staff were dedicated to guiding students through necessary preparations.

The Perspective Plan for 2022-23 was shaped by contemporary health scenarios, socio-economic challenges, academic requirements, stakeholder inputs, community feedback, and UGC-NAAC guidelines, emphasizing:

1. Teaching-Learning and Evaluation: Encouraging collaborative multidisciplinary programs for academic attainment and knowledge enhancement.
2. Students Welfare Services and Extension Activities: Organizing programs focused on career counseling and soft skill development.
3. Infrastructural Development: Introducing new facilities to advance learning.
4. Governance and Management: Participating in audit programs for holistic appraisal.
5. Social and Environmental Awareness: Promoting a culturally diversified and eco-friendly campus for all.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies,

administrative setup, appointment and service rules, procedures, etc.

The organizational structure and decision-making system at Raidighi College align closely with other affiliated colleges of the University of Calcutta, yet the college emphasizes a democratic and participatory approach in practice. The Principal holds the apex position within the college and presides over all statutory and non-statutory bodies, excluding the Governing Body, which retains sole administrative, legal, and financial authority as per University and government regulations. The President of the Governing Body provides visionary leadership, shaping institutional programs and policies.

The Internal Quality Assurance Cell (IQAC) serves as the advisory and planning body under the coordination of the IQAC Coordinator, while the College office operates under the Head Clerk and the Teachers' Council under a designated Secretary. Additionally, although not currently organized due to government policy, the Students' Council plays a significant role in student representation and engagement.

Various statutory and non-statutory sub-committees and special cells ensure the regular implementation of co-curricular and extension activities, each overseen by convenors or officers in charge following established norms.

Special provisions for marginalized groups, including backward, minority, physically challenged, and girl students, are managed under the Equal Opportunity Centre and Internal Complaints Committee (ICC) in line with UGC guidelines, fostering overall sustainable progression and inclusivity.

All appointments undergo scrutiny and approval by the Governing Body, adhering strictly to UGC and respective government guidelines for conduction and acknowledgment.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://www.raidighicollege.in/doc/Organogram.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in

A. All of the above

**areas of operation Administration Finance and
Accounts Student Admission and Support
Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution provides several welfare measures for both teaching and non-teaching staff, aligned with government directives:

For Teaching Staff:

A. Employees Provident Fund (EPF) with loan provisions as per EPF rules.

B. Enrollment in the West Bengal Health Scheme, supported by the Government of West Bengal, for healthcare benefits.

C. Sasthasathi Scheme specifically for State-Aided College Teachers (SACT), supported by the Government of West Bengal.

D. Pension benefits as per government norms applicable to teaching staff.

For Non-teaching Staff:

A. Employees Provident Fund (EPF) with loan provisions as per EPF rules.

B. Enrollment in the Sasthasathi Scheme, supported by the Government of West Bengal, providing healthcare benefits.

C. Provision of festival bonuses for casual staff members during festive occasions.

These welfare measures ensure the well-being and financial security of both teaching and non-teaching staff members at Raidighi College, demonstrating the institution's commitment to staff welfare in collaboration with government schemes.

File Description	Documents
Paste link for additional information	http://www.raidighicollege.in/doc/Organogram.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College authority, including the Governing Body, Principal, and IQAC, conducts systematic evaluations of teaching and non-teaching staff performances and achievements for promotions, following guidelines from the UGC and DPI of the Education Department, Government of West Bengal. This process is consistently carried out at Raidighi College, ensuring that promotions for both teaching and

non-teaching staff are kept up-to-date by the end of the 2022-23 session.

In addition to regular promotional evaluations, the Governing Body and IQAC conduct quarterly reviews to assess the enthusiasm, initiatives, and achievements of all staff members. The IQAC also advises the Principal on the need for mentoring or counseling of stakeholders based on their activities and attitudes, aimed at promoting overall personality development within the institution. These proactive measures contribute to maintaining staff motivation and fostering continuous professional growth at Raidighi College.

File Description	Documents
Paste link for additional information	http://www.raidighicollege.in/doc/IQAC-2022-23-All-Final.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts regular internal audits; however, statutory audits have been pending since the 2019-20 session due to the unavailability of Government Auditors. Recently, administrative arrangements from the Government of West Bengal have facilitated the successful documentation and signing of the audit report for the 2022-23 session, following established norms. The statutory auditor is a Chartered Accountant appointed by the state government of West Bengal, ensuring compliance with audit requirements and financial regulations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during

the year (INR in Lakhs)

1.16240

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The academic session of 2022-23 marked the first period of normalcy after nearly two years of the COVID-19 pandemic lockdown. During this time, our college faced significant challenges due to local socio-economic backwardness and recurring climatic hazards in the Sundarbans area over the past five years. Many of our resources, including the library, girls' hostel, computer infrastructure, and classroom facilities, were severely affected from the early days of the lockdown.

Despite consecutive losses amounting to approximately Rs 60-80 lakh due to cyclonic disasters, our college managed to arrange Rs 40-50 lakh for new infrastructural facilities and restoration services in the 2022-23 session using its own financial resources. The College authority appealed to the highest levels of the Higher Education Department, Mathurapur 2 Block authority, local Panchayat, District administration including Zilla Parishad, and the Sundarbans Development Board for various support services, particularly in civic amenities and new infrastructure for student services. We are still awaiting a response from these authorities to further bolster our efforts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the

quality assurance strategies and processes

The academic session of 2022-23 marked the first period after the COVID-19 pandemic restrictions and trauma. The Institutional Quality Assurance Cell (IQAC) strategized to institutionalize quality assurance strategies and processes in response to the depressing socio-economic and cultural environment prevalent in our college and surrounding communities.

a. IQAC prioritized creating a student-friendly campus environment through various extensional activities focused on sports, environment, and culture. These activities were aimed at fostering psychological vibrancy and holistic personality development among students. Our certificate courses and seminars emphasized that the college campus is not just about pen and paper; it is also about instilling values, principles, traditions, and community understanding.

b. IQAC remained sensitive to local aspirations, engaging in participatory activities that considered all aspects of regional development and sentiment. Our Career Guidance, Counseling, and Placement Cell consistently promoted awareness, personality and skill development, reciprocal exposures, and introduced campus interviews aligned with the understanding of NEP 2020 and UGC guidelines. These initiatives were integrated into general studies and examinations to enhance students' overall appraisal and readiness for the professional world.

File Description	Documents
Paste link for additional information	http://www.raidighicollege.in/doc/IQAC-2022-23-All.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the academic session of 2022-23, the first following the COVID-19 pandemic lockdown and socio-economic instability, the Institutional Quality Assurance Cell (IQAC) undertook its initial institutional reviews and implementation of teaching-learning experiences and outcomes assessment. This period was a significant learning experience not only for IQAC but also for the entire educational community. Many students' families were reluctant to allow regular

college visits due to students being engaged in other earning practices during the lockdown period to support their families. Marriages and migrations also posed sensitive challenges, disrupting regular and timely academic development.

