

RAIDIGHI COLLEGE
NAAC 1ST CYCLE
REPORT



NAAC PEER TEAM VISIT

TO
RAIDIGHI COLLEGE

26th – 28th September, 2016

Day 0: Arrival of the Peer Team

7:00 pm – 9:00 pm : Team Discussion – I at the place of stay (Pre-Visit Meeting)

Day One: 26. 09. 2016

- 9: 00 am – 10: 30 am: Meeting with the Principal
- 10.30 am- 11.00am: Meeting the IQAC team
- 11: 00 am – 1: 00 pm

Departmental visits in the following order:

- a. Dept. of Geography
 - b. Dept. of Mathematics
 - c. Dept. of Chemistry
 - d. Dept. of Botany
 - e. Dept. of Zoology
 - f. Dept. of Microbiology
 - g. Dept. of Physics
 - h. Dept. of Food and Nutrition
- 1: 00 pm – 2: 00 pm: Lunch on meeting with GB/Board of Management
 - 2: 00 pm – 2: 30 pm: Visit to the Library
 - 2:30 pm – 3:45 pm: Visit to the Support Services
 - 4: 00 pm – 4: 30 pm: Visit to the Office

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- 4: 30 pm – 5: 00 pm: Interaction with Group of students
- 5: 00 pm – 5: 30 pm: Meeting alumni and parents
- 5: 30 pm - 6: 30 pm: Checking documentary evidence
- 6: 30 pm - 7: 30 pm: *Sangachaddwam*. A Cultural Event by students of Raidighi College
- 7:30 pm - 8: 30 pm: Team Discussion – II at the place of stay

Day Two: 27. 09. 2016

- 9: 00 am – 11: 30 am

Departmental visits in the following order:

- Dept. of Bengali
- Dept. of Education
- Dept. of History
- Dept. of Political Science
- Dept. of Sanskrit
- Dept. of English

- 11:30 am – 1: 00 pm

Visit to the Facilities like Canteen, Gym, Hostel, Medicinal Plant Garden, etc. And Support Services

- 1: 00 pm – 2: 00 pm: Lunch

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- 2: 00 pm – 3: 00 pm: Visit to the Administrative and finance Section of the institution and document checking.
- 3: 00 pm – 3: 45 pm: Interaction with the non-teaching staff
- 3.45 pm-4.30pm: Interaction with the Teaching staff
- 4: 30 pm – 5: 00 pm: Discussion with the Principal on outstanding issues
- 6: 00 pm - 8: 00 pm: Team Discussion – III at the place of stay

Day Three: 28. 09. 2016

- 9: 00 am – 12: 00: Report writing and fine tuning of the report.
- 12: 00 – 12: 30 pm: Sharing the report with the Principal
- 12.30pm – 1.00 pm: Finalizing the Report
- 1.00 pm – 2.00pm: Leave for College
- 2: 00 pm – 3: 00 pm: Lunch at the institution
- **3:30 pm: Exit Meeting**

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DR. SASABINDU JANA
Principal
RAIDIGHI COLLEGE
South 24 Pgs.



8. Profile of the Institution

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| Name of the Institution | Raidighi College | | |
| | Place: Raidighi, 24 Parganas (South) | State: West Bengal | |
| Date of Visit | 26. 09. 2016 – 28. 09. 2016 | | |
| Affiliating University | University of Calcutta | | |
| Status of the College | Affiliated | | |
| Financial Category | Grant- in- Aid | | |
| Type of College | Co-Education | | |
| No. of Departments | Arts: 7 | Science: 7 | Commerce: 0 |
| | Any Other: | Total: 14 | |
| No. of Programmes | UG: 14 | PG: 0 | M.Phil:0 |
| | Ph.D: | Any Other: | Total: 14 |
| Year of Establishment | 1995 | | |
| UGC Recognition | Under 2 (f) and 12 B: Recognized. | | |
| Location of the College | Rural | | |
| Area of the Campus (in acres) | 4.16 Acres | | |
| No. of Teachers | Men | Women | Total |
| Permanent | 6 | 6 | 12 |
| Temporary | 23 | 13 | 36 |
| Total no. of Teachers with Ph.D. | 2 | 6 | 08 |
| Total no. of Teachers M.Phil. | 4 | 1 | 05 |
| Total no. of Teachers P.G. | 23 | 12 | 35 |
| No. of Non-teaching Staff | Men | Women | Total |
| Technical Staff: | - | - | - |
| Administrative Staff: | 15 (including 4 casual staffs) | 2 | 17 |

