

Raidighi College, University of Calcutta
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PURCHASE DEPARTMENT
Work Tender

TENDER NOTICE NO: RC/WT/19/2

Date: 7 March, 2019

Notice Inviting Tender

Sealed quotations are invited by the Chairman, Purchase Sub-committee of Raidighi College from bonafide Contractors for Sanitary & Plumbing works including minor Civil maintenance work in the 4 - storied building in our College Campus so as to reach the office of Chairman, Purchase Sub-Committee, Raidighi College by 20 days of the advertisement of the Tender Notice.

Description of work :-

Sanitary & Plumbing works including minor Civil maintenance work (e.g., urinal/pan replacement, pipeline maintenance, cistern repairing/ replacement etc. as per PWD schedule of rates w.e.f 15/02/2019 in the administrative building.

Overhead water storage tank repair, maintenance, re-connection, replacement as per specific requirements with PWD rates w.e.f 15/02/2019 in the administrative building.

For details contact office of the Purchase Department, Raidighi College.

Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and present piping schemes, the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials, tools, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and local conditions and other factors having a bearing on the execution of the work.

There should be two bids superscribed at the top of the sealed envelope” Technical Bid, and Price Bid:
The Technical Bid should comprise of the following:

- 1) Brief Scope of work including scheme/designing of new water connections;
- 2) Information regarding eligibility;
- 3) Details of All Works of Similar Class Completed During The Last three Years (Completion certificate);
- 4) Project Under Execution or Awarded;
- 5) Structure and Organisation;
- 6) Details of Technical and Administrative Personnel to be employed for the work
- 7) Details of Registration with statutory authorities
- 8) Conditions of Contract
- 9) Special Conditions;
- 10) Safety Code
- 11) Model Rules;
- 12) Specifications;

For the Price Bid:

The tenderer should quote specific rates for each item in the schedule and the rates should be in rupees and paise. The units and rates should be written both in words and figures. The cost of equipments needed to complete the work, and the labour charge should be mentioned separately, and the total cost should be mentioned at the end. The schedule accompanying the tender shall be written legibly and free from errors, over writings or corrections of figures. Corrections, where unavoidable, should be made by crossing out, initialing, dating and rewriting. No alterations which is made by the tenderer in the agreement form, the conditions of agreement, the drawings or specifications accompanying the same will be recognized and if any such alterations are made, the tender will be void.


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Principal

Terms & Conditions:-

1. To qualify for award of the contract the bidder should have satisfactory completed at least one similar work in last three years.
2. All rates quoted should be inclusive of all taxes, levies & duties. The rates both in figures and words, should be mentioned. Request for inclusion of any tax/levy at later stage will not be entertained. Transportation, Packing, Forwarding and Insurance Charges if any to be charged should be specifically indicated.
3. The College reserves the right to accept or reject all or any of the tenders without assigning any reason whatsoever. The decision of the Institute shall be final in case of any dispute.
4. The work should be completed within 30 days of issuing of order. A DD of Rs. 10000/- as EMD in favor of "Raidighi College Gen Fund" payable at Raidighi has to be submitted by the vendor/supplier, without which quotation will be summarily cancelled. The EMD of the unsuccessful vendors will be refunded. The EMD of the successful vendor will be converted as performance security that shall be valid until a "Period of Maintenance" for the work i.e 12 (twelve) months from the date of taking over possession or finishing the entire work. During the period of maintenance, the contractor will be responsible for rectifying any defects free of cost to the Employer.



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