Firstly, IQAC encouraged all students to continue their studies with determination, despite socio-economic compulsions. Teachers were urged to address the syllabus in an enjoyable way, fostering reciprocal interactions. Students were often assigned vacation tasks, group work during class, and impromptu presentations, receiving appreciation based on their performance. Teachers consistently concluded daily discussions by addressing students' queries and confusions on a one-to-one basis.

Secondly, our Principal demonstrated regular attendance in different classes and examination halls, ensuring overall quality maintenance and disciplined organization. Governing Body members also reviewed learning outcomes and student-teacher interactions in every session. Faculty exchanges, seminars on syllabus topics, college visits, and educational excursions supported by IQAC have been longstanding practices at our college.

File Description	Documents
Paste link for additional information	http://www.raidighicollege.in/doc/IQAC-2022-23-All.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.raidighicollege.in/doc/IOAC-2022-23-All.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Competitions for essays, poems, paintings, and photography were organized for both students and staff members, focusing on themes related to National Girl Child Day, International Day of the Girl Child, International Rural Women's Day, and International Women's Day during the academic year. 2. The contributions from these competitions were compiled and published in the e-magazine "SAMYA."

3. The Women's Cell prepared a comprehensive gender audit report, which included analysis of various aspects such as the gender ratio of students during admission, students' pass percentage, participation in games and physical activities, involvement in NSS activities, as well as the gender ratio among staff members. Additionally, the report incorporated survey findings related to gender representation and participation within the institution.

File Description	Documents
Annual gender sensitization action plan	http://www.raidighicollege.in/doc/Gender%20Sensitization.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Raidighi College is situated in Raidighi Abad Mouza, within the Mathurapur Block 2 of South 24 Parganas district, which is characterized as a socio-economically disadvantaged area with limited civic amenities and waste management infrastructure. To address these challenges, the college has implemented several initiatives.

On campus, waste bins are provided for segregating biodegradable and non-biodegradable waste, and our Green Club actively supports hygienic waste disposal and sanitation practices. Following Government of West Bengal guidelines, campus cleaning was initiated at the start of the 2022-23 session post-COVID lockdown. Waste disposal, including e-waste, was systematically managed within the college and hostel premises.

The Green Club, in collaboration with the Human Wave NGO, a respected eco-friendly organization, has been instrumental in nurturing students on the importance of disciplined waste management practices. Together, they have successfully organized professional disposal and utilization of e-waste, contributing to a sustainable and healthy campus environment. This collaborative effort underscores our commitment to maintaining a clean, safe, and eco-friendly campus and its surroundings for the benefit of all stakeholders.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

A. Any 4 or all of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Raidighi College, situated in the southwestern part of Sundarbans, a globally significant biodiversity region, is home to diverse

demographic groups, including Dalits, Adivasis, and minorities, each with unique lifestyles and cultural practices. Given the historical challenges faced by these communities, both socio-culturally and socio-politically, the Institutional Quality Assurance Cell (IQAC) is dedicated to fostering communal and regional harmony while promoting the message of 'unity in diversity.'

1. Vivek Yapan-2023 was celebrated at Raidighi College on Swami Vivekananda's birthday, January 12, 2023, emphasizing integration and the spirit of unity in life.

2. The college observed World Day of Social Justice on January 20, 2023, focusing on equality and faith in life, and International Mother Language Day on February 21, 2023, highlighting linguistic diversity and the preservation of language heritage.

3. IQAC at Raidighi College prioritized the International Day for the Elimination of Racial Discrimination and Support for Humanity on March 21, 2023, coinciding with the 10th anniversary of the college's IQAC establishment. Additionally, IQAC collaborated with stakeholders to commemorate the 132nd Birth Anniversary of Dr. B.R. Ambedkar on April 14, 2023, alongside the Equal Opportunity Centre, emphasizing equality and inclusion. These initiatives underscore the college's commitment to promoting diversity, equality, and social justice within the community. For detailed description of various events, please

visit:<http://www.raidighicollege.in/College%20Events.html>

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Raidighi College, situated in a rural area with limited exposure to civic movements, prioritizes community sensitization and awareness campaigns through its Institutional Quality Assurance Cell (IQAC) and various academic departments. These initiatives aim to educate students and the community about citizens' rights and civic responsibilities.

Here are some notable programs and observations conducted during the academic year 2022-23:

1. Observation of National Voters Day by the Department of Political Science and IQAC on January 25, 2023, emphasizing the importance of voting and democratic participation.
2. Observation of Minority Rights Day by the Minority Welfare Cell and IQAC on December 18, 2022, focusing on the rights and empowerment of minority communities.
3. Observation of National Constitution Day by IQAC on November 26, 2022, with the theme "India: The Mother of Democracy" in accordance with UGC guidelines, highlighting the significance of the Indian Constitution.
4. Independence Day celebrations by the College authority on August 15, 2022, marking the 75th year of India's Independence (1947-2022) as part of the Azadi Ka Amrit Mahotsav, aligned with UGC guidelines.
5. Observations of Students Week from January 2 to 8, 2023, as per Government of West Bengal guidelines, featuring discussions, lectures, and orientation programs on the values, rights, and duties of students as responsible citizens.

These programs underscore Raidighi College's commitment to fostering civic awareness and empowering students and the community with knowledge about their rights and duties as citizens of India. For detailed description of various events, please visit:<http://www.raidighicollege.in/College%20Events.html>

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, C. Any 2 of the above

teachers, administrators and other staff 4.
Annual awareness programmes on Code of
Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Essay, poem, painting, and photography competitions were organized for both students and staff members, focusing on themes related to National Girl Child Day, International Day of the Girl Child, International Rural Women's Day, and International Women's Day during the academic year.

2. An e-magazine named "SAMYA" was published based on the contributions from these competitions.

3. The Women's Cell prepared a comprehensive gender audit report, which included various aspects such as the gender ratio of students during admission, students' pass percentage, their participation in sports and physical activities, involvement in NSS activities, as well as the gender ratio among staff members. The report also incorporated survey findings related to gender representation and participation within the institution.

For detailed description of various events, please visit:<http://www.raidighicollege.in/College%20Events.html>

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Institutional Best Practices Successfully Implemented in 2022-2023

1. Post-COVID Health Awareness and Supporting Sports Activities: Following the COVID pandemic lockdown, our institution prioritized health awareness initiatives to promote a healthy lifestyle among students. This program aimed to educate and encourage regular fitness activities, including sports, for all students, regardless of age, gender, religion, caste, or economic status, after the prolonged COVID-19 period.

2. Additional Ability Enhancement and Cultural Enrichment Program: In response to the stagnation caused by the COVID pandemic, our institution introduced innovative practices in 2022-23 to foster academic enrichment, cultural exposure, and skill development, aligning with the challenges of the present socio-economic landscape. Initiatives such as the Language Lab, Computational Lab, and cultural exchanges through cinema were implemented to enhance students' skills, personality development, and overall progress as responsible citizens. These programs were designed to equip students with essential abilities and cultural awareness necessary for success in contemporary society.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Sensitivity and Inclusiveness (ISI) are core aspects of Raidighi College's mission, particularly crucial given its location in the remote and environmentally vulnerable Sundarbans region. This area presents significant challenges such as limited communication, transportation difficulties, and a digital divide exacerbated by frequent natural disasters. ISI at Raidighi College was developed in response to the lessons learned during the COVID-19 pandemic lockdown, guided by the vision of "CARE ON TIME" to overcome these geographical constraints through personal initiative and physical presence.