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| No. of Students | | | |
|--|-----|-----|------|
| UG (Based on 1 st Year Admission Data, 2016): | 841 | 890 | 1731 |
| PG: | - | - | - |
| M.Phil: | - | - | - |
| Ph.D: | - | - | - |
| Any Other: | - | - | - |

| | Name | | Signature with date |
|----|----------------------------|-----------------------|---|
| 1. | Prof. Chandrashekar S. | Chairperson | <i>Chandrashekar S.</i> 28/9/16 |
| 2. | Dr. Tharakeshwar V.B. | Member Coordinator | <i>Dr. Tharakeshwar V.B.</i> 28/9/16 |
| 3. | Prof. T.C. Kara | Member | <i>T.C. Kara</i> 28/09/16 |
| 4. | NAAC Co-ordinating Officer | Dr. M. S. Shyamsundar | |

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28/9/16
Signature of the Principal and Seal

DR. SASABINDU JANA
Principal
RAIDIGHI COLLEGE
South 24 Pgs.



REPORT

Institutional Accreditation of Raidighi College
Raidighi- South 24 Paraganas, West Bengal-743383

| Section I | |
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| General | Information |
| 1.1. Name and Address of the Institution | Raidighi College, South 24 Paraganas, West Bengal: 743383 |
| 1.2. Year of Establishment | 1995 |
| 1.3. Current Academic Activities at the Institution (Numbers) | |
| • Faculties/School | 2 |
| • Departments/ Centres | 14 |
| • Permanent Faculty Members | 13 |
| • Permanent Supporting Staff | 13 |
| • Students | 3389 |
| 1.4. Three major features in the Institutional Context | <ul style="list-style-type: none"> • Located in Backward region • Sufficient land owned by the college • Cooperation from the local community |
| 1.5. Dates of the visit of the Peer Team | 26 th September-28 th September 2016 Annexure 1 attached |
| 1.6. Composition of the Peer Team which undertook the on-site visit | |
| Chairperson | Prof. S. Chandrashekar |
| Member Coordinator | Dr. Tharakeshwar V.B. |
| Member | Prof. T.C.Kara |
| NAAC Officer | Dr. M.S. Shyamasundar |

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Section II: Criterion wise Analysis

2.1. Curricular Aspects

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| 2.1.1. Curricular Planning and Implementation | <ul style="list-style-type: none"> The Vision and Mission are communicated to the stakeholders including the students The Institution has plans for implementation of the curriculum Teachers extend support for translating the curriculum and improving teaching practices |
| 2.1.2. Academic Flexibility | <ul style="list-style-type: none"> Two type of U.G. program is offered: honors and general Eleven honors courses are available Those who cannot qualify for honors courses have the option to chose general courses 10 combination of subjects are available under general B.A./B.Sc. program |
| 2.1.3. Curriculum Enrichment | <ul style="list-style-type: none"> Project/Fieldwork is built into the coursework in some courses Institution monitors and evaluates quality of programs being offered to enrich the curriculum Inputs from stakeholders are considered for the purpose |
| 2.1.4. Feedback System | <ul style="list-style-type: none"> Informal feedback from students is obtained Parents, alumni meets are held to obtain feedback The feedback systems yet to be structured and streamlined |

2.2. Teaching - Learning and Evaluation

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| 2.2.1. Student Enrolment and Profile | <ul style="list-style-type: none"> The process is published in the website and is transparent Inclusive admission policy is in place catering to the diverse student communities Statutory reservation policy is followed |
| 2.2.2. Catering to Student Diversity | <ul style="list-style-type: none"> The college organizes Orientation programs for new students immediately after the admissions |