Implementing ISI extends beyond institutional operations to encompass the personal influence of our Principal, Dr. Sasabindu Jana, on both teaching and non-teaching staff. This influence includes diligent monitoring of promotion processes, timely submission of academic and financial papers, psychological support during health crises, encouragement of community service participation, and fostering a commitment to environmental volunteering and sustainability.

Our students, hailing from the six surrounding blocks of the South 24 Parganas district within the Sundarbans, face formidable challenges such as riverine uncertainty, frequent natural disasters, and the presence of tigers in local areas. The college's commitment to personal, round-the-clock interactions between students and office staff has proven instrumental in addressing dropout cases and ensuring student support. The success of ISI at Raidighi College is a testament to the joint efforts of the college office, individual staff members, and the Principal's empathetic leadership.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The academic year 2022-23 marked a return to normalcy on campus, with classrooms bustling once again after the extended lockdown due to the COVID-19 pandemic. The odd semester began in early August following the predetermined master schedule, overseen by the academic sub-committee. Prior to the formal commencement of classes, our college prioritized comprehensive orientation sessions for both Honours and General students, outlining the structure and components of the Choice Based Credit System (CBCS) curriculum.

Departments meticulously designed teaching methodologies tailored to the specific requirements of each semester's syllabus. Strategies such as student seminars, field excursions, expert lectures, and laboratory visits were employed to enhance curriculum delivery. Recognizing the challenges faced by slow learners and potential dropouts, special mentoring and remedial lessons were provided, extending even into the study leave period preceding examinations.

Utilizing modern technology, audio-video modes gained popularity across science and humanities departments, facilitated by ICT-enabled setups in classrooms. Despite ongoing restrictions, course materials were disseminated online through platforms like Google Classroom and CoLaboratory. The library served as a conducive environment for group discussions, complementing classroom learning.

Laboratory sessions, led by dedicated teachers, played a pivotal role in students' academic journey. Expert visits and collaborative exchange programs further enriched the multidisciplinary understanding of the CBCS curriculum, fostering a holistic learning environment that embraced both theoretical knowledge and practical application.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.raidighicollege.in/Academic%20Calendar.html

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Raidighi College's Academic Calendar is designed to align with the guidelines of the University of Calcutta for its three-year degree courses under the Choice Based Credit System (CBCS). In the academic year 2022-23, the college systematically restructured this calendar to accommodate its own program schedule and internal procedures. This integrated calendar harmonizes university directives with institutional activities, ensuring adherence to university circulars for effective student evaluation and progression.

University examinations, comprising internal assessments, tutorials, practicals, and projects, are conducted biannually during odd and even semesters, following official notifications published on the college website. In 2022-23, all examinations were successfully conducted offline following the easing of COVID restrictions. Internal assessments, accounting for 10 marks, are integral components of Core Courses, Skill Enhancement Courses, and Discipline Specific Courses across all semesters.

The college embraces a blended approach to seminars in 2022-23, aiming to enhance understanding and extend knowledge for both slow and advanced learners. Continuous internal evaluation (CIE) is emphasized as more than just an evaluative tool; it is seen as vital for fostering student engagement within the multidisciplinary academic framework of CBCS. Humanities departments and science subjects actively integrate CIE into various activities throughout the year, including field visits, exchange programs, seminar presentations, mock tests, quizzes, and debates, enriching the overall learning experience for students.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	http://www.raidighicollege.in/Academic%20Calendar.html

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

16

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

980

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

980

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the academic year 2022-23, the Undergraduate curriculum at Raidighi College, under the University of Calcutta's Choice Based Credit System (CBCS), encompasses a range of courses aimed at enriching students' knowledge and nurturing their sense of responsibility. Courses such as professional ethics, gender sensitivity, human values, and environmental sustainability are integrated into the curriculum to promote holistic learning.

Environmental Science studies in Semester II exemplify the enhancement of students' abilities and understanding of sustainability across all academic sections, including humanities, science, and commerce.

Various departments offer specialized courses that delve into constitutional values, human values in society, cultural diversity, and ethics in administration. Science departments integrate environmental awareness, pollution, and sustainability topics through the study of biodiversity, waste management, social hygiene, climate change, and alternative energy.

Literature departments emphasize human values and gender sensitivity, advocating for women's empowerment through the exploration of works by social reformers and pioneers in Bengali, English, and Sanskrit literature.

The college's curriculum reflects its commitment to understanding and engaging with the surrounding environment. Moral principles, cooperative campus life, value-based community living, and sustainable progress are integrated not only into classroom practices but also into broader perspectives within Raidighi's educational ecosystem and social attributes. This comprehensive approach aims to develop responsible and conscientious individuals equipped to address contemporary challenges and contribute positively to society.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

2446

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.raidighicollege.in/doc/Student%20Satisfaction%20Survey2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

2412

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

750

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The academic year 2022-23 marked a period of gradual recovery from the COVID-19 pandemic lockdown and natural disasters, presenting challenges for students from lower middle-class families. Despite these obstacles, our teachers remained actively engaged in supporting students' academic growth and mental well-being.

This period showcased the adaptation to 'new normal' educational practices, where traditional teaching methods in the classroom proved highly motivating for digitally and economically disadvantaged students.

Support for advanced learners included the utilization of library resources for group studies after a two-year hiatus, departmental learning platforms with YouTube lectures and digital resources, expert lectures through collaborative programs, hands-on training with assignments, access to study materials from external sources, and organized field visits and educational tours.

For slow learners, the college provided individualized remedial counseling focused on textbook content, mentoring sessions after regular classes, positive encouragement with mock tests, study materials in vernacular languages, and participatory demonstrations in laboratory classes to enhance self-reliance and practical understanding.

These initiatives reflect Raidighi College's commitment to inclusivity and support, catering to the diverse needs of students and fostering a conducive learning environment for both advanced and slow learners.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3056	63

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In the academic year 2022-23, our college adopted student-centric methodologies, emphasizing experiential learning, participative approaches, and problem-solving techniques to enhance learning experiences despite challenges posed by the pandemic and socio-economic constraints. Teachers were actively involved in monitoring students at a micro-level, nurturing their intellectual growth and preparing them holistically for examinations within the constraints of the pandemic and prevailing socio-economic challenges. Various Students Welfare and Services sub-committees and cells played a key role in nurturing students, contributing to a sustainable campus environment.

Innovative practices such as open-book surprise class tests and tutorial classes were introduced to assess academic progress effectively. Student seminars, workshops, cinema shows, and special day observations were organized to enhance communication skills and foster personality development. The easing of restrictions on public transportation and student activities allowed for enriching experiences such as field excursions and internships.

Departments like Geography, History, Botany, and Zoology organized field excursions, while internships and industrial visits provided practical exposure in subjects like Food and

Nutrition and Microbiology. Interdisciplinary classes and activities, including mock parliament sessions and interdisciplinary sessions in science subjects, further enriched students' learning experiences.