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| | <ul style="list-style-type: none"> • Ramps are available in two buildings on the ground floor • There is inclusive academic ambience |
| 2.2.3. Teaching Learning Process | <ul style="list-style-type: none"> • All teachers are provided with Computers with internet • OHP and LCD projectors are used in the process • One smart class room is created |
| 2.2.4. Teacher Quality | <ul style="list-style-type: none"> • The college has four categories of teachers • The regular and contractual full time teachers fulfill all eligibility criteria • Nine teachers have Ph.D., five have M.Phil. and a few are pursuing Ph.D. |
| 2.2.5. Evaluation Process and Reforms | <ul style="list-style-type: none"> • College is following the examination calendar of the University • Periodical tests, midterm examinations, selection tests are conducted • The University examinations are transparent |
| 2.2.6. Student Performance and Learning Outcome | <ul style="list-style-type: none"> • In the last couple of years there is improvement in the student performance in some Departments • New technologies are being deployed to enhance learning outcome • Departments are encouraged to clearly state the learning outcome of its courses |
| 2.3. Research, Consultancy and Extension | |
| 2.3.1. Promotion of Research | <ul style="list-style-type: none"> • Teachers are encouraged to undertake research work • Substantial number of teachers have attended seminars/conferences/work shops • In-house Research committee is in Place |
| 2.3.2. Resource Mobilization for Research | <ul style="list-style-type: none"> • A few teachers have been sanctioned Minor Research Project by the UGC; two are completed (Geography), two ongoing (1 Geography and 1 Bengali) • Grants to the extent of 5-6 lakhs have been mobilized • Grants for conduct of seminars by some Departments are received |
| 2.3.3. Research Facilities | <ul style="list-style-type: none"> • Attempts are afoot to provide facilities for research work |

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| | <ul style="list-style-type: none"> Laboratory facilities are available in Science Departments Achievers in several areas are invited to deliver lectures |
| 2.3.4. Research Publications and Awards | <ul style="list-style-type: none"> A few teachers specially of the Departments of Bengali, English, Geography, Microbiology and Food & Nutrition have note-worthy publications Proceedings of four U.G.C. sponsored seminars held have been published Some teachers have published text-books, a few have contributed chapters to the edited research volumes/ textbooks Several teachers have published their papers in the conference/seminar proceedings |
| 2.3.5. Consultancy | <ul style="list-style-type: none"> No consultancy |
| 2.3.6. Extension Activities and Institutional Social Responsibility | <ul style="list-style-type: none"> Two active NSS units are functioning The NSS units have received Best Unit, Best Program Officer recognition at the University level They have adopted a nearby Village as part of their social responsibility Awareness programs on health, environment and social issues are regularly organized Students and Faculty participate in Extension programs |
| 2.3.7. Collaborations | <ul style="list-style-type: none"> No formal collaborations |
| 2.4. Infrastructure and Learning Resources | |
| 2.4.1. Physical Facilities | <ul style="list-style-type: none"> 4.16 acres of Land is owned by the college Two buildings spanning 3700 Sq. Mts. are in place A Girl's Hostel is nearing completion Laboratories, Conference Hall, Gym, Canteen exist Purified drinking water facility exist |
| 2.4.2. Library as a Learning Resource | <ul style="list-style-type: none"> 14,422 books available INFLIBNET facility is available Automation is in progress Library Advisory committee exist |
| 2.4.3. IT Infrastructure | <ul style="list-style-type: none"> Computers with LAN facility available 3 places have Wi-Fi hotspot Some Departments deploy IT in teaching and learning process |

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| 2.4.4. Maintenance of Campus Facilities | <ul style="list-style-type: none"> Moderate budget allocation is made There is AMC for maintenance of I.T. infrastructure Security with C.C. T.V. cameras (six) exist |
| 2.5. Student Support and Progression | |
| 2.5.1. Student mentoring and support | <ul style="list-style-type: none"> Welfare measures such as Govt. Scholarships are extended Merit cum means scholarship is offered by the college Co-curricular and extra-curricular activities encouraged A Grievances Redressal cell, Anti-ragging cell, Women's cell are in place Student friendly atmosphere exist |
| 2.5.2. Student Progression | <ul style="list-style-type: none"> Progression is monitored A considerable number of students progress to higher education |
| 2.5.3. Student Participation and Activities | <ul style="list-style-type: none"> A range of co- and extra-curricular activities are undertaken Students are represented on several committees Student wall magazines, annual magazines are displayed and printed occasionally |
| 2.6. Governance, Leadership and Management | |
| 2.6.1. Institutional Vision and Leadership | <ul style="list-style-type: none"> The vision of the Institution is in tune with the objectives of higher education Participative Management and functions through several committees The Governing Body is pro-active |
| 2.6.2. Strategy Development and Deployment | <ul style="list-style-type: none"> Has an organizational structure with processes in place for its major activities Feedback system from all stakeholders forms an important component of strategy development |
| 2.6.3. Faculty Empowerment Strategies | <ul style="list-style-type: none"> Faculty are encouraged to attend academic programs Exposure to aspects of academic administration |