The AJC Bose Memorial Annual Lecture, delivered by renowned scientist Dr. D.P. Duari, exemplified the commitment to broadening students' horizons with cosmological knowledge and encouraging interdisciplinary engagement. These initiatives collectively reflect our college's dedication to providing a comprehensive and enriching educational environment, fostering holistic development and expanding students' horizons beyond traditional classroom learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In the academic year 2022-23, teachers at our college leveraged ICT-enabled tools to enhance the teaching-learning process, recognizing the ongoing importance of digital education even as traditional classroom settings resumed post-pandemic. Platforms such as Google Meet, Google Classroom, Moodle, MS Teams, and Zoom were extensively utilized to facilitate communication and interaction while adhering to precautionary measures and university guidelines for online examinations.

Our college had previously established a Wi-Fi-enabled campus, providing a conducive environment for online learning and access to e-resources even before the COVID era. With over 30 fully and partially ICT-enabled classrooms, teachers could seamlessly integrate digital tools into their teaching methods, enhancing engagement and effectiveness.

To ensure ongoing support and communication with students, departments and sub-committees maintained various social network channels, facilitating prompt responses to queries and concerns. Administrative and academic communications were streamlined through emails, Telegram groups, and WhatsApp, fostering regular and efficient correspondence beyond the lockdown period.

The college's Central Computational Laboratory, inaugurated in May 2023 following repairs from cyclone damage in previous years, serves as a focal point for ICT-oriented educational activities for both teaching and non-teaching staff. Furthermore, the college library has been equipped with multi-level ICT facilities to facilitate book selection and borrowing, with ongoing plans for further enhancements to enrich the learning experience for students and staff alike.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.raidighicollege.in/doc/ICT%20Policy.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

63

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

62

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

16

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

809

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Raidighi College strictly adheres to the examination system mandated by the University of Calcutta, with no deviations or modifications. All official notices regarding examinations are communicated through the college website and student groups, following their publication on the university's examination portal or announcements section.

To oversee in-campus examinations, the college has established an Internal Assessment, Tutorials, and Practical Examination Committee, which operates within the framework of university guidelines. Departments schedule Internal Assessments, Tutorials, and Practicals/Projects for their students based on routines set by the College Internal Examination Committee.

This examination system encompasses the formulation and administration of question papers, ensuring compliance with designated time frames. Teachers routinely upload all Internal Assessments, including Tutorials and Practicals, onto the university portal.

In cases requiring clarification or guidance, college authorities liaise with the University Examination Controller Section. Throughout the academic year 2022-23, all Internal Assessments, Tutorials, and Practicals were conducted offline, aligning with the guidelines stipulated by the University of Calcutta. This transparent and robust mechanism ensures strict adherence to university standards and facilitates effective assessment practices for students at Raidighi College.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Raidighi College upholds a stringent commitment to maintaining the integrity of examinations, offering transparent, time-bound, and efficient mechanisms for addressing related grievances. Initially, students are encouraged to channel their grievances through the Head of the concerned departments for resolution. Additionally, the college has established a Grievance Redressal Cell chaired by the College Principal, following UGC guidelines. This independent subcommittee handles major grievances concerning

the institution, although ultimate authority over university-recognized examinations rests with the Controller of Examinations at the University of Calcutta, as per statutory provisions.

Examination-related complaints typically arise during external examinations and after the publication of results by the university. The college administration promptly addresses issues arising from external examination centers, while the Office and Results Committee diligently work post-publication to rectify any technical errors.

Students express satisfaction with the personalized services and assurances provided by the Office Head Clerk and Computational Support In-charge, ensuring timely resolution of examination-related grievances. This transparent and responsive approach underscores the college's steadfast commitment to upholding the sanctity of examinations and ensuring a fair and equitable assessment process for all students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	http://www.raidighicollege.in/doc/Grievance%20Redressal%20Cell%20-objective%20and%20functioning.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At Raidighi College, both teachers and students are well-versed in the stated Program and course outcomes offered by the institution. As an affiliate of the University of Calcutta, the college meticulously adheres to the university's guidelines in designing and implementing the Choice Based Credit System (CBCS) program, ensuring alignment with the prescribed course outcomes outlined by the University Grants Commission (UGC).

Prior to the introduction of CBCS, teachers actively collaborated with the respective Board of Studies at the University of Calcutta to develop program layouts, define course outcomes, and plan assessments. Following UGC guidelines, these outcomes are crafted with a focus on short-term responses and long-term sustainable progression.

During the academic year 2022-23, both formal and informal departmental lectures and workshops were conducted to elucidate the scope, content, and multidimensional narrative of course outcomes as per university guidelines. The Institutional Quality Assurance Cell (IQAC) organized an orientation conclave, emphasizing the academic appraisal of course outcomes in line with the directives of the Governing Body.

Classroom learning, encompassing both academic and experiential knowledge, is tailored to ensure alignment with the sustainable outcomes of courses and associated exposures. This practice is deemed essential for students' future prospects and opportunities, ensuring they are well-prepared to meet the demands of their chosen fields and contribute meaningfully to society. The college's commitment to these course outcomes underscores its dedication to providing a comprehensive and purposeful educational experience.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At Raidighi College, the evaluation of Programme outcomes and course outcomes is overseen by the parent body, the University of Calcutta, ensuring adherence to established standards and quality assurance. Our institution fosters a participatory, cooperative, and transparent assessment system to uphold the integrity and success of our teaching-learning processes.

Internal assessments are conducted within classrooms and laboratories, providing ample opportunities for teaching staff to assess students' understanding and achievements within their respective courses. Various assessment methods, including terminal summative assessments administered by the university and formative assessments conducted by departments mid-semester, are employed to gauge the level of course attainment. These assessments encompass project activities, mock tests, and classroom presentations, which were particularly crucial in the 2022-23 session post-COVID pandemic lockdown.

Recognizing the unique challenges posed by the pandemic, special attention was given to support the new generation of slow learners, with laboratory-based hands-on training and personalized care aimed at achieving course outcomes and success in examinations. Advanced learners also received necessary support and mentoring, with the college authorities acknowledging their achievements on the foundation day, May 16, 2023.

This holistic approach ensures that all students, regardless of their learning pace, receive the support needed to attain programme and course outcomes effectively. The college's commitment to inclusive education and personalized support underscores its dedication to student success and the fulfillment of academic goals.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://www.raidighicollege.in/doc/CourseOutcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

404

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.raidighicollege.in/doc/Student%20Satisfaction%20Survey>

[2022-23.pdf](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

15	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
3	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
28	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	

Raidighi College administration maintains a strong collaborative relationship with local schools and social organizations. Our teachers regularly organize awareness programs in local schools, while these institutions reciprocate with hands-on training opportunities for our faculty. This multidimensional partnership fosters community engagement and sustainability.

Currently, our NSS Unit 1 and 2 volunteers are dedicated to developing our adopted village, addressing challenges exacerbated by the COVID lockdown. On April 11, 2023, our Community Outreach Programme observed World Health Day with a Nutritional Assessment and Diet Counseling Session, benefiting the broader community. The Green Club and Botany department have spearheaded successful environmental initiatives in Mathurapur Block 2, partnering with NGOs like 'Human Wave' to manage waste and promote environmental awareness.

Additionally, Raidighi College actively participated in the government's People's Biodiversity Upgradation programme on May 26th and 29th, 2023, deploying 20 volunteers and 5 teachers in nearby Kulpi block, South 24 Parganas, organized by the West Bengal Biodiversity Board. Our Women's Cell inaugurated a new multi-faceted toilet on May 16, 2023, promoting hygiene and empowering girls.

Each year on December 18, Minority Rights Day is observed at our college to promote constitutional rights, religious tolerance, and civic understanding. These initiatives reflect our commitment to community service and inclusive education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

23

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

5

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Raidighi College boasts robust infrastructure and physical facilities that facilitate effective teaching and learning, resiliently overcoming challenges posed by cyclones and the COVID-19 pandemic. Through collaboration with local administration, the college has fortified its infrastructure to ensure smooth operations.

Our campus features state-of-the-art ICT-enabled classrooms with audio-visual facilities, lecture halls, conference rooms, and seminar halls catering to diverse student needs. Each department has its library, enhancing the learning experience, while specialized laboratories, including the Geoinformatics lab and desktop-equipped libraries, support lab-based disciplines. High-speed internet connectivity is pervasive across departments, libraries, labs, and offices.

Sustainability initiatives like a digital pollution monitoring display board and a 20kW solar power grid, supported by relevant authorities, underscore our commitment to environmental responsibility. A central computer lab, public address system, and campus-wide Wi-Fi zone enhance technological accessibility. Energy-efficient LED lighting and CCTV surveillance ensure campus safety and security.

Additional amenities include an air-conditioned auditorium, a green corridor featuring a medicinal plant garden, and specialized facilities for mushroom culture, research, museum preservation, and language labs. Plans for an annex building demonstrate our dedication to meeting evolving educational needs, ensuring continued excellence in teaching and learning environments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Raidighi College offers extensive facilities for cultural activities, sports, and games to support students' holistic development. The institution boasts four halls and one auditorium, serving as venues for diverse cultural programs and competitions that foster interdepartmental and intradepartmental engagement. Two separate grounds, spanning 720 sq. m. and 700 sq. m. respectively, provide ample space for outdoor sports like basketball, badminton, volleyball, and lawn tennis.

Efforts have been made to restore damaged playgrounds, including the construction of a concrete playground suitable for various

sports, benefiting the newly introduced Department of Physical Education. Since 2015, dedicated rooms for gymnasium and yoga have accommodated approximately 30 students each. The functional gymnasium is equipped with a range of apparatus, including leg press, chin-up, and bench press, facilitating physical fitness activities.

Moreover, boys' and girls' common rooms are furnished with indoor game accessories such as carrom boards, with plans to procure table tennis equipment. These facilities contribute to a well-rounded educational experience, promoting academic excellence, physical well-being, and recreational pursuits among students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.raidighicollege.in/College%20Events.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

20

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

20

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

47.26543

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our institution's library is automated using the Integrated Library Management System (ILMS) software "KOHA," which was implemented in 2016 and upgraded to version 21.05.17.000. This system has transformed resource planning and management, leveraging ICT advancements. Through the Online Public Access Catalogue (OPAC), students and faculty can effortlessly search for resources by title, author, or subject, utilizing a centralized database adhering to international metadata standards.

Moving forward, we plan to implement circulation of library resources through KOHA, harnessing technological advancements to enhance accessibility. With an impressive uptime of 99.9%, the system ensures 24/7 access, complemented by a paid subscription to N-LIST services, benefiting both faculty and advanced students. Regular orientation programs familiarize new students with the library's diverse services, and ongoing communication with academic departments ensures efficient query resolution.

The library operates with nearly full automation, utilizing modules such as Cataloguing, Circulation, Reference Services, and Acquisition. Additionally, full CCTV surveillance ensures security, and internet browsing is facilitated at the PC Chandra Knowledge Centre. Future plans involve adopting online access through Cloud Storage computing, further optimizing library services for the benefit of all users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File
4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)	
1.87296	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
22	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Raidighi College continuously enhances its IT facilities to benefit students and streamline administrative tasks efficiently. Since 2016, the institution has maintained LAN and Wi-Fi facilities using internet services from Alliance Broadband Services Private Ltd. (IP Address: 10.15.21.153). In 2024, internet connectivity was upgraded to boost network speed: 100 MBPS for official purposes and 400 MBPS for academic use, facilitated by M/s Misti TV Network (Raidighi), South 24 Parganas.

Administrative and departmental computers are well-equipped with branded PCs, licensed system software, and application software, all connected to LAN and internet for academic and administrative tasks. Technical support is readily available for students and faculty. Recently, the college acquired new computers and installed an additional 8 projectors across departments, with plans to procure more computers and projectors to enhance ICT-based classrooms.

The campus features 15 Wi-Fi access points offering 400 MBPS bandwidth. Each department has Wi-Fi connections and laptops to support digital transformation efforts. The college operates customized online portals for various tasks, ensuring streamlined operations:

- Online admission portal:

<http://onlineadmissionraidighicollege.org.in/> - Online fee collection (year-round):

<http://www.raidighicollege.in/Default2.aspx> - Office software includes CAS 10.0 for admission and other tasks and Tally 3.0 for Accounts Management. - G-suite account for the college under the domain: <https://raidighicollege.org.in>

These IT enhancements facilitate efficient academic and administrative workflows, contributing to a more technologically advanced and accessible learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

88

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

61.0257

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Raidighi College has implemented comprehensive systems and procedures to maintain and utilize its physical, academic, and support facilities effectively. Various statutory and non-statutory sub-committees oversee these facilities, ensuring regular maintenance of electrical, plumbing, sanitary, and carpentry works. Guided by the institute's leadership and governing body, these committees promptly address issues and incorporate valuable suggestions for improvement.

Infrastructure enhancements, such as a dedicated transformer and Rooftop Solar Power Grid, effectively mitigate power cuts and voltage fluctuations. Essential appliances like air-conditioners, water purifiers, and CCTV surveillance systems undergo regular maintenance to ensure optimal functionality. Departments maintain detailed stock books for equipment and materials, while laboratory instruments are carefully used and monitored in accordance with product manuals. Usage is tracked through logbooks, and any necessary repairs are promptly addressed by relevant agencies.