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| | <ul style="list-style-type: none"> • Flexible working hours for those who are engaged in research |
| 2.6.4. Financial Management and Resource Mobilization | <ul style="list-style-type: none"> • Budgetary allocations are made for academic and administrative activities • Internal, University and State audits • 3. Funds from U.G.C., Sundarban Development Authority and elected representative local area develop fund are mobilized for infrastructure augmentation/research |
| 2.6.5. Internal Quality Assurance System | <ul style="list-style-type: none"> • IQAC is functioning since March, 2014 • Informal appraisal of the faculty performance • External members are part of IQAC • 4. Annual news letter is published |
| 2.7. Innovations and Best Practices | |
| 2.7.1. Environment Consciousness | <ul style="list-style-type: none"> • Eco-friendly Generator • Rain water harvesting |
| 2.7.2. Innovations | <ul style="list-style-type: none"> • Enumeration of local Flora and Fauna • 2. Prepared a document on the Development and Ecology of Sundarbans, appreciated by the Govt. agencies |
| 2.7.3. Best Practices | <ul style="list-style-type: none"> • Enlisting local support • Efforts to take locational advantage to explore development potential of the region • Catering to the large number of students from deprived sections of the backward region • College level projects taken up responding to the local-regional needs |
| Section III: Overall Analysis | |
| 1.1. Institutional Strength | <ul style="list-style-type: none"> • Own Land • Catering to diverse and disadvantaged population • Moderate physical infrastructure • Cooperation from stakeholders |
| 1.2. Institutional Weaknesses | <ul style="list-style-type: none"> • Dropout rate and absenteeism are matters of concern • Issues of quality of Infrastructure • Limited Course options • Absence of Inter and Multidisciplinary approach in both teaching and research |

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| 1.3. Institutional Opportunities | <ul style="list-style-type: none"> • Location specific teaching and research programs could be taken up • Mobilizing resources to tackle issues affecting the region • Exploring collaborative links with all agencies |
| 1.4. Institutional Challenges | <ul style="list-style-type: none"> • Converting adversity into advantage • Arresting the seemingly high drop-out rate • Strictly adhering to regulations of authorities to address issues of absenteeism • Ensure quality of research and teaching |

Section IV: Recommendations for Quality Enhancement of the Institution

- Steps to be taken up on war-footing to fill the existing teaching vacancies and create new ones to meet the student-teacher ratio prescribed by the UGC
- Quality teaching should be ensured by adhering to the qualifications prescribed by the UGC in the recruitments
- Salaries/remunerations of Part time and Guest faculty shall be as prescribed by the UGC in the absence of guidelines by the State authorities
- Improve physical infrastructure to address issues of space constraint and have adequate space for growth and development
- Course options be increased in emerging areas such as commerce, management and IT
- New and short term courses such as Pisci culture, Tourism, Bio-diversity conservation etc. that could generate employment for the locals be introduced
- IT infrastructure needs to be enhanced immediately
- Research and extension activities be geared up to create a better teaching/learning environment by providing seed money for researchers to take up location specific project and be of help for its development

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- Management needs to be more dynamic and pro-active in mobilizing resources by involving local stakeholders and widening the resource base by tapping all funding agencies
- Steps be taken to improve English communication skill and soft-skills among students to enhance their employability
- Strategic plan for the coming years be in place

I agree with the observations and the Peer Team as mentioned in this report.

Jan 28 09
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Signature of the Head of the Institution

DR. SASABINDU JANA
Principal
RAIDIGHI COLLEGE
South 24 Pgs.



Signatures of the Peer Team Members

| Name and Designation | | Signature |
|--|--------------------|---------------------------------|
| Prof. S. Chandrashekar, Former Vice-Chancellor, Central University of Karnataka | Chair Person | <i>Chandrashekar</i> 28/9/16 |
| Dr. Tharakeshwar V.B., Associate Professor, The EFL University | Member Coordinator | <i>Tharakeshwar</i> 28/9/16 |
| Prof. T.C. Kara, Former Principal and Prof. Zoology | Member | <i>T.C. Kara</i> 28/09/16 |

Date: 28.09.2016