Sensitive laboratory instruments are protected from voltage fluctuations using UPS, Online UPS, Inverters, and Voltage Stabilizers. The library, supported by INFLIBNET, is undergoing automation to enhance operational efficiency. Renovation and modernization efforts extend to administrative areas, including the Principal's Chamber and main office room, accompanied by electrical upgrades. These systematic procedures uphold the functionality and utilization of facilities, creating an environment conducive to academic excellence.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2630

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above								
<table border="1"> <thead> <tr> <th data-bbox="97 439 539 506">File Description</th> <th data-bbox="547 439 1437 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 506 539 656">Link to institutional website</td> <td data-bbox="547 506 1437 656">http://www.raidighicollege.in/Add-On-Courses.html</td> </tr> <tr> <td data-bbox="97 656 539 723">Any additional information</td> <td data-bbox="547 656 1437 723">View File</td> </tr> <tr> <td data-bbox="97 723 539 857">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="547 723 1437 857">View File</td> </tr> </tbody> </table>	File Description	Documents	Link to institutional website	http://www.raidighicollege.in/Add-On-Courses.html	Any additional information	View File	Details of capability building and skills enhancement initiatives (Data Template)	View File	
File Description	Documents								
Link to institutional website	http://www.raidighicollege.in/Add-On-Courses.html								
Any additional information	View File								
Details of capability building and skills enhancement initiatives (Data Template)	View File								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
587									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
587									
<table border="1"> <thead> <tr> <th data-bbox="97 1252 539 1319">File Description</th> <th data-bbox="547 1252 1437 1319">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 1319 539 1386">Any additional information</td> <td data-bbox="547 1319 1437 1386">View File</td> </tr> <tr> <td data-bbox="97 1386 539 1588">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="547 1386 1437 1588">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	View File								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	
1	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
54	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations	

(eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

2

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

9

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Raidighi College prioritizes student representation and engagement in administrative, co-curricular, and extracurricular activities, fostering a vibrant campus community. Despite challenges posed by the COVID-19 pandemic, the institution organized various cultural, sports, and social activities throughout the 2022-23 session.

Students actively participate in sub-committees and special cells like the Green Club, Minority Cell, and NSS, organizing events

and welfare services alongside teachers. The institution annually observes Students' Week, facilitating student engagement with government welfare schemes.

Student volunteers and participants in activities like NSS, Green Club, Yoga, Fit India, and Sports Coordination Cell receive recognition through awards presented by respective authorities. The Teachers' Council regularly selects students for representation in non-statutory sub-committees.

Although the session did not include a Students' Council due to government policy suspending annual elections, students remain involved in initiatives like the Students' Health Home, contributing to medical services and social responsibilities. This inclusive approach ensures students' voices are heard and their participation valued in shaping the college community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

28

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The registration of the Alumni Association of Raidighi College is under process. At the end of 2022-23 session our papers for formal registration and associated alumni activities were fully completed and submitted to the corresponding office. Various departmental alumni activities were as normal as pre-COVID session. We are looking forward for a registered Alumni Association in coming 2023-24. By the time of AQAR Submission, the registration of our Alumni Association has been completed and the association is fully functional.

File Description	Documents
Paste link for additional information	http://www.raidighicollege.in/Alumni-Association.html
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The academic year 2022-23 marks a significant recovery period after the prolonged impact of the COVID-19 pandemic lockdown since 2020. College life has been rejuvenated with new ideas, coordination, and sensitivity, despite facing challenges from the socio-economic effects of lockdowns and natural calamities within our surrounding communities.

Our college administration is acutely aware of the economic constraints and socio-cultural commitments of local youth. The College Governing Body, which includes all stakeholders, is particularly sensitive in formulating policies regarding fee adjustments and addressing hazards affecting students' daily

campus life.

Under the guidance of the Institutional Quality Assurance Cell (IQAC) and Teachers' Council, our teachers provide regular mentoring and motivational support to ensure the welfare of academic and extensional activities. Our college considers the regional native people as an integral part of our institutional practices, with our vision focused on their stability and sustainability.

The Government of West Bengal announced on May 31, 2023, that colleges like Raidighi, operated and aided by the state government, will implement the National Education Policy (NEP) with certain restrictions and new orientations from the academic year 2023-24. Our college Governing Body eagerly awaits government directives on NEP implementation and is committed to consulting and integrating these guidelines into our future vision and programs for the upcoming session.

File Description	Documents
Paste link for additional information	http://www.raidighicollege.in/index.aspx
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The cooperative and cordial leadership at Raidighi College is evident in addressing various institutional challenges, including natural hazards, academic arrangements, and participative management. Led by our Principal Dr. Sasabindu Jana, the college authority, Green Club, and Institutional Quality Assurance Cell (IQAC) have successfully restored green areas, playgrounds, open ponds, and adjoining spaces through community participatory management initiatives. These resources are not only part of our college's heritage but also crucial for the upkeep of our academic buildings and associated administrative facilities. The local Panchayat has been supportive in these efforts.

Additionally, our Green Club collaborates with numerous local and regional NGOs, leveraging voluntary contributions to improve the environmental health of our locality.

Beyond environmental initiatives, we are actively engaged in

minimizing the "digital divide" at the academic level by involving students and their families. This initiative aims to address the familiar challenge of unequal access to digital resources within our community, ensuring equitable educational opportunities for all.

File Description	Documents
Paste link for additional information	http://www.raidighicollege.in/doc/Organogram.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan for the 2022-23 academic session at Raidighi College focused on navigating uncertainties due to the COVID-19 pandemic and climatic abnormalities by prioritizing communication and confidence-building measures within the community to restart normal campus life securely and sustainably.

To achieve this, the college adopted mobile-friendly and e-wallet-supported processes, ensuring 24x7 open personal interactions with college authorities, including the Principal, through various social media platforms. Local faculty and staff were dedicated to guiding students through necessary preparations.

The Perspective Plan for 2022-23 was shaped by contemporary health scenarios, socio-economic challenges, academic requirements, stakeholder inputs, community feedback, and UGC-NAAC guidelines, emphasizing:

1. Teaching-Learning and Evaluation: Encouraging collaborative multidisciplinary programs for academic attainment and knowledge enhancement.
2. Students Welfare Services and Extension Activities: Organizing programs focused on career counseling and soft skill development.
3. Infrastructural Development: Introducing new facilities to advance learning.
4. Governance and Management: Participating in audit programs for holistic appraisal.

5. Social and Environmental Awareness: Promoting a culturally diversified and eco-friendly campus for all.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure and decision-making system at Raidighi College align closely with other affiliated colleges of the University of Calcutta, yet the college emphasizes a democratic and participatory approach in practice. The Principal holds the apex position within the college and presides over all statutory and non-statutory bodies, excluding the Governing Body, which retains sole administrative, legal, and financial authority as per University and government regulations. The President of the Governing Body provides visionary leadership, shaping institutional programs and policies.

The Internal Quality Assurance Cell (IQAC) serves as the advisory and planning body under the coordination of the IQAC Coordinator, while the College office operates under the Head Clerk and the Teachers' Council under a designated Secretary. Additionally, although not currently organized due to government policy, the Students' Council plays a significant role in student representation and engagement.

Various statutory and non-statutory sub-committees and special cells ensure the regular implementation of co-curricular and extension activities, each overseen by convenors or officers in charge following established norms.

Special provisions for marginalized groups, including backward, minority, physically challenged, and girl students, are managed under the Equal Opportunity Centre and Internal Complaints Committee (ICC) in line with UGC guidelines, fostering overall sustainable progression and inclusivity.

All appointments undergo scrutiny and approval by the Governing

Body, adhering strictly to UGC and respective government guidelines for conduction and acknowledgment.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	http://www.raidighicollege.in/doc/Organogram.pdf
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution provides several welfare measures for both teaching and non-teaching staff, aligned with government directives:

For Teaching Staff:

A. Employees Provident Fund (EPF) with loan provisions as per EPF rules.

B. Enrollment in the West Bengal Health Scheme, supported by the Government of West Bengal, for healthcare benefits.

C. Sasthasathi Scheme specifically for State-Aided College Teachers (SACT), supported by the Government of West Bengal.

D. Pension benefits as per government norms applicable to teaching staff.

For Non-teaching Staff:

A. Employees Provident Fund (EPF) with loan provisions as per EPF rules.

B. Enrollment in the Sasthasathi Scheme, supported by the Government of West Bengal, providing healthcare benefits.

C. Provision of festival bonuses for casual staff members during festive occasions.

These welfare measures ensure the well-being and financial security of both teaching and non-teaching staff members at Raidighi College, demonstrating the institution's commitment to staff welfare in collaboration with government schemes.

File Description	Documents
Paste link for additional information	http://www.raidighicollege.in/doc/Organogram.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College authority, including the Governing Body, Principal, and IQAC, conducts systematic evaluations of teaching and non-teaching staff performances and achievements for promotions, following guidelines from the UGC and DPI of the Education Department, Government of West Bengal. This process is consistently carried out at Raidighi College, ensuring that promotions for both teaching and non-teaching staff are kept up-to-date by the end of the 2022-23 session.

In addition to regular promotional evaluations, the Governing Body and IQAC conduct quarterly reviews to assess the enthusiasm, initiatives, and achievements of all staff members. The IQAC also advises the Principal on the need for mentoring or counseling of stakeholders based on their activities and attitudes, aimed at promoting overall personality development within the institution. These proactive measures contribute to maintaining staff motivation and fostering continuous professional growth at Raidighi College.

File Description	Documents
Paste link for additional information	http://www.raidighicollege.in/doc/IQAC-2022-23-All-Final.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various

internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College conducts regular internal audits; however, statutory audits have been pending since the 2019-20 session due to the unavailability of Government Auditors. Recently, administrative arrangements from the Government of West Bengal have facilitated the successful documentation and signing of the audit report for the 2022-23 session, following established norms. The statutory auditor is a Chartered Accountant appointed by the state government of West Bengal, ensuring compliance with audit requirements and financial regulations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1.16240

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The academic session of 2022-23 marked the first period of normalcy after nearly two years of the COVID-19 pandemic lockdown. During this time, our college faced significant challenges due to local socio-economic backwardness and recurring climatic hazards in the Sundarbans area over the past five years. Many of our resources, including the library, girls' hostel, computer infrastructure, and classroom facilities, were severely

affected from the early days of the lockdown.

Despite consecutive losses amounting to approximately Rs 60-80 lakh due to cyclonic disasters, our college managed to arrange Rs 40-50 lakh for new infrastructural facilities and restoration services in the 2022-23 session using its own financial resources. The College authority appealed to the highest levels of the Higher Education Department, Mathurapur 2 Block authority, local Panchayat, District administration including Zilla Parishad, and the Sundarbans Development Board for various support services, particularly in civic amenities and new infrastructure for student services. We are still awaiting a response from these authorities to further bolster our efforts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The academic session of 2022-23 marked the first period after the COVID-19 pandemic restrictions and trauma. The Institutional Quality Assurance Cell (IQAC) strategized to institutionalize quality assurance strategies and processes in response to the depressing socio-economic and cultural environment prevalent in our college and surrounding communities.

a. IQAC prioritized creating a student-friendly campus environment through various extensional activities focused on sports, environment, and culture. These activities were aimed at fostering psychological vibrancy and holistic personality development among students. Our certificate courses and seminars emphasized that the college campus is not just about pen and paper; it is also about instilling values, principles, traditions, and community understanding.

b. IQAC remained sensitive to local aspirations, engaging in participatory activities that considered all aspects of regional development and sentiment. Our Career Guidance, Counseling, and Placement Cell consistently promoted awareness, personality and skill development, reciprocal exposures, and introduced campus

interviews aligned with the understanding of NEP 2020 and UGC guidelines. These initiatives were integrated into general studies and examinations to enhance students' overall appraisal and readiness for the professional world.

File Description	Documents
Paste link for additional information	http://www.raidighicollege.in/doc/IQAC-2022-23-All.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In the academic session of 2022-23, the first following the COVID-19 pandemic lockdown and socio-economic instability, the Institutional Quality Assurance Cell (IQAC) undertook its initial institutional reviews and implementation of teaching-learning experiences and outcomes assessment. This period was a significant learning experience not only for IQAC but also for the entire educational community. Many students' families were reluctant to allow regular college visits due to students being engaged in other earning practices during the lockdown period to support their families. Marriages and migrations also posed sensitive challenges, disrupting regular and timely academic development.

Firstly, IQAC encouraged all students to continue their studies with determination, despite socio-economic compulsions. Teachers were urged to address the syllabus in an enjoyable way, fostering reciprocal interactions. Students were often assigned vacation tasks, group work during class, and impromptu presentations, receiving appreciation based on their performance. Teachers consistently concluded daily discussions by addressing students' queries and confusions on a one-to-one basis.

Secondly, our Principal demonstrated regular attendance in different classes and examination halls, ensuring overall quality maintenance and disciplined organization. Governing Body members also reviewed learning outcomes and student-teacher interactions in every session. Faculty exchanges, seminars on syllabus topics, college visits, and educational excursions supported by IQAC have been longstanding practices at our college.

File Description	Documents
Paste link for additional information	http://www.raidighicollege.in/doc/IQAC-2022-23-All.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.raidighicollege.in/doc/IQAC-2022-23-All.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Competitions for essays, poems, paintings, and photography were organized for both students and staff members, focusing on themes related to National Girl Child Day, International Day of the Girl Child, International Rural Women's Day, and International Women's Day during the academic year. 2. The contributions from these competitions were compiled and published in the e-magazine "SAMYA."

3. The Women's Cell prepared a comprehensive gender audit report, which included analysis of various aspects such as the gender ratio of students during admission, students' pass percentage, participation in games and physical activities, involvement in NSS activities, as well as the gender ratio among staff members. Additionally, the report incorporated survey findings related to gender representation and participation within the institution.

File Description	Documents
Annual gender sensitization action plan	http://www.raidighicollege.in/doc/Gender%20Sensitization.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Raidighi College is situated in Raidighi Abad Mouza, within the Mathurapur Block 2 of South 24 Parganas district, which is characterized as a socio-economically disadvantaged area with limited civic amenities and waste management infrastructure. To address these challenges, the college has implemented several initiatives.

On campus, waste bins are provided for segregating biodegradable and non-biodegradable waste, and our Green Club actively supports

hygienic waste disposal and sanitation practices. Following Government of West Bengal guidelines, campus cleaning was initiated at the start of the 2022-23 session post-COVID lockdown. Waste disposal, including e-waste, was systematically managed within the college and hostel premises.

The Green Club, in collaboration with the Human Wave NGO, a respected eco-friendly organization, has been instrumental in nurturing students on the importance of disciplined waste management practices. Together, they have successfully organized professional disposal and utilization of e-waste, contributing to a sustainable and healthy campus environment. This collaborative effort underscores our commitment to maintaining a clean, safe, and eco-friendly campus and its surroundings for the benefit of all stakeholders.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered**

A. Any 4 or All of the above

<p>vehicles</p> <p>3. Pedestrian Friendly pathways</p> <p>4. Ban on use of Plastic</p> <p>5. Landscaping with trees and plants</p>	
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	View File
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Raidighi College, situated in the southwestern part of Sundarbans, a globally significant biodiversity region, is home to diverse demographic groups, including Dalits, Adivasis, and minorities, each with unique lifestyles and cultural practices. Given the historical challenges faced by these communities, both socio-culturally and socio-politically, the Institutional Quality Assurance Cell (IQAC) is dedicated to fostering communal and regional harmony while promoting the message of 'unity in diversity.'

1. Vivek Yapan-2023 was celebrated at Raidighi College on Swami Vivekananda's birthday, January 12, 2023, emphasizing integration and the spirit of unity in life.

2. The college observed World Day of Social Justice on January 20, 2023, focusing on equality and faith in life, and International Mother Language Day on February 21, 2023, highlighting linguistic diversity and the preservation of language heritage.

3. IQAC at Raidighi College prioritized the International Day for the Elimination of Racial Discrimination and Support for Humanity on March 21, 2023, coinciding with the 10th anniversary of the college's IQAC establishment. Additionally, IQAC collaborated with stakeholders to commemorate the 132nd Birth Anniversary of Dr. B.R. Ambedkar on April 14, 2023, alongside the Equal Opportunity Centre, emphasizing equality and inclusion. These initiatives underscore the college's commitment to promoting diversity, equality, and social justice within the community. For

detailed description of various events, please visit:<http://www.raidighicollege.in/College%20Events.html>

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Raidighi College, situated in a rural area with limited exposure to civic movements, prioritizes community sensitization and awareness campaigns through its Institutional Quality Assurance Cell (IQAC) and various academic departments. These initiatives aim to educate students and the community about citizens' rights and civic responsibilities.

Here are some notable programs and observations conducted during the academic year 2022-23:

1. Observation of National Voters Day by the Department of Political Science and IQAC on January 25, 2023, emphasizing the importance of voting and democratic participation.
2. Observation of Minority Rights Day by the Minority Welfare Cell and IQAC on December 18, 2022, focusing on the rights and empowerment of minority communities.
3. Observation of National Constitution Day by IQAC on November 26, 2022, with the theme "India: The Mother of Democracy" in accordance with UGC guidelines, highlighting the significance of the Indian Constitution.
4. Independence Day celebrations by the College authority on August 15, 2022, marking the 75th year of India's Independence (1947-2022) as part of the Azadi Ka Amrit Mahotsav, aligned with UGC guidelines.
5. Observations of Students Week from January 2 to 8, 2023, as per Government of West Bengal guidelines, featuring discussions, lectures, and orientation programs on the values, rights, and duties of students as responsible citizens.

These programs underscore Raidighi College's commitment to fostering civic awareness and empowering students and the community with knowledge about their rights and duties as citizens of India. For detailed description of various events, please visit:<http://www.raidighicollege.in/College%20Events.html>

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Essay, poem, painting, and photography competitions were organized for both students and staff members, focusing on themes related to National Girl Child Day, International Day of the Girl Child, International Rural Women's Day, and International Women's

Day during the academic year.

2. An e-magazine named "SAMYA" was published based on the contributions from these competitions.

3. The Women's Cell prepared a comprehensive gender audit report, which included various aspects such as the gender ratio of students during admission, students' pass percentage, their participation in sports and physical activities, involvement in NSS activities, as well as the gender ratio among staff members. The report also incorporated survey findings related to gender representation and participation within the institution.

For detailed description of various events, please visit:<http://www.raidighicollege.in/College%20Events.html>

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Institutional Best Practices Successfully Implemented in 2022-2023

1. **Post-COVID Health Awareness and Supporting Sports Activities:** Following the COVID pandemic lockdown, our institution prioritized health awareness initiatives to promote a healthy lifestyle among students. This program aimed to educate and encourage regular fitness activities, including sports, for all students, regardless of age, gender, religion, caste, or economic status, after the prolonged COVID-19 period.

2. **Additional Ability Enhancement and Cultural Enrichment Program:** In response to the stagnation caused by the COVID pandemic, our institution introduced innovative practices in 2022-23 to foster academic enrichment, cultural exposure, and

skill development, aligning with the challenges of the present socio-economic landscape. Initiatives such as the Language Lab, Computational Lab, and cultural exchanges through cinema were implemented to enhance students' skills, personality development, and overall progress as responsible citizens. These programs were designed to equip students with essential abilities and cultural awareness necessary for success in contemporary society.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institutional Sensitivity and Inclusiveness (ISI) are core aspects of Raidighi College's mission, particularly crucial given its location in the remote and environmentally vulnerable Sundarbans region. This area presents significant challenges such as limited communication, transportation difficulties, and a digital divide exacerbated by frequent natural disasters. ISI at Raidighi College was developed in response to the lessons learned during the COVID-19 pandemic lockdown, guided by the vision of "CARE ON TIME" to overcome these geographical constraints through personal initiative and physical presence.

Implementing ISI extends beyond institutional operations to encompass the personal influence of our Principal, Dr. Sasabindu Jana, on both teaching and non-teaching staff. This influence includes diligent monitoring of promotion processes, timely submission of academic and financial papers, psychological support during health crises, encouragement of community service participation, and fostering a commitment to environmental volunteering and sustainability.

Our students, hailing from the six surrounding blocks of the South 24 Parganas district within the Sundarbans, face formidable challenges such as riverine uncertainty, frequent natural disasters, and the presence of tigers in local areas. The college's commitment to personal, round-the-clock interactions between students and office staff has proven instrumental in addressing dropout cases and ensuring student support. The success of ISI at Raidighi College is a testament to the joint

efforts of the college office, individual staff members, and the Principal's empathetic leadership.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Next Academic Year Action Plan:

1. NEP 2020 Implementation: Develop and execute a detailed strategy aligned with UGC guidelines for implementing the National Education Policy (NEP) 2020. Partner with the College Coordination Forum (CCF) at the University of Calcutta for effective implementation.

2. Infrastructure Development: Establish key facilities including the Central Computer Centre, Language Laboratory, Sundarbans Research Centre, History Museum, and a Sports Complex with basketball and football amenities. Focus on constructing additional girl student toilets to enhance campus facilities.

3. NAAC 2nd Cycle Preparation: Create a comprehensive plan to prepare for the second cycle of National Assessment and Accreditation Council (NAAC) accreditation, ensuring alignment with government standards.

4. Library and Laboratories Upgrade: Enhance the Raidighi College Library and laboratories to support the new NEP-related four-year degree programs and research activities.

5. Engagement with Alumni: Utilize the Alumni Association to establish a sustainable support system for academic, infrastructural, and financial initiatives.

6. Green Club Initiatives: Launch a plant adaptation program through the Green Club, encouraging staff adoption of green spaces for social and environmental investments.

7. Personality and Skill Development: Develop multidimensional certificate courses in collaboration with the Placement Cell and Student Welfare and Services Programs to enhance students' overall skills and promote self-reliance aligned with industry

demands .